

NORTHVILLE SENIOR ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
Thursday, November 19, 2020- 1:00 p.m.  
Virtual Meeting via Zoom

1. Call Meeting to Order:  
Meeting called to order by Chairperson J. Purtell at 1:01 p.m.
2. Roll Call:  
Commission Members: Lesa Buckland, Patrick Giesa, Mindy Herrmann, Bob Lipmyer, J. Purtell (Chair), Dory Schmidt, Jan Valade (Vice Chair), Kim Voytal,  
Excused: Angela Jaafar  
Staff Members: Mark Gasche, Stephanie McNees, Shannon Coker  
Guest: Mayor Brian Turnbull
3. Announcements and Citizens Comments: none
4. Adoption of the Agenda:  
Motion to approve agenda as submitted made by P. Giesa, second by J. Valade. Motion passed.
5. Approval of Minutes  
Motion by J. Valade to approve two sets of minutes: October 15, 2020, Regular Meeting & October 15, 2020, Annual Meeting, second by P. Giesa. Motion passed.
6. Monthly Reports
  - A. Supervisor's Report- McNees  
Stephanie introduced herself to the commission and shared her past experiences and responsibilities. She described the scope of her new role at the Northville Senior Center.
  - B. Transportation Program Report- Coker
    1. Ridership Report- October  
Ridership has steadily been improving since the spring Covid-19 closure. Ridership numbers rose consistently June through October; we currently are still using one van. The effort to hire new drivers continues. New decals applied to one van and replacements for the second van are on order. The Pilot Program for special trips is underway. Four trips were scheduled, and one was completed.
  - C. Participation Report- October- Coker
    1. Fitness participation numbers have been increasing August through October. Given the recent Covid-19 pause, all in-person programs will move to virtual format next week. Open Activities (Pickle Ball, Senior Volleyball & Walking) were just being relaunched prior to the three-week pause. These programs have now been suspended and will resume when guideline are lifted.
  - D. Recent/upcoming events/programs/trips
    1. Virtual Fitness/Yoga classes planned during the Center closure.
    2. Virtual Cooking Demonstration- This was a popular activity sponsored by Independent Village; participants picked all of the needed ingredients at NCC.
    3. Allen Terrace-
      - Valade reported on effort to plan holiday activities for Allen Terrace residents- The annual Thanksgiving & Christmas luncheons are not being offered this year at NCC due to COVID restrictions; options brainstormed. S. McNees will meet with the Allen Terrace Director to explore alternative

activities and to identify possible sponsors (e.g. Kroger; Casterlines; Dialing for Dollars-Mayor).

4. A range of ideas discussed; e.g., e-outreach, notes, cards; holiday treats delivered in partnership with schools, churches, scouts, other philanthropic organizations (Rotary, etc.). Holiday carolers could possibly sing outside for seniors at their windows. Inspire - Distribution of Inspire brochure and strategies to expand distribution to individual households discussed. Forward ideas to Stephanie for her follow-up.

## 7. Old Business

### A. Operations status- "DHHS Emergency Order, November 18- December 8, 2020"

A three-week pause now in effect, affecting in-person programs. Yoga and fitness will shift to virtual. Open activities are suspended. Transportation, liquid nutrition, medical equipment loans and wellness check telephone calls will continue. Additional volunteers needed to support wellness telephone calls. Interested volunteers should contact S. McNees. D. Schmidt & M. Herrmann expressed interest.

Staff layoffs- Senior Services front desk and program staff are on lay-off. The Parks and Recreation and Senior Center team has pulled together to cover open positions and to maintain service delivery.

### B. Election of NSAC Secretary

J. Purtell reported that K. Campbell-Voytal's membership on the NSAC approved by City Council on October 19, 2020. Motion by Herrmann to elect Voytal to serve as NSAC Secretary, second by Schmidt. Motion passed.

### C. NSAC Roster and Contact Information

The updated roster of NSAC members was distributed.

## 8. New Business

The 2021 Meeting schedule circulated and discussed.

## 9. Reports

### A. City Liaison report- Giesa

- City Hall will be open to the public through 4:30 p.m. on Wed., Nov. 25. Offices closed on Nov. 26 and 27 for Thanksgiving and beginning Nov. 30 will be open by appointment only, until further notice.
- The City's annual audit approved at the October Council meeting.
- Plans for the development of 711 N. Center are proceeding.
- A proposal to change the boundaries of the Historic District to include Ford Field is being considered.
- The new 2021 City Budget preparation/approval cycle will begin in January and run through May 2021. The Budget year will start July 1, 2021.
- The *Heat-in-the-Street* initiative will move food and beverage services outdoors on Center Street and Main Street through March 31, 2021.
- Three new taskforces have been launched to manage key development initiatives, Ford Field; Rouge Restoration/River Walk; Farmer's Market.
- Mayor Turnbull gave an update on COVID-19 cases and hospitalizations in the community, urging all citizens to be vigilant and to adhere to mitigation protocols (mask, social distance, handwashing).

### B. Township Liaison report- Herrmann

- The last meeting (Zoom) of the current Township Board of Trustees will be held on November 19, 2020, at 7 pm. The meeting will focus on planning the post-election transition. The public is invited and is welcomed to share good wishes for the outgoing leaders.

C. School Board Liaison report- None

D. Chairperson and Commissioner comments - None

#### 10. Adjournment

- Next meeting Thursday, January 21, 2021 at 1:00 pm via Zoom
- Motion to adjourn by P. Giesa, second by J. Valade. Motion passed. Meeting adjourned at 2:13 pm