

ADDENDUM

Notice is hereby given that on **November 24, 2021 at 3:00 p.m.** sealed bids are due in our Agency and will be opened and read in public by the Purchasing Agent/Legal Department in the Mercer County Board of Social Services, 200 Woolverton Street, Trenton, New Jersey 08650 for:

SECURITY SERVICES FOR THE MERCER COUNTY BOARD OF SOCIAL SERVICES FOR A PERIOD OF ONE (1) YEAR

Clarifications, amendments, additions, deletions, revisions and modifications are part of the Contract and change the original documents only in the manner and to the extent stated.

Respondents shall complete the Acknowledgement of Receipt of Addendum and shall include the Acknowledgement with their response.

It is the responsibility of prospective respondent's to check this Agency's website (<https://mcboss.org/>) for any addenda issued prior to the proposal opening. Failure to do so could result in the rejection of your submission.

Bidders are required to comply with the requirements of N.J.S.A.10:5-31 et seq. and N.J.A.C. 17:27.

MERCER COUNTY BOARD OF SOCIAL SERVICES
Legal Department
(609) 989-4320 extension 1497

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

RELEASE DATE: NOVEMBER 15, 2021

ADDENDUM

The undersigned Respondent hereby acknowledges receipt Addendum:

Date: _____

Signed: _____

Title: _____

Printed Name: _____

Date: _____

Company: _____

ADDENDUM

SECURITY SERVICES FOR THE MERCER COUNTY BOARD OF SOCIAL SERVICES FOR A PERIOD OF ONE (1) YEAR

Q1. Who is the current vendor, and what is the hourly rate being charged?

A1. Unfortunately, we are unable to answer this question.

Q2. Are the current employees serving as armed guards under this contract covered under a collective bargaining agreement/members of a union? If yes, provide a name and contact at the union?

A2. We are unaware of the current armed guards who are serving our agency as being in any collective bargaining agreement or members of a union.

Q3. What are the payment terms (ie: turnaround on invoices presented for payment)? What extra documentation is/might be required with each invoice?

A3. The turnaround for invoices presented are within 30 days, generally two (2) weeks. The documentation needed with each invoice, would be copies of timesheets to verify the time worked.

Q4. Can invoices be submitted weekly, biweekly, or monthly?

A4. Invoices can be submitted weekly.

Q5. Is it expected that the quoted pricing will apply throughout the initial one (1) year term as well as the one (1) year renewal term if elected by the Mercer County Board of Social Services? When will rate increases be addressed?

A5. Yes, the quoted pricing rates submitted by the Bidders will apply for the initial year and if the contract is extended for 1 additional year, the same rates would apply for that year.

Q6. May the Contractor elect not to enter into the one (1) year renewal term if renewal period pricing that is acceptable to the Contractor is not finalized prior to expiration of the initial term?

A6. The renewal rate pricing will not be changed for the 2nd year term.

Q7. Will the Contractor be permitted to raise rates when and as needed to recoup increases in the following costs that are outside of the Contractor's control: Federal, state, or local taxes, levies, or required withholdings; costs under collective bargaining agreements; minimum, prevailing and loving wage rates and other statutory requirements, such as legally mandated sick leave costs and medical and other benefits costs?

A7. No, the Contractor may not be permitted to raise rates when and as needed to increase any recoupment, as these costs must be factored into your initial Bid.

Q8. Should there be a proposed contract attached to the RFQ?

A8. No, there should be no attached contract as the RFQ/RFP outlines the specifications.

Q8. May bidders submit contract exceptions for the Board's consideration with their proposal?

A8. No, the bidders may not submit contract exceptions with their proposals.

Q9. Section B on page 5 of the RFQ states "Officer on Rotation for Tuesday Night" 1 Officer 4:00 a.m. – 8:00 p.m., is this correct?

A9. No, there was a typo listed in the RFQ, it should reflect as follows:

Officer on Rotation For Tuesday Night:

~~1 Officer — 4:00 a.m — 8:30 p.m.~~

5 Officers 4:30 p.m. – 8:30 p.m.

Q10. When is the new date sealed bids are due?

A10. Sealed bids are now due on Wednesday, November 24, 2021 at 3:00 p.m.