

City of Cambridge  
 Regular City Council Meeting  
 Monday November 16, 2020  
 6:30 P.M.  
 722 Patterson St, Cambridge Community Building

Pursuant to notice published in the Cambridge Clarion, Thursday November 12, 2020, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor David Gunderson, City Council Members Mike Harris, Tony Groshong, Vernita Saylor, Kevin Banzhaf and Jeff Ommert. Council Member Derek Raburn entered the meeting at 6:36 P.M. City Staff present were City Clerk/Treasurer Kandra Kinne and City Attorney Lisa Shifflet. Visitors present for the meeting Genny Kubik for the Valley Voice, Morgan Farquhar for the Cambridge Airport Authority and Jessica Fisher for Tri Valley Health System. Mayor Gunderson opened the meeting with the Pledge of Allegiance and announced the Open Meeting Law Poster is on the east wall of the community room and available for public inspection.

Consent Agenda Minutes of November 2, 2020 and claims report. The City Council received the minutes of November 2, 2020 prior to this meeting and the claims report prior to this meeting with additional claims listed at this meeting. Jeff Ommert stated the motion, seconded by Tony Groshong, to approve the minutes of November 2, 2020 and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of November 2, 2020 and the following claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>16-Nov-20</i>			
<i>Period 11/03/2020 to 11/16/2020</i>			
<i>Check No.</i>	<i>Vendor, For</i>	<i>Amount</i>	<i>Dept. Total</i>
	<u>Combined Utility:</u>		
31753-31759	Payroll	9,685.04	
31760	Ag Valley, Fuel	171.92	
31761	American Agricultural Laboratory, Wastewater Testing	153.25	
31762	Besler Industries, Iron for Manhole cover	959.08	
31763	Blue Cross Blue Shield, Health Insurance Premium	10,631.14	
31764	Brico Pest Control, Spraying buildings	67.25	
31765	CAMAS Publishing, Subscription	36.00	
31766	Cambridge General Store, Supplies	132.89	
31767	Cambridge Super Market, Supplies	22.39	
31768	Card Member Services, Postage	299.32	
31769	Employee Flex Spending	110.00	
31770	Eakes Office Supply, Office Supplies	71.45	
31771	GPM, Annual Calibration at sewer plant	515.00	

31772	Northwestern Mutual, Annuity	2,492.94	
31773	Paper Tiger Shredding, Shred paper	40.00	
31774	Schaben Sanitation, Trash Pickup	14,187.46	
31775	Southwest Farm & Auto, Supplies	10.89	
31776	Twin Valleys Public Power, Sewer Plant Utility	3,157.10	
31777	USABLE Life, Life Insurance	81.00	
31778	Western Area Power Administration, Purchased Power	4,047.87	
31779	Customer Refund, Credit on Account	2.51	
31880	Customer Refund, Credit on Account	266.58	
ACH	IRS, Federal With Holdings	3,243.80	
ACH	Black Hills Energy, Utility	511.58	50,896.46
	<u>City Account (General Fund):</u>		
48529	void	0.00	
48530	Payroll	509.89	
48531	Cambridge Golf Club, Donation received for Golf Club	50,000.00	
48532	Ag Valley, Fuel	131.40	
48533	Anew Travel Center, Fuel	31.23	
48534	Bernie Jones Auto, Repairs	15.99	
48535	Bound Tree Medical, Supplies	171.91	
48536	CAMAS Publishing, Subscription	512.81	
48537	Cambridge General Store, Supplies	15.86	
48538	Cambridge Super Market, Supplies	5.99	
48539	Card Member Services, Postage and Repairs, Zoon	290.04	
48540	Employee Deductible	26.54	
48541	Croell, Inc., Cold Mix	2,106.87	
48542	First Central Bank, Fire Equipment Loan Payment	793.92	
48543	Employee Deductible	11.29	
48544	Jim's Triple D Service, Tire	133.40	
48545	Miller & Associates, Flood Plain Administration	100.00	
48546	Nebraska Clerks Institute, Registration	50.00	
48547	Nebraska Clerks Institute, Dues	70.00	
48548	Nebraska Statewide Arboretum, Dues	130.00	
48549	River Valley Services, Emergency Light for Museum	55.15	
48550	Southwest Farm & Auto, Supplies	272.27	
48551	Twin Valleys Public Power, Street Lights Harvest Meadows	59.85	
48552	Waypoint Bank, Golf Loan Payment	1,545.00	
ACH	IRS, Federal With Holdings	85.38	
ACH	Black Hills Energy, Utility	575.73	
ACH	Cambridge Telephone, utility	174.05	57,874.57
	<u>Housing Rehab:</u>		
229	Miller & Associates, Grant Administration	1,000.00	

230	Sexton Construction, ADA Sidewalks, Ramp	5,200.00	
231	River Valley Services, ADA Power Doors, electric	3,079.00	9,279.00
	<u>Cambridge TIF:</u>		
1101	Cline Williams, Attorney Fees	2,981.00	2,981.00
	<u>LB840/ Revolving Loan/ HTC:</u>		
4323	Cambridge Chamber, Meeting Lunch	8.00	
4324	CAMAS Publishing, Business of the Month Promotion	529.50	
4325	Cambridge Chamber, Promotion	3,500.00	
4326	Cambridge Memorial Hospital, Façade Grant	1,135.00	
4327	Card Member Services, Meeting Meals	108.36	
4328	City of Cambridge, Sales Tax Distribution	17,930.06	
4329	Cross Creek Golf Links, Sales Tax Distribution	5,255.85	
4330	Furnas County Clerk, Filing Fees	40.00	
4331	Waypoint Bank, Down Payment Assistance	8,250.00	36,756.77
	<u>Ambulance Check Card Account:</u>		
Debit	Amateur's Bar & Grill, Pizza for Training Meeting	67.07	67.07
	Total:	157,854.87	157,854.87

Reports of Officers, Boards and Committees:

Miller and Associates. – no update on the street extension of Wheat Ridge Drive and Prairie View Drive.

Planning Commission Report. -The City Council received the Planning Commission report prior to this meeting. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the site plan and land use permit applications of Dean Cope for a 60 X 80 shed for personal use at 40890 West Highway 6/34, Jeff Sherwood to move a house from 504 Patterson Street to a location outside City Limits, and Jerrell Alexander for remodeling at 814 Dolan Avenue. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Kevin Banzhaf, absent was City Council Member Derek Raburn, none voted no. Motion carried unanimously by City Council members present. No action was taken on the conditional use permit application and site plan and land use permit application of Alan Koerperich because the 14 day waiting period for an appeal had not expired yet. The items will be considered at the next regular City Council Meeting.

Park Board Reports. - Mayor Gunderson discussed the Disc Golf Course in the Park and advised him and John MacLeod and a Member of the Disc Golf Association in the park to update the course. College Students would be willing to help with installation during Thanksgiving and Christmas break, of six new baskets, hardware and relocation of some baskets. Mayor Gunderson recommended using Public Alliance for Community Energy funds now while people were willing to volunteer instead of waiting for donations to fund the project because it is hard to ask for donations in person during COVID-19 and then repay the fund with donations received for the project once COVID-19 restrictions ease. The quote for the project is \$1,980.00. Concrete pads and T-boxes would be installed later. Vernita Saylor stated the motion, seconded by Jeff Ommert, to use Public Alliance for Community Energy funds for the project and to deposit donations received back in the ACE Funds. Voting yes were Vernita Saylor, Tony

Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Utility Supervisor Report. – Kandra reported some customers were out of power during the morning for the house move from 504 Patterson and that all power has been restored.

City Clerk/Treasurer Report. Kandra Kinne reported that the City will need to take action on the abandoned car that was recently removed by the Furnas County Sheriff. Lisa Shifflet would work on the issue to sell the car. The Committee is waiting for information from entities for the Hazard Mitigation Plan update. The ADA Project is nearly complete. The City has received a grant of \$17,000 for a new ambulance monitor. The City will receive \$33,470.08 in sales tax this month. The City Council received financial reports for July August and September 2020. The City Council received line loss reports for August, September, October and November 2020. Fiscal year average line loss was 3.07% electric and 19.82% water. The City Council received the analytical review of electric and water charges for fiscal year 2019-2020 and KWH purchased for fiscal year 2019-2020. Kandra discussed a business who has been billed for a dumpster that should be refunded. Lisa will assist with how far back to issue a refund.

Employee Handbook. –Kandra reported a draft copy has been distributed to full time employees to review.

Twin Valleys Public Power District Proposed Contract. – No update for this meeting.

Truck Parking in front of Cobblestone Hotel. The City Council discussed trucks parking on the street next to the Cobblestone Hotel and traffic concerns. The City Council asked legal counsel to draft a resolution regarding no parking and placement of No Parking Signs.

Year – End Street Superintendent Resolution. Derek Raburn stated the motion, seconded by Vernita Saylor, to approve Resolution 2020-11-01 Signing of the Year – End Certification of City Street Superintendent 2020. Voting yes: Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously for Resolution 2020-11-01 as follows:

RESOLUTION  
SIGNING OF THE  
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT  
2020

Resolution No. 2020-11-01

**Whereas:** State of Nebraska Statues, sections 39-2302, and 39-2511 through 39-2525 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent; and

**Whereas:** The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing

the appointment of the City Street Superintendent by their name as it appears on their license (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or inter-local agreement with another incorporated municipality and/or county), and the beginning date of the appointment, and **Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent by the Mayor or Village Board Chairperson. **Be it resolved** that the Mayor of the City of Cambridge is hereby authorized to sign the attached Year-End Certification of City Street Superintendent.

Employee Recognition Dinner, Longevity Pay. The City Council discuss postponing an employee recognition dinner due to restrictions in the Directed Health Measures for Southwest Nebraska Public Health. Derek Raburn stated the motion seconded by Vernita Saylor, to approve retention pay of \$300.00 net for full time employees and part time employees in Library, Museum and seasonal employees under summer park help. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Mayor and City Council Comments. Mayor Gunderson discussed recognizing a volunteer who worked the past seasons in the flower gardens in the park. The City Council suggested talking to the Park Board for recommendations.

Citizen's Comments. Jessica Fischer of Tri Valley Health System was present to discuss the current DHMs for Southwest Nebraska Public Health. Southwest Nebraska Public Health moved to red this afternoon and Nebraska is still at Orange. Lisa would check on restrictions for the community building. The City Council discussed meeting in person for the next meeting or virtually. The City Council decided to meet in person. Kandra would make arrangements for public to participate through zoom if restrictions do allow the public to meet in person with the City Council.

Morgan Farquhar was present for the Cambridge Airport Authority to report the Cambridge Municipal Airport Authority has received a grant to install a weather report system. The cost is \$370,000 and 70% of the funding source will be the grant. The balance of the cost will be covered by donations. Donation checks will be written to the City of Cambridge. The Donations received will be given to the Airport Authority.

Adjournment. Tony Groshong stated the motion, seconded by Vernita Saylor, to adjourn at 7:27 P.M.

Attest: Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor