

NORTHVILLE SENIOR ADVISORY COMMISSION
REGULAR MEETING MINUTES
Thursday, March 18, 2021 - 1:00 p.m.
Virtual Meeting via Zoom

1. Call Meeting to Order:
Meeting called to order by Chairperson J. Purtell at 1:02 p.m.

2. Roll Call:
Commission Members: Patrick Giesa, Bob Lipmyer, Jan Purtell (Chair), Dory Schmidt, Jan Valade (Vice Chair) – Maricopa County, AZ, Kim Voytal (Sec).

Excused: Lesa Buckland, Cyndy Jankowski
Absent: Angela Jaafar

Staff Members: Mark Gasche, Parks and Recreation Director, Stephanie McNees, Senior Services Supervisor, Shannon Coker, Parks and Recreation Superintendent
*Unless otherwise indicated, all attendees were in Northville, Wayne County, Michigan

3. Announcements and Citizens Comments: none

4. Adoption of the Agenda:
Motion to approve agenda as submitted made by P. Giesa, second by B. Lipmyer. Motion passed.

5. Approval of Minutes:
Motion by B. Lipmyer to approve the minutes of the February 18, 2021 Regular Meeting, second by J. Valade. Motion passed.
Approved, with edits as discussed (identifying Commissioner locations, and staff positions)

6. Monthly Reports:
 - A. Supervisor’s Report- McNees
 1. NCC is now open Monday-Friday from 9am-12pm, and for all scheduled activities and appointments. Open activities in the gym, Friday Flicks, and lectures have resumed in the building, all while following MDHHS Guidelines.
 - B. Transportation Program Report – McNees
 1. Ridership Report – February 2021
Transportation is still operating a M/W/F schedule and so far, all requests have been accommodated. The number of riders has increased every month in 2021, but still not up to 2019 numbers. Per the Commission’s request, monthly unique riders are now shown on the report.
 2. Destination Ridership Report – February 2021
February’s SMML Report shows that 80% of rides were medical and 20% of rides were non-medical.
 3. Transportation Committee will postpone next meeting until June 2021 to review program
 - i. Bob Lipmyer volunteered to join committee if needed
 - C. Participation Report – February 2021 – McNees –

1. Participation is down compared to February 2020 (pre-COVID), with virtual fitness being the main activity to report. The building opened to scheduled activities starting 2/1.
 2. The Commission asked to have the fitness programs noted when they are virtual.
- D. Recent/upcoming events/programs/trips - McNees
1. Virtual Fitness/Yoga classes – All classes are staying virtual for March-April
 2. Virtual Cooking Demonstration –
 - i. March’s Virtual Herb Garden had 28 participants
 - ii. April’s Cooking Demo will be Penne Pasta with Spring Pea Pesto, April 28th
 3. AARP Tax Assistance – All appointments have been booked; AARP services 12-17 tax appointments every Thursday. Program running February 4th – April 15th.
7. Old Business
- A. Operations status –
 - a. Township Hall moved to a level 2, and is now open to the public
 - b. City Hall remains closed to the public, appointment only
 - c. NCC is open to the public, 9am-12pm Monday – Friday, and for scheduled activities and appointments. NCC is following all health department guidelines, with masks and social distancing still required.
 - B. Community Center
 - a. Opening to small party rentals (e.g. scouts; families), receiving requests for large groups but not yet able to accommodate large groups due to Covid restrictions.
 - b. City Fire Marshall is assessing the Community Center to determine capacity per room
 - c. All programs in the gym have a maximum of 25 participants, we have not yet hit max capacity on open activities
 - C. COVID Vaccine Clinic
 - a. All Parks and Rec staff are working on the vaccine task force with the City and Township to host vaccine clinic at Schoolcraft College VisTa Tech Center with Wayne County. Mayor Turnbull and Manager Mutchler have been leading the task force.
 - i. Coker – Call Center – The task force is using our recreation software, RecPro, to allow online registration, which will begin 2 hours prior to call center. The call center will assist those who are not tech savvy, staffed with 6 volunteers and staff members. All NSAC contact information has been sent to Facilities Manager, Brandon McCullough, if needed for potential volunteer opportunities.
 - ii. McNees – Transportation – If anyone signed up to receive a vaccine at the clinic, they have the ability to request transportation through our regular program. The Lions Club has offered to help fill out paperwork and drive residents of Allen Terrace.
8. New Business –
- a. J. Purtell noted that an “excused absence” is not defined in NSAC’s bylaws.
 - b. April Meeting – virtual
9. Reports
- City Liaison report- Giesa
 - City Council met on Monday, March 15th; agenda items included:
 - Ordinance changes – FAR (Floor Area Ratio) 36: property owners can only occupy 36% of owned land – planning to amend all conflicting ordinances to align

- Resolution to extend emergency status to allow City Council to continue meeting virtually through August
- Approved the Special Events Application for the Arts and Acts festival, hosted by the Art House and partially located in NCC's parking lot, with Cady St. closure
- Approved a Recreation Passport Grant application for replacement of the play structure at Fish Hatchery Park
- Approved Wayne County Park Millage Fund proposal to extend perimeter pathway at Fish Hatchery Park
- Presentation by the Michigan Redistrict Commission, explaining what the State is actively doing to redistrict voting districts; Commission will be holding public meetings
- City Council Member, Sam Ekong, resigned to follow his bucket list dreams. There is currently an open spot on council and the Administration is working on procedures to fill that spot
- Township Liaison report - Gasche
 - The Township has a Board of Trustees meeting tonight; agenda items include:
 - i. Public hearing on proposed 7 Mile Rd. Trail Grant application to extend the pathway west from Haggerty, connecting to Northville Rd./Hines Park Drive
 - ii. Wayne County Park Millage Project proposal for pedestrian pathway projects at Fish Hatchery Park and Marv Gans Community Park
 - iii. CDBG Grant Application to support senior services operations
- School Board Liaison report – Campbell-Voytal
 - New proposal for learning labs opens to all middle and high school students
 - The School Board and High School are working with the Chamber and DDA for a safe alternative prom event using Mill Race Village and Downtown Northville
 - Planning full in-person learning starting in the Fall
- Chairperson and Commissioner comments –
 - B. Lipmyer brought up concerns about unvaccinated seniors participating in indoor activities and events at NCC, discussion ensued. Will follow up on this discussion in future meetings.
 - K. Voytal noted that Northville Senior Services maintains a Face Book page, managed by S. McNees. Stephanie detailed how she uses social media for communications and invited SAC members to monitor, like, and share her postings on the page. Ideas or pictures from events should be forwarded to Stephanie for future posts.

10. Adjournment

- Motion to adjourn by D. Schmidt, second by P. Giesa. Motion passed. Meeting adjourned at 2:17 pm.
- Next meeting Thursday, April 15, 2021 at 1:00 pm via Zoom