

**NORTHVILLE SENIOR ADVISORY COMMISSION
REGULAR MEETING MINUTES
Thursday, August 20, 2020 – 1:00 p.m.
Virtual Meeting via Zoom**

1. **Call Meeting to Order:**
The meeting was called to order by Chairperson Andrea Murdock at 1:04 p.m.
2. **Roll Call:**
Commission Members: Lesa Buckland (excused), Patrick Giesa (absent), Mindy Herrmann, Angela Jaafar, Bob Lipmyer, Andrea Murdock, Jan Purtell, Dory Schmidt, Jan Valade
Staff Members: Shannon Coker, Mark Gasche
3. **Announcements and Citizens Comments:**
A. None
4. **Adoption of the Agenda:** Motion by Herrmann, second by Valade to approve the agenda. Motion passed.
5. **Approval of Meeting Minutes:** Motion by Valade, second by Lipmyer to approve the minutes of the regular meeting held on July 16, 2020. Motion passed.
6. **Monthly Reports:**
A. **Supervisor's Report - Gasche**
 - Nicky Messina, Senior Services Supervisor, has resigned as of August 11, 2020. Due to reduced activities from COVID-19 restrictions, posting of the position will not occur at this time. Currently Mark Gasche, Shannon Coker and Dave Lesmeister will provide support for Senior Services. Shannon is training on transportation duties and grants. Karlee Hamilton, part-time Recreation Coordinator, has resigned to accept a full-time position. Deb Luterek, Front Desk Assistant has retired.
 - One set of pickleball lines have been installed on the tennis courts at Fish Hatchery Park as requested.
 - The Habitat Restoration project at Fish Hatchery Park is underway through an EPA grant of \$963,089 to restore Johnson Creek to a more natural habitat; anticipated completion the end of October.
 - One bus has been transporting riders 5 days/week; an additional bus will be added if demand increases.
B. **Transportation Program Updates**

- Two new vans arrived this week from Wayne County after three years of waiting in exchange for two old buses; the 13 passenger buses will have Plexiglas shields installed around the driver area.
- Ridership Report – Gasche presented the Transportation Program Ridership report from January-July, 2020. 110 trips were provided in July, with 1,067 rides YTD and \$2,723 in fares collected YTD.
- Additional drivers are being recruited; only 4 drivers working 1 day a week are employed at this time.

C. Participation Report – January-July 2020:

- Gasche presented an updated Participation Report for January-July, 2020; Total Ongoing Activities at 6,927 including 293 participants in July; Fitness and Sports classes are at 3,508 total participants YTD; five (5) virtual fitness classes and two (2) outdoor fitness classes began on July 20 at Ford Field on Wednesday and Friday mornings at 9:30 and 10:00. Registration for September-October fitness classes will be announced in the next Inspire newsletter. Telephone wellness checks and liquid nutrition programs are continuing. Gary Allen had three people attend an elder law presentation in person.

D. Recent/Upcoming Events – Gasche

- Flu shot clinic is scheduled for October 12 from 1:00-3:00 p.m.; reservations for seniors are required and will be promoted through the Facebook page and Parks and Recreation website.

7. Old Business:

A. Operations Status:

- We are following the Governor's Orders for use of indoor public facilities. Small groups of 10 or less are allowed to gather or participate in program activities such as HOA meetings or financial planning presentations; the medical equipment loan program is open by appointment; TOPS have resumed their weekly meetings.
- Transportation Sub-Committee: The committee met twice and made a recommendation to the Parks and Recreation Commission that no changes be made to existing transportation services. Therefore, the schedule will remain the same as well as the existing fare rate and service area; an additional medical services day trip will be added once a month to the University of Michigan Health Center in Canton and to Beaumont/Botsford Farmington Health Center starting in September. An additional day trip to West Oaks Shopping Center/Twelve Oaks Mall will be added once a month starting in September; and a day trip to the City of Plymouth will be offered once a month also. These day trips will require a reservation with pick up services from rider's homes.
- Gasche thanked NSA sub-committee members Jan Valade and Mindy Herrmann for their work and noted that the sub-committee plans to reconvene in December to consider new data.

8. **New Business:** None
9. **Reports:**
 - A. **City Liaison report –**
 - None
 - B. **Township Liaison report - Herrmann**
 - Recent Township election results have been posted on the Township website.
 - Township Council meeting tonight via Zoom includes a lobbyist presentation regarding Advanced Disposal and exploring options for starting a Township water authority.
 - Grand opening was held recently on the former Psychiatric Hospital grounds. Walking and mountain biking trails have been created. Results of the naming contest for the new park will be announced tonight.
 - No information is available regarding possible post office relocation from the City to the Township.
 - C. **School Board Liaison report – Jaafar**
 - The complex issues around Covid-19 orders for students and staff re-entering schools in the fall have been approved by the School Board and is posted on the district website.
 - Opening of the Hillside Middle School has been delayed due to the construction work stoppage during the pandemic and will possibly open in January.
 - D. **Chairperson & Commissioner Comments**
 - Terms are expiring the end of September for Murdock (City), Purtell (Township); Murdock will not continue; Purtell will seek new 3-year term; qualified persons to represent the City are being sought.
 - Next meeting will be planned via Zoom pending Governor's orders.
 - Election of officers will be held at the annual meeting in October; slate will be presented at the September meeting; Murdock will review bylaws to determine schedule for change in officers and report via e-mail.
 - Purtell will not be available to attend September 17 meeting; Jaafar will take minutes.
10. **Date of Next Meeting/Adjournment:**
 - Thursday, September 17, 2020 at 1:00 via Zoom. A motion to adjourn was made by Valade and seconded by Herrmann. Motion passed. Meeting adjourned at 1:48 p.m.

Respectfully submitted by Jan Purtell, Secretary