

City of Cambridge
Regular City Council Meeting
Monday, September 21, 2020
6:30 P.M.

Notice of meeting was given in advance by publication in the *Valley Voice*, Thursday, September 17, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Valley Voice*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Jeff Ommert, and Kevin Banzhaf. Councilman Mike Harris was absent. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, City Attorney Lisa Shifflet and Pool Director Sara Calvert. Visitors present for all or a portion of the meeting were Larry Steele of Miller & Associates and Genny Kubik for the *Valley Voice*. Mayor Gunderson announced the open meeting law poster is posted on the east wall of the meeting room and available for public inspection. Mayor Gunderson opened the meeting with the Pledge of Allegiance.

Public Hearing: 1-6 Year Street Plan: Mayor Gunderson opened the Public Hearing. Larry Steele of Miller & Associates presented information on the one-year plan for highway lighting, and passing lane on Highway 6/34, street improvements, and on the six-year plan for drainage ditch. Highway allocation was \$154,629.08 this year. The City provides a 25 percent match.

Councilman Derek Raburn entered the meeting.

The street project for Harvest Meadows was discussed – Prairie View Drive, Harvest Drive and an amendment to the culvert project. Council asked Steele to look at FEMA for Flood Plain Mitigation.

There was no public comment. Mayor Gunderson closed the Public Hearing at 6:48 p.m.

Vernita Saylor stated the motion, seconded by Tony Groshong to pass Resolution No. 2020-09-04 adopting the 1-6 Year Street Plan which is amended to add Harvest Meadows Street plan and eliminate #37. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present for the following Resolution:

Resolution of Adoption 2020-09-04

BE IT RESOLVED by the City of Cambridge, Nebraska that the attached 1 & 6 year Street Improvement Program is hereby adopted by said Board. The said Board attests that a Notice of Public Hearing was posted in the following three public places:

Cambridge City Office
First Central Bank
Waypoint Bank

BE IT FURTHER RESOLVED, this Program was approved:

Approved with the following changes: Adding extension of Wheat Ridge Drive and Prairie View Drive in Harvest Meadows Subdivision.

Consent Agenda – Minutes of September 8, 2020 Budget Hearing and Minutes of September 8, 2020

Regular Meeting and the Claims Report: City Council received the Minutes of September 8, 2020 Budget Hearing and September 8, 2020 Regular Meeting and the Claims Report prior to this meeting. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the Minutes of September 8, 2020 Budget Hearing and September 8, 2020 Regular Meeting and the Claims Report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present for approval of the Minutes of September 8, 2020 Budget Hearing and September 8, 2020 Regular Meeting, and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>8-Sep-20</i>			
<i>Period 08/18/2020 to 09/08/2020</i>			
<i>Check No.</i>	<i>Vendor, For</i>	<i>Amount</i>	<i>Dept. Total</i>
	Combined Utility:		
31644-31651	Payroll	9,450.29	
31652	Ag Valley, Fuel	261.55	
31653	Axxent Buildings, Repair Community Building Doors	2,556.00	
31654	Blue Cross Blue Shield, Insurance	10,631.14	
31655	Cambridge General Store, Supplies	43.48	
31656	Double L Tree Service	14,575.00	
31657	Eakes Office Solutions, Supplies	1,321.26	
31658	Faw Motor Company, Repairs	83.13	
31659	Greg Howerter, reimburse for meal	9.39	
31660	Municipal Supply, Supplies	3,759.52	
31661	Nebraska Public Health Environmental Lab, Analysis	30.00	
31662	NMC Exchange, LLC, Switch Gear Repairs	2,195.25	
31663	Northwestern Mutual, Annuity	2,492.94	
31664	void	0.00	
31665	Schaben Sanitation, Trash Pickup	13,823.57	
31666	Southwest Farm & Auto, Repairs	97.44	
31667	Twin Valleys Public Power, Utility, Transformer	7,606.01	
31668	USABLE Life, Insurance	81.00	
31669	Platte Valley Laboratories	550.00	
ACH	IRS, Federal With Holdings	3,049.91	
ACH	Black Hills Energy	120.77	
ACH	American Family Life, Insurance	299.16	
ACH	Nebr. Dept. Revenue, Sales Tax	13,343.22	86,380.03
	City Account (General Fund):		
48353-48356	Payroll	759.76	
48357	Ag Valley, Fuel	220.97	

48358	void	0.00	
48359	Black Hills Energy, Swimming Pool Utility	272.33	
48360	Blooms Collectibles, Flowers	42.47	
48361	Bound Tree Medical, Supplies	194.40	
48362	Cambridge General Store, Supplies	5.69	
48363	Cambridge Public School, Liquor and Tobacco License fees	2,150.00	
48364	Central Community College, EMT Registration Fee	2,048.00	
48365	CenturyLink, Police Phone	119.93	
48366	City of Cambridge, Sales Tax Reimbursement	140.89	
48367	void	0.00	
48368	D & M Security, Museum Security	55.50	
48369	Employee Deductible	94.33	
48370	Eakes Office Solutions, Supplies	124.80	
48371	Faw Motor Company, Repairs	138.53	
48372	First Central Bank, Fire Equipment Loan Payment	793.92	
48373	First State Insurance, Animal Control Bond	100.00	
48374	Furnas County Treasurer, Police Contract	412.50	
48375	Hot Brush, Signs for Park	188.00	
48376	Matheson Tri-Gas, Oxygen	227.36	
48377	Mike Hotchkiss, EMT Registration	200.00	
48378	Miller & Associates, Leadership Certification application	2,500.00	
48379	Nick Vargas, Lodging-EMT Conference	380.52	
48380	North American Directory, Advertising, Hotel Directory	285.00	
48381	Southwest Farm & Auto, Repairs	1.69	
48382	Nebraska State Treasurer, Dog License Fees	75.64	
48383	Twin Valleys Public Power, Street Light Fees	59.85	
48385	Virginia Roberts, Supplies	80.25	
48385	Waypoint Bank, Golf Loan Payment	1,545.00	
48386	Bernie Jones Auto, Mower Repairs	277.01	
48387	Bound Tree Medical, Supplies	29.37	
48388	Cole Nickerson, Tree Rebate	50.00	
IRS	Federal Withholdings	126.88	
ACH	Black Hills Energy, Utility	139.59	
ACH	Nebraska Dept. Revenue, Sales Tax	84.10	13,924.28
	City of Cambridge TIF:		
1095	Cline Williams, Attorney Fees	2,477.50	
1096	City of Cambridge, DTR Payment to Streets	5,332.51	
1097	First Central Bank, Hotel TIF	8,183.51	
1098	Furnas County Treasurer, Property Tax Judgement	7,514.24	
1099	Waypoint Bank, Harvest Meadows Loan Payment	78,072.50	101,580.26
	LB840/ Revolving Loan/ HTC		

4281	Eisenhart & Farquhar, Gift Card Promotion	2,000.00	
4282	Amateur's Bar N Grill, Gift Card Promotion	1,260.00	
4283	Amy's Salon, Gift Card Promotion	2,000.00	
4284	Be The Good, Gift Card Promotion	2,000.00	
4285	Blooms Collectibles, Gift Card Promotion	2,000.00	
4286	CAMAS Publishing, Gift Card Promotion	1,995.00	
4287	Cambridge Bed & Breakfast, Gift Card Promotion	2,000.00	
4288	Cambridge General Store, Gift Card Promotion	1,300.00	
4289	Corner Café, Gift Card Promotion	2,000.00	
4290	Country Touch Massage, Gift Card Promotion	210.00	
4291	Cross Creek Golf Links, Gift Card Promotion	2,000.00	
4292	Fly Away, Gift Card Promotion	1,005.00	
4293	Hair By Megs, Gift Card Promotion	1,312.00	
4294	Shirley K's Coffee Shop, Gift Card Promotion	2,000.00	
4295	Town Talk Restaurant, Gift Card Promotion	2,000.00	
4296	Tri Valley Health System, Gift Card Promotion	100.00	
4297	Andrew Benson, Builder Incentive	10,000.00	
4298	Waypoint Bank, Down Payment Assistance	15,000.00	
4299	void	0.00	
4300	Cambridge Chamber, Chamber Bucks	75.00	
4301	City of Cambridge, Distribution Sales Tax	16,566.42	
4302	Cross Creek Golf Links, Distribution Sales Tax	4,731.44	
4303	IRS, Federal With Holdings	812.00	72,366.86
	Total:	274,251.43	274,251.43

Introduction of Ordinance: Salary Ordinance 2020-2021: Tony Groshong stated the motion, seconded by Vernita Saylor, to waive the three readings of Salary Ordinance No. 777. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present. Vernita Saylor stated the motion, seconded by Derek Raburn, to approve Salary Ordinance No. 777 for 2020-2021. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present to approve Salary Ordinance No. 777as follows:

**City of Cambridge
Furnas County, Nebraska
Ordinance No. 777**

AN ORDINANCE OF THE CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA, establishing annualized salaries and wages for the fiscal year beginning October 1, 2020 and ending September 30, 2021 of the employees, repealing all prior conflicting ordinances and ordering the publication of this ordinance.

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF CAMBRIDGE, NEBRASKA
AS FOLLOWS:**

Section 1. Mayor and City Council Salaries set by Ordinance No. 695, Approved October 4, 2010.

Section 2. The hourly rate to be paid, from October 1, 2020, to full time and part time employees for fiscal year 2020-2021 are established as follows:

<u>Position</u>	<u>Salary</u>
Utility Supervisor	\$36.25/Hr.
City Clerk/ Treasurer	\$30.25/Hr.
Office Assistant	\$16.56/Hr.
Office Assistant	\$15.06/Hr.
Electric Lineman	\$28.28/Hr.
Water Operator	\$24.74/Hr.
Wastewater Treatment Plant Operator	\$23.13/Hr.
Librarian	\$1276.76/month
Librarian Assistant	\$12.36/Hr.
Librarian Assistant	\$10.82/Hr.
Museum Director	\$11.07/Hr.
Community Building Cleaning	\$12.31/Hr.
Temporary/Part-time/Summer Maintenance (Parks & Mowing) (Seasonal Employment)	\$13.13/Hr.
Temporary/Part-time/Summer Maintenance (Cemetery & Mowing) Seasonal Employment)	\$10.82/Hr.
-Swimming Pool, Current Wage. Wage for summer 2020 will be set by motion when hired. (All Seasonal Employment)	
Swimming Pool Manager (Summer-Seasonal)	\$14.45/Hr.
Swimming Pool Assistant Manager	\$11.00 to \$11.30/Hr.
Life Guard 1 st year	\$9.00/Hr.
Life Guard 2 nd Year	\$9.10/Hr.
Life Guard 3 rd Year	\$9.20/Hr.
Life Guard 4 th Year	\$9.30/Hr.
Volunteer Firemen	\$10.00/Hr. while called out
EMTs	\$30.00/Hr. while called out
Ambulance Drivers	\$10.00/Hr. while called out

Section 3. The Salaries provided by this Ordinance will be effective after passage and approval of this ordinance.

Section 4. All prior ordinances in conflict herewith are repealed

Section 5. This Ordinance take effect after approval and publication as provided by law.

Reports of Officers, Boards and Committees: Miller & Associates – Swimming Pool Project: Larry Steele of Miller & Associates presented information to make changes to the swimming pool project: add a second shade structure, modify the diving board and that the City would do the seeding and maintain the grass. These deducts total \$45,000.00. Steele recommended a contingency of \$10,000 to \$20,000 for unforeseen expenses. The bond can be signed next year by Mayor Gunderson. Derek Raburn stated

the motion, seconded by Tony Groshong, to approve the bid of Hackel Construction deducting Change Order #1 for a total proposal of \$1,520,000.00. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present to approve the bid of Hackel Construction and Change Order No. 1 for \$1,520,000 total for the swimming pool project.

Interlocal Cooperation Agreement for Swimming Pool and Related Facilities: Discussion was held on the need for an elected official from the Village of Wilsonville. Derek Raburn will serve as the elected official from the City of Cambridge. Sara Calvert and Tobiann Springer will serve for the City of Cambridge from the Community, but one more member is needed.

Planning Commission Reports:

Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the following site plan and land use permit applications: Andrew Sickels of 902 Furnas Avenue for garage and fence; Jake & Breanna Witte of 1021 Nevada Avenue to remove/replace front porch and columns and remove/replace concrete steps with wooden steps; Gloria Rodriguez of 912 Park Avenue to install vinyl siding; Johnathan & Kimberly Fegley of 514 Penn Street to install six-foot wood privacy fence and asphalt shingles; Hector Garcia of 921 Pacific Street for a room addition; Cambridge Memorial Hospital dba Tri Valley Health System of 1205 West Highway 6/34 to replace plate glass windows, frame in a garage door, remove/replace existing sidewalk; and Alan Koerperich of 40203 Corn Husk Lane to construct a single family residence. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Mike Harris was absent and not voting. Motion carried unanimously by City Council members present for approval of the site plan and land use permit applications.

Other Reports:

Council received the September 16, 2020 Minutes of the Library Board. Also submitted was a progress report for work in the McKinley Park, Sunnyside Hillside Schoolhouse Museum and Fairview Cemetery.

Utility Supervisor Report – Dave Houghtelling advised of the following: hauled dirt to the BIC well, winterizing of facilities in the Park has started; tree trimming started; Twin Valleys PPD gave diagram for trimming which is now aggressive; cemetery mowing after freeze; Clint Wickizer is installing LED street lights which will give the City a rebate from TVPPD.

City Clerk/Treasurer Report – Kandra Kinne advised of the following: budget letters have been submitted to customers; Sheriff contract automatically renewed each year with three percent increase; October 1 starts the new fiscal year; Planning Commission will have public hearing on September 23rd for a conditional use permit; working with Dave Custer of Twin Valleys PPD for an electrical service agreement after Clint Wickizer retires; and the sales tax records have been received. Kandra also provided a report on the comments and funds received from the RV Park.

Unfinished Business:

Employee Handbook – More progress has been made on the handbook including sick leave and vacation leave.

Harvest Meadows – Miller & Associates will be asked for an estimate on costs to loop Wheat Ridge Drive to Prairie View Drive.

Dow Newcomb - After a review of the recommendation from Economic Development, Derek Raburn stated the motion, seconded by Tony Groshong, to deny the request from Mr. Newcomb for an extra lot. Voting yes were Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Vernita Saylor voted no. Mike Harris was absent and not voting. Motion carried to deny the request for an extra lot.

New Business:

None

Adjournment:

Vernita Saylor stated the motion, seconded by Tony Groshong to adjourn at 8:06 p.m. voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, Mike Harris was absent and not voting. Motion carried unanimously by City Council members present.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor