

Crystal Environmental Quality Commission
Meeting Minutes
January, 2021 at 7:00 p.m.
Conference Room A at Crystal City Hall

1. CALL TO ORDER

The Crystal Environmental Quality Commission (EQC) meeting was called to order at 7:01 p.m. by EQC Secretary Groenewold.

Members present:

X Cassandra Groenewold	A Mark Hansen	X Terri Shultz	<i>vacant</i>	<i>vacant</i>
<i>vacant</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>

Also present:

X Anne Norris, Staff Liaison	X John Budziszewski, Council Liaison
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2. CHAIR'S REPORT

a. N/A

3. ELECTION OF OFFICERS

The commission has approved the following officers for 2021:

- a. Chair: Terri Shultz
- b. Vice Chair: Cassandra Groenewold
- c. Secretary: Mark Hansen

4. DISCUSSION

a. 2021 Work Plan and Activities

Month	Business/Activity
January 21	First meeting of year, officer elections, discuss 2021 work plan. <ul style="list-style-type: none"> - Anne to reach out to Mike (communications) to solicit questions from community members on social media to get an idea on what information/education they would like to receive from the EQC.
February 18	<ul style="list-style-type: none"> - Invite Tim Pratt to educate and distribute information on Recycling. <ul style="list-style-type: none"> o Facebook Live or Zoom Event? - Following recycling presentation EQC members will convene to formalize work plan and discuss responses to the questions sent out on social media.
March 18	<ul style="list-style-type: none"> - Annual MS4 report and storm water presentation
April 15	<ul style="list-style-type: none"> - Virtual or FB Live program on native habitat and pollinator plants. <ul style="list-style-type: none"> o Reach out to Master Gardener program for resources to share?
May 20	<ul style="list-style-type: none"> - <i>Tentative</i> – Attend Arbor day event (May 5th) @ Iron Horse Park. Includes park clean-up and tree/shrub distribution. - FB Live event sharing information regarding when to plant trees, what trees to plant, etc.

	<ul style="list-style-type: none"> ○ Share resources, potentially invite arborists? - Participate in Crystal Fund for Community Progress Plant Sale <ul style="list-style-type: none"> ○ How should the EQC participate?
June 17	<ul style="list-style-type: none"> - U of MN Bee Squad Presentation <ul style="list-style-type: none"> ○ Can this be outside?
July 15	<ul style="list-style-type: none"> - Crystal Frolics <ul style="list-style-type: none"> ○ How should the EQC participate? - MAC Park Clean Up <ul style="list-style-type: none"> ○ Date TBD
August 19	<p>Possible Events</p> <ul style="list-style-type: none"> - Zero Waste Event – Lions Corn Feed <ul style="list-style-type: none"> ○ Anne to see if she can find more information on this. - National Night to Unite <ul style="list-style-type: none"> ○ How should the EQC participate?
September 16	<ul style="list-style-type: none"> - Host Tech Dump and Shred It event
October 21	<ul style="list-style-type: none"> - MAC Park Clean-Up <ul style="list-style-type: none"> ○ Date TBD - Annual recycling update (Tim Pratt, HRG staff) - <i>Tentative</i> – Educational Event – Bird Feeding
November 18	<ul style="list-style-type: none"> - Year-end wrap up - Prep for Winterfest - Looking to 2022
December 16	<ul style="list-style-type: none"> - Cancel – Holiday?

b. Education and Outreach

- i. October/November – Bird Feeding in an environmentally friendly way.
 - a) Reach out to Audubon Society or Science Museum to see if they would present?
- ii. Composting
 - a) Promote the resources within the city for materials like bins and rain barrels.
- iii. Utilize social media to share “Did You Know?” facts about the City of Crystal in relation to environmental information.
 - a) Reach out to community to see what information they would like shared from the EQC.
- iv. Promote what kind of trees Crystal encourages to plant, when is the best time to plant.
 - a) In place of the Arbor day event?

c. Broken Link – The link to City-approved Tree List on the Public Works/Forestry page on the City of Crystal website is broken.

(http://crystal.hosted.civillive.com/UserFiles/Servers/Server_10879634/File/Resident/Community%20Development/Planning%20and%20Zoning/TreeList.pdf)

d. Replacements

- i. 7 vacancies in the EQC. Word will be put out on social media that the city is looking to fill these commission seats.

5. NEXT MEETING

- a. Invite Tim Pratt to educate and distribute information on Recycling.
 - i. Zoom or Facebook Live event?

b. Following recycling presentation, the EQC will convene to formalize the work plan, review responses to the questions sent out on social media, and discuss what we want to educate the community on in the next year.

6. ADJOURNMENT

The EQC meeting adjourned at 7:57 p.m.