

City of Cambridge
Regular City Council Meeting
Monday June 18, 2018
6:30 P.M.
Cambridge Community Building

Pursuant to notice published in the Cambridge Clarion, Thursday June 14, 2018, and posted in the Cambridge City Office, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor. City Staff present were Kandra Kinne, City Clerk/Treasurer, David Houghtelling, Utility Supervisor. Visitors present were Randy Heitmann for Amateur's; Jolene Miller for the Cambridge Clarion; Steve Johnson for Cross Creek Golf Course; Lisa Shifflet; Jim Jones for the Citizen Advisory Committee. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Amateur's Bar N Grill Special Designated Liquor Permit public hearing. Mayor Harpst opened the public hearing at 6:30 P.M. to accept public comment about the request of Amateur's Bar N Grill for special designated liquor permits for Saturday July 28, 2018 and August 4, 2018. Both permits are for the Cambridge community building. Randy Heitmann explained both dates are for wedding receptions. There were no other public comments and Mayor Harpst closed the public hearing at 6:34 P.M. Jeff Ommert stated the motion, seconded by Tony Groshong, to approve special designated liquor permits for Amateur's Bar N Grill for Saturday July 28, 2018 and Saturday August 4, 2018. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Cross Creek Golf Links Special Designated Liquor Permit Public Hearing. Mayor Harpst opened the public hearing at 6:34 P.M. for the request of Cross Creek Golf Links for a special designated liquor permit for Saturday August 17, 2018. Steve Johnson was present to explain the event will be a money making event for Cross Creek Golf Links and Relay for Life. Cross Creek Golf Links will be in charge of the bar for the event. There were no other public comments and Mayor Harpst closed the public hearing at 6:35 P.M. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve a special designated liquor permit for Cross Creek Golf Course for Saturday August 17, 2018 at the Cambridge Community Building. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor and Derek Raburn voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Attorney Agreement. The City Council received a copy of the Attorney Agreement with Mousel, Brooks, Schneider & Mustion, P.C., LLO. The City Council asked to amend the agreement to remove City Manager and add Mayor. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the Attorney Agreement with Mousel, Brooks, Schneider & Mustion as amended. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Derek Raburn and Keith Luedders voted yes, none voted no,

and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Citizen Advisory Board Appointments. Tony Groshong stated the motion, seconded by Derek Raburn, to approve the re-appointments of Jo Lee Ebbers and Derek Downer to the Citizen Advisory Committee. On roll call vote Tony Groshong, Vernita Saylor, Derek Raburn, Keith Luedders and Jeff Ommert, voted yes, none voted no, Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Payport Setup, Electronic Government Services Level Agreement, Addendum One for Payport. The City Council received a copy of the Agreement and Addendum showing the Nebraska.gov Portal Fee. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the Payport Agreement with the State of Nebraska and Addendum one for the Portal fees. On roll call vote Vernita Saylor, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong, voted yes, none voted no, Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Harpst signed the agreement.

Miller and Associates Reports – Swimming Pool Project. Mayor Harpst reported the committee has been meeting and looking at amenities, project costs, funding options, donation options and bond issues. The Committee is working toward a presentation to the City Council. The Committee is considering presenting a proposal for a \$1,000,000 bond issue and proposal to raise sales tax rates to help with the annual payment. The Committee will propose using the funds in the Swimming Pool Reserve Fund. The sales tax issue will have to be on the General Election in November. The Committee will meet with the City Council at the next regular meeting.

Economic Development Report. Mayor Harpst reported the Economic Development Committee has met and interviewed candidates for the Economic Development Director Position and will give an offer.

Planning Commission Report. The City Council received a copy of the Planning Commission report. Vernita Saylor stated the motion, seconded by Derek Raburn, to approve the Planning Commission Report. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously for the following Site Plan and Land Use Permit Applications: Williams Storage – 42505 Wheatridge Drive – Assemble & Display Sporting Goods for Retail Sale, Williams Storage – 42505 Wheatridge Drive – Retail sales for trailers and trailer accessories; Cambridge Housing – 209 Nelson Street – replace maintenance room doors and wrapping porch posts, Brett Jurey – 904 Flannery Ave – Renovate Bathroom, Mary Kay Sexton – 1112 Park Avenue – Fence, Cobblestone Hotel – 41502 Harvest Drive – Roofed Shelter, Matt Volk – 1116 Shole Ave – Remove and replace front entrance to home, Diane Hannah – 311 Neville Street – steel shed, Tracy strong – 616 Park Ave – Metal Storage Shed.

Utility Supervisor Report. Dave Houghtelling reported the swimming pool will close Monday June 25th to remove a pump and have it rebuilt to reinstall later in the day. The Horse Arena lights have been put up. Dave discussed possible electric improvement projects to be considered at some point in time. The

City Council discussed have a strategic planning session. Kandra would contact Miller and Associates to help with the planning.

City Clerk/Treasurer Reports. Kandra provided the May 31, 2018 financial report and discussed net revenue income, debt schedule and receivables. The City Council approved moving the HTC account to Waypoint Bank and closing the employee debit card account. Kandra reported the Fire Department has received \$2,500 from Monsanto to purchase equipment and the Fire Department has requested the funds deposited in their golf account. Kandra provided the line loss report for billing dated June 1, 2018.

Citizen Advisory Committee Report Public Hearing. Jim Jones entered the meeting and Mayor Harpst called to open the public hearing for the Citizen Advisory Committee Report at 7:40 P.M. Jim Jones, Chairman of the Citizen Advisory Committee reported there were no discrepancies and programs were being met and activities are within the LB840 Plan. There were no other public comments and Mayor Harpst closed the public hearing at 7:50 P.M. Vernita Saylor stated the motion, seconded by Tony Groshong, to accept the Citizen Advisory Committee Report. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor and Derek Raburn voted yes, none voted no. Motion carried unanimously by City Council Members present.

Consent Agenda Minutes of June 4, 2018 and the claims report. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the minutes of June 4, 2018 and the claims report. On roll call voted Jeff Ommert, Tony Groshong, Vernita Saylor, Derek Raburn and Keith Luedders voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of June 4, 2018 and the following claims:

<u>City of Cambridge</u>			
<u>Claims Report June 18, 2018</u>			
			Dept.
Check No.	Vendor, For	Amount	Totals
30021-30026	Payroll	8,339.90	
30027-30030	void		
30031	Ag Valley, Fuel	461.26	
30032	American Family Ins., Ins.	350.52	
30033	Aramark Uniform, Mats	71.03	
30034	Blue Cross, Ins.	6,769.15	
30035	Brico Pest Control, Spraying	67.10	
30036	Cambridge General Store	177.71	
30037	Cardmember Services, Credit Card	67.82	
30038	Eakes Office Solutions	69.94	
30039	Hometown Agency, Inc., Ins.	3,137.00	
30040	Lord's, Inc., Supplies	49.99	
30041	Municipal Supply, Inc., Supplies	177.00	

30042	Nebraska Public Health, Testing	30.00	
30043	Northwestern Mutual Life, Annuity	2,331.38	
30044	Schaben Sanitation, Trash Pickup	13,080.65	
30045	Southwest Farm & Auto, Supplies	37.92	
30046	Twin Valleys PPD, Uility	2,398.80	
30047	USABLE Life, Ins.	81.00	
ACH	IRS, Federal With holdings	1,696.01	
ACH	Nebr. Dept. Revenue, Sales Tax	7,676.56	
ACH	IRS, Federal With holdings	2,801.13	
ACH	Black Hills Energy, Utility	154.37	
ACH	Waypoint Bank, Return	129.91	50,156.15
	City Account (General Fund)		
45836-45845	Payroll	1,385.24	
45846	Cambridge Chamber, Donation	1,000.00	
45847-45863	Payroll	5,979.05	
45864	Ag Valley, Fuel	708.49	
45865	Ambulance Check Card, car wash tokens	20.00	
45866	American Family Ins., Ins.	104.88	
45867	Aramark Uniform, Mats	11.00	
45868	Bernie Jones Auto, Supplies	198.29	
45869	Bound Tree Medical, Supplies	2,224.97	
45870	Cambridge General Store	263.83	
45871	Cardmember Services, Credit Card	27.69	
45872	Century Link, Utility	59.96	
45873	D & M Security, Security Alarm	55.50	
45874	Eakes Office Solutions, Supplies	109.86	
45875	First Central Bank, Loan Payment	793.92	
45876	Frontier, Utility	45.37	
45877	Hometown Agency, Inc. Ins.	300.00	
45878	Jim's Triple D Service, Tire Repair	2.86	
45879	Judy Hayes, CPR Training	125.00	
45880	Lord's, Inc., Supplies	154.21	
45881	Miller & Associates, Flood Plain Management	100.00	
45882	Republican Valley Animal, Board Dogs	70.00	
45883	Sandry Fire Supply, Supplies	384.63	
45884	Southwest Farm & Auto, Supplies	85.67	
45885	Twin Valleys PPD, Uility	59.85	
45886	Waypoint Bank, Loan Payment	1,545.00	
45887	Cambridge Supermarket, Supplies	72.04	
ACH	IRS, Federal With holdings	15.30	

ACH	IRS, Federal With holdings	214.22	
ACH	IRS, Federal With holdings	1,382.06	
ACH	Bulter Memorial Library, Utility	133.72	
ACH	Black Hills Energy, Utility	2,141.66	19,774.27
	TIF:		
1037	Waypoint Bank, Loan Payment	78,072.50	
1038	Furnas County Treasurer, Property Tax Judgement	31,262.24	
1039	Furnas County Treasurer, Property Tax	6,270.66	115,605.40
	LB840		
3854	City of Cambridge, HTC	197.50	
3855	Cambridge Supermarket, Supplies	25.00	
3856	City of Cambridge, HTC	182.30	
3857	Cardmember Services, Credit Card	983.18	
3858	City of Cambridge, Distribute Sales Tax	12,237.11	
3859	Cross Creek Golf Links, Distribute Sales Tax	2,562.48	
3860	Diane Henderson, Contract	2,002.05	
3861	Employee Debit Card, Notifications	539.33	
3862	Melissa Jackson, Contract	150.00	
ACH	IRS, Federal With holdings	527.74	19,406.69
	Cambridge Golf		
344	Cambridge Golf, Donation	5,000.00	5,000.00
	Cambridge Baseball:		
153	McCook Lettering, Coaches Shirts	12.00	
WD	Umpire Fees	605.00	617.00
	Total	210,559.51	210,559.51

Adjournment. The next regular meeting is Monday July 2, 2018. Vernita Saylor stated the motion, seconded by Jeff Ommert, to adjourn at 7:55 P.M. On roll call vote Tony Groshong, Vernita Saylor, Derek Raburn, Keith Luedders and Jeff Ommert voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: _____

Kandra J. Kinne, City Clerk/Treasurer

Mark Harpst, Mayor

