

# **Northville Parks and Recreation Commission**

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**Financial Report  
with Supplemental Information  
June 30, 2015**

# Northville Parks and Recreation Commission

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## Independent Auditor's Report

To the Board of Commissioners  
Northville Parks and Recreation Commission

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of the Northville Parks and Recreation Commission (the "Commission") as of and for the year ended June 30, 2015 and the related notes to the financial statements, which collectively comprise the Northville Parks and Recreation Commission's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Northville Parks and Recreation Commission as of June 30, 2015 and the respective changes in its financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

To the Board of Commissioners  
Northville Parks and Recreation Commission

**Other Matters**

*Required Supplemental Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the Parks and Recreation General Fund budgetary comparison schedule, and the Senior Adult Services Fund budgetary comparison, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Northville Parks and Recreation Commission's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Plante & Moran, PLLC*

October 23, 2015

# **Northville Parks and Recreation Commission**

## **Management's Discussion and Analysis**

Northville Parks and Recreation Commission (the "Commission") is a shared service provided through an agreement between the City of Northville (the "City") and the Charter Township of Northville (the "Township"). The following discussion and analysis of the financial performance for the Commission provides an overview of the Commission's financial activities for the fiscal year ended June 30, 2015. Please read it in conjunction with the Commission's financial statements.

### **Financial Highlights**

The Commission was successful in acquiring several grants and donations during the fiscal year. St. John's Providence Mission Fund donated \$10,000 to be used for the senior transportation program and a \$1,500 non-matching grant for the safety town program. The health and wellness program was selected to partner with the Michigan Parks and Recreation Association to implement the Michigan Health Endowment Fund "Pathway to a Healthier Michigan" two-year grant. A new pavilion was erected at Community Park which was donated by Aisin World Corporation of America.

The Commission worked with several local youth assisting them in earning their Eagle Scout badge. The projects included the addition of several new benches, a practice soccer/lacrosse wall, new dog park equipment, and trail rehabilitation.

With assistance from Wayne County, pedestrian and bicycle connectivity into Maybury State Park was completed at the corner of Eight Mile and Beck Roads. General Fund fund balance was utilized for this project with reimbursement from Wayne County expected in the next fiscal year.

The roof at the Community Center was replaced during the year. In addition, a new truck and two utility vehicles were purchased.

The Commission has \$1.36 million of fund balance as of June 30, 2015. The General Fund's unassigned fund balance of \$838,228 is 37 percent of expenditures. The remaining portion of fund balance is either nonspendable, restricted for senior services, or assigned for specific purposes.

### **Using this Annual Report**

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Commission as a whole and present a longer-term view of the Commission's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services.

# Northville Parks and Recreation Commission

## Management's Discussion and Analysis (Continued)

The fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the Commission's operations in more detail than the government-wide financial statements by providing information about the Commission's most significant funds.

### The Commission as a Whole

The following table shows, in a condensed format, the net position as of June 30, 2015 compared to June 30, 2014 and 2013:

TABLE I

	2013	2014	2015	Changes from Prior Year	
				in Dollars	Percent
<b>Assets</b>					
Current assets	\$ 1,759,758	\$ 1,932,061	\$ 1,745,155	\$ (186,906)	(10)
Noncurrent assets	<u>2,942,360</u>	<u>2,789,239</u>	<u>2,934,816</u>	<u>145,577</u>	5
Total assets	4,702,118	4,721,300	4,679,971	(41,329)	(1)
<b>Liabilities</b>					
Current liabilities	484,539	510,955	529,421	18,466	4
Long-term liabilities	<u>873,261</u>	<u>736,250</u>	<u>601,100</u>	<u>(135,150)</u>	(18)
Total liabilities	<u>1,357,800</u>	<u>1,247,205</u>	<u>1,130,521</u>	<u>(116,684)</u>	(9)
<b>Net Position</b>					
Invested in capital assets -					
Net of related debt	1,953,993	1,944,130	2,232,965	288,835	15
Restricted	286,226	298,215	282,746	(15,469)	(5)
Unrestricted	<u>1,104,099</u>	<u>1,231,750</u>	<u>1,033,739</u>	<u>(198,011)</u>	(16)
Total net position	<u>\$ 3,344,318</u>	<u>\$ 3,474,095</u>	<u>\$ 3,549,450</u>	<u>\$ 75,355</u>	2

The decrease in current assets was primarily in cash due to the non-motorized connection to Maybury State Park and the replacement of the roof at the Community Center. The increase in noncurrent assets was due to the current year depreciation expense on capital assets offset by the additions of new assets.

The increase in current liabilities is related to timing of invoices payable at year end. The decrease in long-term liabilities was primarily due to the current year debt service payments.

# Northville Parks and Recreation Commission

## Management's Discussion and Analysis (Continued)

The following table shows the change in net position during the current year and as compared to the two prior years:

TABLE 2

	2013	2014	2015	Changes from Prior Year	
				in Dollars	Percent
<b>Revenue</b>					
Program revenue:					
Program activities	\$ 807,660	\$ 795,329	\$ 855,757	\$ 60,428	8
Grant revenue	64,427	78,342	60,329	(18,013)	(23)
Park development revenue	88,095	70,508	87,052	16,544	23
External athletic associations	184,260	172,928	209,409	36,481	21
Facility rental revenue	333,469	365,304	330,287	(35,017)	(10)
General revenue:					
Operating contributions - City and Township	1,190,986	1,200,986	1,200,986	-	-
Donations	101,415	4,137	13,464	9,327	225
Other revenue	26,931	30,139	37,753	7,614	25
Total revenue	2,797,243	2,717,673	2,795,037	77,364	3
<b>Expenses</b>					
Program activities	807,750	849,315	882,642	33,327	4
Parks	415,647	367,144	551,003	183,859	50
Facility centers	600,839	545,401	411,573	(133,828)	(25)
Administration	639,021	587,068	646,520	59,452	10
External athletic association	285,719	241,029	228,343	(12,686)	(5)
Total program expenses	2,748,976	2,589,957	2,720,081	130,124	5
<b>Other Financing Sources</b> - Sale of fixed assets	-	2,061	399	(1,662)	-
<b>Change in Net Position</b>	<b>\$ 48,267</b>	<b>\$ 129,777</b>	<b>\$ 75,355</b>	<b>\$ (54,422)</b>	<b>(42)</b>

The Commission continues to evaluate and modify program offerings and events, while offering new program initiatives that address key trends facing the Northville community.

Program revenues fluctuate year to year based upon participation levels and available offerings. The ski club, health and wellness, and safety town programs experienced an increase in participation this year. Program activity expenses generally rise annually due to inflationary increases for labor, supplies, and contracted instruction.

A decrease in grant revenue is related to a reduction in SMART transportation received.

Park development revenue fluctuates each year due to the number of participants in programs, the number of dog park users, and park rentals. By sharing access of dog parks with Novi residents, the number of participants using the dog parks increased.

# **Northville Parks and Recreation Commission**

## **Management's Discussion and Analysis (Continued)**

The category for external athletic associations in both revenue and expenditures encompasses the Northville Soccer and Northville Baseball/Softball Association activities. The expenditures are recorded at full cost. The reimbursements from both organizations were increased this fiscal year due to the additional costs of tournament fees and field restoration. The costs were lower than expected due to contracting out soccer field preparation and more reliance on part-time staffing.

The facility rental revenue decrease was due to the loss of available gym time from the school district.

The significant increase in donations revenue is directly related to the \$10,000 private donation received for the senior transportation program.

The increase in parks expenditures is primarily related to the non-motorized connection to Maybury State Park.

Facility center expenditures decreased 25 percent primarily due to the elimination of capital outlay on the government-wide statements.

Administration expenditures increased due to several factors. The Senior Coordinator position was changed from part-time with no benefits to full-time with benefits. Part-time staff costs were shifted from programs to program administration. The Commission website is under reconstruction and was substantially complete as of June 30, 2015. A new copier was purchased for the Community Center. The remaining increase is primarily related to inflationary cost increases.

### **The Commission's Funds**

The Commission maintains four funds: the Parks and Recreation General Fund, the Senior Adult Services Fund (a special revenue fund), and two capital projects funds related to the two types of activities. The funds provide detailed information rather than information about the Commission as a whole. The Commission creates funds to help manage money for specific purposes, as well as to show accountability for certain activities, such as construction projects and related activities.

### **General Fund Budgetary Highlights**

The Parks and Recreation General Fund accounts for all programming, operations, maintenance, and administrative functions of the Commission. The budget was monitored closely and amended quarterly.

The Parks and Recreation General Fund pays for all of the Commission's services other than senior adult services. The most significant are program activities, operations and maintenance of parks and facilities, and administration. Major capital expenditures are accounted for in the capital projects funds.



# **Northville Parks and Recreation Commission**

## **Management's Discussion and Analysis (Continued)**

### **Capital Asset and Debt Administration**

At the end of fiscal year 2015, the Commission had \$2.9 million (net of depreciation) invested in capital assets, which includes leasehold improvements, park improvements, and equipment. Most of the outdoor recreation amenities in the Northville community are owned by either the City of Northville or the Charter Township of Northville. The level of debt continues to decrease. Four years remain on the Hillside Center loan and six years remain on the Community Center loan. Both are payable interest-free to the Charter Township of Northville. No new debt is being contemplated by the Commission.

### **Economic Factors and Next Year's Budgets and Rates**

The parks and recreation department continues to evaluate and modify program offerings and events, while offering new program initiatives that address key trends facing the Northville community. A key goal next year is to continue the development of partnerships and collaborative efforts in order to increase the recreation opportunities available to residents and to assist the department with the financial impact of delivering quality leisure services.

The parks and recreation five-year master plan updated a few years ago will continue to provide the department with direction on program trends, facility priorities, and park priorities. Resident surveys, focus groups, and public workshops will provide the feedback necessary to help prioritize services and future development.

In August 2014, Northville Township voters approved 0.3 mills for shared services. This provides stable funding for the Commission for the next six years.

### **Contacting the Commission's Management**

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Commission's finances and to show the Commission's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the Northville Parks and Recreation Commission's office at 700 W. Baseline, Northville, Michigan 48167 or via the Commission's website at [www.northvilleparksandrec.org](http://www.northvilleparksandrec.org).

# Northville Parks and Recreation Commission

## Statement of Net Position/Governmental Funds Balance Sheet June 30, 2015

	Modified Accrual Basis				Total	Adjustments (Note 3)	Statement of Net Position
	Parks and Recreation General Fund	Senior Adult Services Fund	Parks and Recreation Capital Projects Fund	Senior Adult Services Capital Projects Fund			
<b>Assets</b>							
Cash and cash equivalents	\$ 1,226,664	\$ 294,351	\$ 46,925	\$ 117,610	\$ 1,685,550	\$ -	\$ 1,685,550
Receivables	5,899	18,484	-	-	24,383	-	24,383
Due from other governmental units	-	12,043	-	-	12,043	-	12,043
Inventory	4,900	-	-	-	4,900	-	4,900
Prepaid expenses and other assets	15,828	2,451	-	-	18,279	-	18,279
Capital assets (Note 6)	-	-	-	-	-	2,934,816	2,934,816
Total assets	<u>\$1,253,291</u>	<u>\$ 327,329</u>	<u>\$ 46,925</u>	<u>\$ 117,610</u>	<u>\$1,745,155</u>	2,934,816	4,679,971

# Northville Parks and Recreation Commission

## Statement of Net Position/Governmental Funds Balance Sheet (Continued) June 30, 2015

	Modified Accrual Basis				Total	Adjustments (Note 3)	Statement of Net Position
	Parks and Recreation General Fund	Senior Adult Services Fund	Parks and Recreation Capital Projects Fund	Senior Adult Services Capital Projects Fund			
<b>Liabilities</b>							
Accounts payable	\$ 105,458	\$ 10,338	\$ 35,237	\$ 42	\$ 151,075	\$ -	\$ 151,075
Accrued liabilities and other	53,892	8,478	-	-	62,370	-	62,370
Unearned revenue (Note 5)	162,195	1,730	-	-	163,925	-	163,925
Noncurrent liabilities:							
Due within one year:							
Compensated absences	-	-	-	-	-	8,793	8,793
Long-term debt (Note 9)	-	-	-	-	-	143,258	143,258
Due in more than one year:							
Compensated absences	-	-	-	-	-	42,507	42,507
Long-term debt (Note 9)	-	-	-	-	-	558,593	558,593
Total liabilities	321,545	20,546	35,237	42	377,370	753,151	1,130,521
<b>Deferred Inflows of Resources - Unavailable revenue</b>	-	6,861	-	-	6,861	(6,861)	-
<b>Equity</b>							
Fund balance:							
Nonspendable:							
Inventory	4,900	-	-	-	4,900	(4,900)	-
Prepays	15,828	2,451	-	-	18,279	(18,279)	-
Restricted:							
Senior center donations	-	-	-	5,469	5,469	(5,469)	-
Senior adult services	-	277,277	-	-	277,277	(277,277)	-
Assigned for other purposes (Note 8)	72,790	20,194	11,688	112,099	216,771	(216,771)	-
Unassigned	838,228	-	-	-	838,228	(838,228)	-
Total fund balance	931,746	299,922	11,688	117,568	1,360,924	(1,360,924)	-
Total liabilities and fund balance	<u>\$1,253,291</u>	<u>\$ 327,329</u>	<u>\$ 46,925</u>	<u>\$ 117,610</u>	<u>\$1,745,155</u>		
Net position:							
Net investment in capital assets						2,232,965	2,232,965
Restricted:							
Senior center donation						5,469	5,469
Senior adult services						277,277	277,277
Unrestricted						1,033,739	1,033,739
Total net position						<u>\$3,549,450</u>	<u>\$3,549,450</u>

The Notes to Financial Statements are an Integral Part of this Statement.

# Northville Parks and Recreation Commission

## Statement of Activities/Governmental Funds Revenue, Expenditures, and Changes in Fund Balances Year Ended June 30, 2015

	Modified Accrual Basis					Adjustments (Note 3)	Statement of Net Position
	Parks and Recreation General Fund	Senior Adult Services Fund	Parks and Recreation Capital Projects Fund	Senior Adult Services Capital Projects Fund	Total		
<b>Revenue</b>							
Operating contributions -							
City and Township	\$ 1,014,843	\$ 186,143	\$ -	\$ -	\$ 1,200,986	\$ -	\$ 1,200,986
Program activities	801,006	54,751	-	-	855,757	-	855,757
Community							
Development Block							
Grant	-	5,182	-	-	5,182	6,861	12,043
Other grant revenue	-	48,286	-	-	48,286	-	48,286
Parks and facilities							
development revenue	87,052	-	-	-	87,052	-	87,052
External athletic							
associations	209,409	-	-	-	209,409	-	209,409
Facility rental revenue	330,287	-	-	-	330,287	-	330,287
Donations	2,850	10,476	-	138	13,464	-	13,464
Other revenue	35,058	2,195	500	-	37,753	-	37,753
Total revenue	<u>2,480,505</u>	<u>307,033</u>	<u>500</u>	<u>138</u>	<u>2,788,176</u>	<u>6,861</u>	<u>2,795,037</u>
<b>Expenditures/Expenses</b>							
Program activities	760,017	113,299	-	-	873,316	9,326	882,642
Parks operations,							
maintenance, and							
capital outlay	349,467	-	160,138	157,934	667,539	(116,536)	551,003
Facility centers	423,262	28,000	-	-	451,262	(39,689)	411,573
Administration	501,735	133,502	-	-	635,237	11,283	646,520
Debt service	-	-	143,258	-	143,258	(143,258)	-
External athletic							
associations	228,343	-	-	-	228,343	-	228,343
Total	<u>2,262,824</u>	<u>274,801</u>	<u>303,396</u>	<u>157,934</u>	<u>2,998,955</u>	<u>(278,874)</u>	<u>2,720,081</u>
<b>Excess (Deficiency) of Revenue Over Expenditures</b>	217,681	32,232	(302,896)	(157,796)	(210,779)	285,735	74,956
<b>Other Financing Sources (Uses)</b>							
Sale of fixed assets	399	-	-	-	399	-	399
Interfund transfers in	-	-	302,896	45,000	347,896	-	347,896
Interfund transfers out	(302,896)	(45,000)	-	-	(347,896)	-	(347,896)
Total other financing (uses) sources	<u>(302,497)</u>	<u>(45,000)</u>	<u>302,896</u>	<u>45,000</u>	<u>399</u>	<u>-</u>	<u>399</u>
<b>Net Change in Fund Balances/Net Position</b>	(84,816)	(12,768)	-	(112,796)	(210,380)	285,735	75,355
<b>Fund Balances/Net Position - Beginning of year</b>							
	<u>1,016,562</u>	<u>312,690</u>	<u>11,688</u>	<u>230,364</u>	<u>1,571,304</u>	<u>1,902,791</u>	<u>3,474,095</u>
<b>Fund Balances/Net Position - End of year</b>	<u>\$ 931,746</u>	<u>\$ 299,922</u>	<u>\$ 11,688</u>	<u>\$ 117,568</u>	<u>\$1,360,924</u>	<u>\$2,188,526</u>	<u>\$ 3,549,450</u>

The Notes to Financial Statements are an  
Integral Part of this Statement.

# **Northville Parks and Recreation Commission**

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## **Notes to Financial Statements June 30, 2015**

### **Note I - Summary of Significant Accounting Policies**

The following is a summary of the significant accounting policies used by the Northville Parks and Recreation Commission (the "Commission"):

#### **Reporting Entity**

The Commission operates under a shared services agreement between the City of Northville (the "City") and the Charter Township of Northville (the "Township"). This agreement provides the funding formula as well as operational guidelines. In accordance with that agreement, administrative services are provided by the City of Northville. Accordingly, the Commission follows the financial policies adopted by the Northville City Council. Based upon the delegation of those responsibilities by agreement, it is inherent that financial policies that are adopted by the City are integral to the operation of the Commission.

The Commission consists of six members made up of two elected officials of the City, three from the Township, and one from the Northville School Board. The Commission serves as a recommending body to the City and Township. There are no component units for which the Commission is considered to be financially accountable.

#### **Accounting and Reporting Principles**

The Commission follows accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board.

#### **Report Presentation**

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The Commission is reporting under the model of a special purpose government engaged in a single governmental activity. Therefore, fund-based financial statements are combined with the government-wide financial statements using a columnar format to reconcile individual line items from the fund-based perspective to the government-wide perspective. The individual fund columns present their activities on the modified accrual basis of accounting, as discussed above, which demonstrates accountability for how the current resources have been spent. The government-wide columns are presented on the economic resources measurement focus and the full accrual basis of accounting in order to measure the cost of providing government services and the extent to which constituents have paid the full cost of government services.

On the full accrual basis of accounting, revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

# Northville Parks and Recreation Commission

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## Notes to Financial Statements June 30, 2015

### Note I - Summary of Significant Accounting Policies (Continued)

#### Fund Accounting

The Commission accounts for its various activities in several different funds in order to demonstrate accountability for how it has spent certain resources - separate funds allow us to show the particular expenditures for which specific revenues were used. All funds of the Commission are considered governmental funds.

**Governmental funds** include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue fund, and capital project funds. The Commission reports the following funds as “major” governmental funds:

- **Parks and Recreation General Fund** - The Parks and Recreation General Fund is the Commission’s primary operating fund. It accounts for all financial resources of the government, including rental and maintenance of all facilities within the Commission’s oversight.
- **Senior Adult Services Fund** - This special revenue fund accounts for all of the senior adult programming and related administration. The fund's operating contributions received are restricted for use on senior adult programs.
- **Parks and Recreation Capital Projects Fund** - This fund accounts for all capital acquisition and related professional services for the Commission, except for those accounted for in another fund.
- **Senior Adult Services Capital Projects Fund** - This fund accounts for all activity related to capital improvements and related expenses for the Northville Community Center.

**Interfund Activity** - During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds are eliminated so that only the net amount is included as transfers in the government-wide column of the financial statements.

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note I - Summary of Significant Accounting Policies (Continued)

#### Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the government has spent its resources.

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree healthcare related costs, or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenues are not recognized until they are collected, or collected soon enough after the end of the year that they are available to pay for obligations outstanding at the end of the year. For this purpose, the Commission considers amounts collected within 60 days of year end to be available for recognition.

#### Specific Balances and Transactions

**Bank Deposits and Investments** - Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

**Receivables** - All trade and property tax receivables are shown net of any allowance for uncollectible amounts.

**Capital Assets** - Capital assets, which include property, plant, and equipment, are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and park improvements	5 to 50 years
Equipment and furniture	3 to 20 years
Vehicles	3 to 15 years

# Northville Parks and Recreation Commission

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## Notes to Financial Statements June 30, 2015

### Note I - Summary of Significant Accounting Policies (Continued)

**Long-term Obligations** - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. The liability will be liquidated from the Parks and Recreation General Fund.

#### **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expenditure) until then. The Commission has no items that qualify for reporting in this category as of June 30, 2015.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. The Commission has deferred inflows related to grants that are not received within the period of availability.

#### **Net Position Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

#### **Fund Balance Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.



# Northville Parks and Recreation Commission

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## Notes to Financial Statements June 30, 2015

### Note I - Summary of Significant Accounting Policies (Continued)

#### Fund Balance Policies

In the fund financial statements, governmental funds report the following components of fund balance:

Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact

Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose

Committed - Amounts that have been formally set aside by the Northville Parks and Recreation Commission for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Commission.

Assigned - Intent to spend resources on specific purposes expressed by the City Finance Director and the Township Finance Director, who are authorized by policies approved by the Northville Parks and Recreation Commission to make assignments

Unassigned - Amounts that do not fall into any other category above.

**Compensated Absences (Vacation and Sick Leave)** - It is the Commission's policy to permit employees to accumulate earned but unused sick and vacation pay benefits and accumulate compensatory leave time. After 10 years of service, employees may receive payment of the accumulated sick leave balance at the rate of 50 percent for retirement or 25 percent for other types of termination. A liability is accrued when incurred in the government-wide column of the financial statements. The liability will be liquidated from the Parks and Recreation General Fund and the Senior Adult Services Fund.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

# Northville Parks and Recreation Commission

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## Notes to Financial Statements June 30, 2015

### Note 2 - Stewardship, Compliance, and Accountability

**Budgetary Information** - Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the Parks and Recreation General Fund, the special revenue fund, and the capital projects funds. All annual appropriations lapse at fiscal year end. The annual budget is prepared by the director and then reviewed by the Commission. After the budget is approved by the Commission, it is then presented to the Township and the City for approval prior to the start of the fiscal year. The budget is reviewed by the Commission on a quarterly basis and amended as necessary.

The budget document presents information by fund, function, department, and line items. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. During the current year, the budget was amended in a legally permissible manner. The budget has been prepared in accordance with accounting principles generally accepted in the United States of America. The budgeted amounts for the Parks and Recreation General Fund, special revenue fund, and capital projects funds are adopted at the departmental level; expenditures in excess of amounts budgeted are a violation of Michigan law. The comparisons of actual results of operations to the Parks and Recreation General Fund, special revenue fund, and capital projects funds budgets shown in the required supplemental information and other supplemental information are more detailed than the budgets as adopted by the Commission and are presented for analytical purposes only.

**Excess of Expenditures Over Appropriations in Budgeted Funds** - The budget variance in the Parks and Recreation Capital Outlay Fund was due to the purchase of a truck and engineering work at Fish Hatchery Park, neither of which was budgeted for. Minor budget variances in external athletic association costs are due to higher than anticipated direct costs related to those activities. Other minor budget variances include General Fund facility centers and administration.

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 3 - Reconciliation of Government-wide and Fund Financial Statements

Total fund balances and the net change in fund balances of the Commission's governmental funds differ from net position and change in net position of the governmental activities reported in the statement of net position and statement of activities portions of the financial statements. These differences result primarily from the long-term economic focus of the statement of net position and statement of activities versus the economic focus of the governmental funds balance sheet and the statement of governmental funds revenue, expenditures, and changes in fund balances.

The following is a reconciliation of fund balance to net position and the net change in fund balance to the net change in net position:

<b>Total Fund Balance - Modified Accrual Basis</b>	<b>\$ 1,360,924</b>
Amounts reported in the statement of net position are different because:	
Capital assets are not financial resources and are not reported in the funds	2,934,816
Compensated absences are included as a liability	(51,300)
Long-term liabilities are not due and payable in the current period and are not reported in the funds	(701,851)
Grant receivables that are not collected or collectible within 60 days of year end are not available to pay for current year expenditures.	<u>6,861</u>
<b>Total Net Position - Full Accrual Basis</b>	<b><u>\$ 3,549,450</u></b>

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 3 - Reconciliation of Government-wide and Fund Financial Statements (Continued)

<b>Total Changes in Fund Balance - Modified Accrual Basis</b>	<b>\$ (210,380)</b>
Amounts reported in the statement of activities are different because:	
Governmental funds report capital outlay as expenditures in the statement of activities; these costs are allocated over their estimated useful lives as depreciation	314,613
Depreciation	(169,036)
Increase in the accrual for long-term compensated absences is reported as an expense in the governmental funds but is not reported as an expense in the statement of activities	(9,961)
Repayment of bond principal is an expenditure in the governmental funds but is not reported as an expense in the statement of activities	143,258
Grant revenue is recognized in the statement of activities when earned; it is not reported in the funds until collected or collectible within 60 days of year end.	<u>6,861</u>
<b>Total Changes in Net Position - Full Accrual Basis</b>	<b><u>\$ 75,355</u></b>

### Note 4 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan; and investment pools organized under the Surplus Funds Investment Pool Acts of the State of Michigan. The investment policy adopted in accordance with Public Act 196 of 1997 has authorized investments in all vehicles covered by the state statute listed above.

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 4 - Deposits and Investments (Continued)

Cash and investments are subject to several types of risk. At year end, the carrying amount of the Commission's cash and investments is held by the City's cash and investments pool. For the purpose of risk disclosure, it is not practical to allocate risk to each entity in the investment fund. The disclosures below are related to the overall risk for the cash and investments totals that are presented in the City's financial statements. The Commission's cash and investments represent 11 percent of the total portfolio managed by the City.

**Custodial Credit Risk of Bank Deposits** - Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. The policy for custodial credit risk limits bank options to those approved by the Commission. All banks must supply audited financial statements, proof of state registration, and certification of compliance with the investment policy. Overall, at year end, the Commission had \$119,317 in bank deposits (checking and savings accounts) that were uninsured and uncollateralized. Each financial institution in which funds are deposited is evaluated to assess the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories. As of June 30, 2015, two banks are utilized for the deposit of Commission funds.

**Interest Rate Risk** - Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The investment policy does not restrict investment maturities, other than commercial paper, which can only be purchased with a 270-day maturity.

At year end, the Commission had the following investments:

Investment	Fair Value	Weighted Average Maturity (Days)
<b>Primary Government</b>		
Commercial paper	\$ 71,678	193
U.S. Treasury	572,247	857
Federal Agency Bond	816,032	578
Supra National Agency	23,535	578
Municipal bonds	34,010	325
Total	<u>\$ 1,517,502</u>	

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 4 - Deposits and Investments (Continued)

**Credit Risk** - State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Commission has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Percentage of Total Portfolio	Standard & Poor's Rating
<b>Primary Government</b>		
Commercial paper	5%	A-1
Money markets	1%	AAAm
U.S. Treasury	38%	AA+
Federal Agency Bond	53%	AA+
Supra National Agency	2%	AAA
Municipal bonds	1%	SP-1
Municipal bonds	1%	NR

**Concentration of Credit Risk** - It is policy to diversify the investment portfolio with a goal of 5 percent maximum exposure to any one credit risk at time of purchase. This requirement does not apply to investments issued by the U.S. government or its agencies, investments in mutual funds, and external investment pools and other pooled investments. At June 30, 2015, more than 5 percent of the City's investments are in the following federal agency securities:

Federal Home Loan Banks	17%
Fannie Mae	12%
Freddie Mac	16%

### Note 5 - Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the Commission had unearned program revenue of \$163,925.

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 6 - Capital Assets

Capital asset activity of the Commission's governmental activities was as follows:

<b>Governmental Activities</b>	Balance July 1, 2014	Additions	Disposals	Balance June 30, 2015
Capital assets not being depreciated - Construction in progress	\$ -	\$ 112,354	\$ -	\$ 112,354
Capital assets being depreciated:				
Community Center improvements	3,027,554	157,860	-	3,185,414
Hillside improvements	856,734	-	-	856,734
Ford Field Park improvements	65,901	-	-	65,901
Fish Hatchery Park improvements	50,508	-	-	50,508
Henningson Park improvements	9,693	-	-	9,693
Community Park improvements	303,242	-	-	303,242
Millennium Park improvements	2,246	-	-	2,246
Park land and improvements	83,509	-	-	83,509
Program equipment and furniture	94,748	-	-	94,748
Office equipment and furniture	55,182	-	(2,301)	52,881
Parks maintenance equipment and vehicles	379,544	44,400	(2,999)	420,945
Subtotal	4,928,861	202,260	(5,300)	5,125,821
Accumulated depreciation	2,139,622	169,037	(5,300)	2,303,359
Net capital assets being depreciated	<u>\$ 2,789,239</u>	<u>\$ 33,223</u>	<u>\$ -</u>	<u>\$ 2,822,462</u>

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities:	
Administration	\$ 1,323
Facility center	118,171
Program activities	9,326
Parks	40,217
Total governmental activities	<u>\$ 169,037</u>

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 7 - Interfund Transfers

Interfund activity for the year ended June 30, 2015 consisted of the following:

<u>Transfers from (out)</u>	<u>Transfers to (in)</u>	<u>Amount</u>
Parks and Recreation General Fund	Parks and Recreation Capital Projects Fund (1)	\$ 302,896
Senior Adult Services Fund	Senior Adult Services Capital Projects Fund (2)	<u>45,000</u>
	Total	<u>\$ 347,896</u>

- (1) This transfer represents funding from the Parks and Recreation General Fund for park development, equipment purchases, and debt service.
- (2) This transfer represents funding from the Senior Adult Services Fund for future Community Center building improvements.



# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 8 - Fund Balance Assignments

Fund balance in the funds is assigned to show management's intentions. The following is a summary of the changes in assigned fund balance for the funds:

	Balance July 1, 2014	Additions	Deletions	Balance June 30, 2015
Parks and Recreation General Fund:				
Compensated absences	\$ 40,168	\$ 8,084	\$ (1,234)	\$ 47,018
Subsequent years' expenditures over revenues	-	17,772	-	17,772
Dog park	21,525	20,507	(42,032)	-
Safety Town	7,564	19,515	(19,079)	8,000
Subtotal	69,257	65,878	(62,345)	72,790
Senior Adult Services Fund:				
Bus replacement	15,912	-	-	15,912
Compensated absences	1,170	3,112	-	4,282
Subtotal	17,082	3,112	-	20,194
Parks and Recreation Capital Projects Fund - Assigned for future Hillside needs				
	11,688	-	-	11,688
Senior Adult Services Capital Projects Fund:				
General donated funds	91,846	109	-	91,955
Community Center improvements	132,980	45,024	(157,860)	20,144
Subtotal	224,826	45,133	(157,860)	112,099
Total	\$ 322,853	\$ 114,123	\$ (220,205)	\$ 216,771

### Note 9 - Long-term Debt

The outstanding debt of the Commission consists of the following interest-free amounts borrowed from the Charter Township of Northville:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<b>Governmental Activities</b>					
Community Center loan	\$ 703,822	\$ -	\$ (115,000)	\$ 588,822	\$ 115,000
Hillside Center loan	141,287	-	(28,258)	113,029	28,258
Total bonds payable	\$ 845,109	\$ -	\$ (143,258)	\$ 701,851	\$ 143,258

# Northville Parks and Recreation Commission

## Notes to Financial Statements June 30, 2015

### Note 9 - Long-term Debt (Continued)

Annual debt service requirements to maturity for the above debt obligations are as follows:

Years Ending June 30	Principal	Interest	Total
2016	\$ 143,258	\$ -	\$ 143,258
2017	143,258	-	143,258
2018	143,258	-	143,258
2019	143,255	-	143,255
2020	115,000	-	115,000
2021	13,822	-	13,822
Total	<u>\$ 701,851</u>	<u>\$ -</u>	<u>\$ 701,851</u>

### Note 10 - Risk Management

The Commission is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. As an affiliate of the City, the Commission participates in the Michigan Municipal Risk Management Authority (the "Authority") for claims relating to property loss, torts, and errors and omissions.

The Authority risk pool program operates as a claims servicing pool for amounts up to member retention limits and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority, which it uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the Commission.

The Commission estimates the liability for general liability claims that have been incurred through the end of the fiscal year, including claims that have been reported as well as those that have not yet been reported. During the year ended June 30, 2015, there were no uninsured claims paid by the Commission and no significant outstanding balances at year end.

The Commission also participates, through its affiliation with the City, in the Michigan Municipal League (MML) risk pool for employee injuries. The Commission, through the City, has purchased commercial insurance for all medical benefits beginning November 1, 1998. Settled claims related to commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

# **Northville Parks and Recreation Commission**

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## **Notes to Financial Statements June 30, 2015**

### **Note 11 - Defined Benefit Pension Plan**

The City of Northville sponsors a defined benefit pension plan on behalf of the Northville Parks and Recreation Commission. As part of the City's plan, the Commission contributes to the Municipal Employees' Retirement System of Michigan (MERS). This constitutes a cost-sharing multiple-employer defined benefit pension plan available to employees hired prior to April 1997. The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. The plan issues a publicly available financial report that includes financial statements and required supplemental information for the MERS. That report may be obtained by writing to the MERS at 1134 Municipal Way, Lansing, MI 48917.

The obligation to contribute to and maintain the system for these employees was established by the cost-sharing plan between the Township and the City. The Commission is required to contribute at actuarially required rates. The current rate is a flat-dollar amount of \$7,479 because these are closed divisions. There is one employee participating in this plan as of June 30, 2015.

The City of Northville sponsors the pension plan and postretirement benefit plan on behalf of the Commission. The employer of record for the Commission is the City of Northville. Accordingly, employees and retirees (of which there are three at year end) of the Commission participate in the City's employee benefit programs and policies and are pooled with all other City employees for benefits administration. The City charges the Commission for its pro-rata share of employee fringe benefit costs in the same manner as City departments are charged for fringe benefits. The Commission contributes a pro-rata share of the amortization of unfunded actuarial liability for the postretirement benefit plan. A description of the pension plan and postretirement benefit plan, and related overall funding levels, may be obtained from the City of Northville's financial statements. Those statements may be obtained by contacting the City of Northville, 215 West Main Street, Northville, MI 48167.

### **Note 12 - Defined Contribution Pension Plan**

Employees hired after April 1997 are eligible to participate in the defined contribution plan sponsored by the City of Northville. As part of the City's defined contribution plan, the Commission contributes to the Municipal Employees' Retirement System of Michigan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate from the date of employment. As established by City Council action, the Commission contributes 5 percent of gross earnings for eligible part-time employees, 10 percent of gross earnings for full-time employees, and 2.5 percent for eligible full-time Senior Adult Services employees. The Commission's contribution plus investment earnings are fully vested by the employee after seven years of service.

# Northville Parks and Recreation Commission

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## Notes to Financial Statements June 30, 2015

### **Note 12 - Defined Contribution Pension Plan (Continued)**

The Commission's total payroll during the current year was \$954,358. The current year contribution was calculated based on covered payroll of \$338,082, resulting in an employer contribution of \$27,156. There are seven employees participating in this plan.

### **Note 13 - Other Postemployment Benefits**

**Plan Description** - The Parks and Recreation Commission provides retiree healthcare benefits to eligible employees and their spouses through the City of Northville Retiree Health Plan. This is a cost-sharing multiple employer defined benefit plan administered by the City of Northville. Benefit provisions are established by negotiated labor contracts and the nonunion benefits policy established by the City Council. The Retiree Health Plan does not issue a publicly available financial report.

**Funding Policy** - The City and the Commission have no obligation to make contributions in advance of when the insurance premiums are due for payment (in other words, this may be financed on a "pay-as-you-go" basis). However, the City and the Commission have made contributions to advance-fund these benefits, as determined by City Council action.

Eligible employees hired after July 1, 2008 are provided a defined contribution plan. As established by City Council action, the City contributes 2 percent to 6 percent of gross earnings, based upon years of service, into a healthcare savings plan. The City's contribution vests after five years of service. In addition, employees must contribute 1 percent of earnings into the plan. There is one employee participating in this plan. In accordance with these requirements, the Commission contributed \$1,480 during the plan year.

The City and the Commission fund 100 percent of the cost of current-year premiums for eligible retired plan members and their spouses. There are currently no retirees for whom healthcare premiums are being paid by the Commission. As of June 2015, two retirees receive payments in lieu of healthcare benefits. For fiscal year 2015, the Commission incurred expenses totaling approximately \$12,695 for payments in lieu of healthcare benefits. One retiree receives reimbursement of premiums through a Health Reimbursement Account.

# **Northville Parks and Recreation Commission**

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## **Notes to Financial Statements June 30, 2015**

### **Note 14 - Upcoming Accounting Pronouncements**

In February 2015, the Governmental Accounting Standards Board issued GASB Statement No. 72, *Fair Value Measurement and Application*. The requirements of this Statement will enhance comparability of financial statements among governments by requiring measurement of certain assets and liabilities at fair value using a consistent and more detailed definition of fair value and acceptable valuation techniques. This Statement also will enhance fair value application guidance and related disclosures in order to provide information to financial statement users about the impact of fair value measurements on a government's financial position. GASB Statement No. 72 is required to be adopted for years beginning after June 15, 2015. The Commission is currently evaluating the impact this standard will have on the financial statements when adopted, during the Commission's fiscal year ending June 30, 2016.

## **Required Supplemental Information**

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# Northville Parks and Recreation Commission

## Required Supplemental Information Budgetary Comparison Schedule - Parks and Recreation General Fund Year Ended June 30, 2015

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
<b>Revenue</b>				
Operating contributions - City and Township	\$ 1,014,843	\$ 1,014,843	\$ 1,014,843	\$ -
Program activities	745,300	818,269	801,006	(17,263)
Community Development Block Grant	5,861	-	-	-
Parks and facilities development revenue	87,950	81,590	87,052	5,462
External athletic associations	186,649	212,878	209,409	(3,469)
Facility rental revenue	332,850	340,460	330,287	(10,173)
Operating grants and contributions	1,000	1,925	2,850	925
Other revenue	30,500	32,961	35,058	2,097
Total revenue	2,404,953	2,502,926	2,480,505	(22,421)
<b>Expenditures/Expenses</b>				
Program activities	699,230	792,966	760,017	32,949
Park maintenance and capital outlay	318,206	414,718	349,467	65,251
Facility centers	397,221	420,825	423,262	(2,437)
Administration	495,375	498,509	501,735	(3,226)
External athletic associations	301,399	215,275	228,343	(13,068)
Total expenditures/expenses	2,211,431	2,342,293	2,262,824	79,469
<b>Excess of Revenue Over Expenditures/Expenses</b>	193,522	160,633	217,681	57,048
<b>Other Financing Sources (Uses)</b>				
Sale of fixed assets	1,000	400	399	(1)
Operating transfers out	(164,258)	(268,013)	(302,896)	(34,883)
Total other financing uses	(163,258)	(267,613)	(302,497)	(34,884)
<b>Net Change in Fund Balance</b>	30,264	(106,980)	(84,816)	22,164
<b>Fund Balance - Beginning of year</b>	1,016,562	1,016,562	1,016,562	-
<b>Fund Balance - End of year</b>	\$ 1,046,826	\$ 909,582	\$ 931,746	\$ 22,164

# Northville Parks and Recreation Commission

## Required Supplemental Information Budgetary Comparison Schedule - Senior Adult Services Fund Year Ended June 30, 2015

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
<b>Revenue</b>				
Operating contributions - City and Township	\$ 186,143	\$ 186,143	\$ 186,143	\$ -
Program activities	60,500	58,500	54,751	(3,749)
Community Development Block Grant	6,000	12,043	5,182	(6,861)
Federal and other grant revenue	46,190	47,151	48,286	1,135
Donations	300	10,370	10,476	106
Other revenue	2,050	2,032	2,195	163
Total revenue	301,183	316,239	307,033	(9,206)
<b>Expenditures/Expenses</b>				
Program activities	110,905	115,994	113,299	2,695
Facility centers	48,000	28,000	28,000	-
Administration	115,290	140,165	133,502	6,663
Total expenditures/expenses	274,195	284,159	274,801	9,358
<b>Excess of Revenue Over Expenditures/Expenses</b>	26,988	32,080	32,232	152
<b>Other Financing Uses</b> - Interfund transfers out	(20,000)	(45,000)	(45,000)	-
<b>Net Change in Fund Balance</b>	6,988	(12,920)	(12,768)	152
<b>Fund Balance</b> - Beginning of year	312,690	312,690	312,690	-
<b>Fund Balance</b> - End of year	<u>\$ 319,678</u>	<u>\$ 299,770</u>	<u>\$ 299,922</u>	<u>\$ 152</u>



## **Other Supplemental Information**

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# Northville Parks and Recreation Commission

## Other Supplemental Information Budgetary Comparison Schedule - Parks and Recreation Capital Projects Fund Year Ended June 30, 2015

	Original Budget (Unaudited)	Amended Budget (Unaudited)	Actual	Variance with Amended Budget
<b>Revenue - Other revenue</b>	\$ -	\$ -	\$ 500	\$ 500
<b>Expenditures/Expenses</b>				
Other expense	21,000	124,755	160,138	(35,383)
Debt service	143,258	143,258	143,258	-
Total expenditures/expenses	164,258	268,013	303,396	(35,383)
<b>Deficiency of Revenue Over Expenditures/Expenses</b>	(164,258)	(268,013)	(302,896)	(34,883)
<b>Other Financing Sources - Operating transfers in</b>	164,258	268,013	302,896	34,883
<b>Net Change in Fund Balance</b>	-	-	-	-
<b>Fund Balance - Beginning of year</b>	11,688	11,688	11,688	-
<b>Fund Balance - End of year</b>	<u>\$ 11,688</u>	<u>\$ 11,688</u>	<u>\$ 11,688</u>	<u>\$ -</u>

# Northville Parks and Recreation Commission

## Other Supplemental Information Budgetary Comparison Schedule - Senior Adult Services Capital Projects Fund Year Ended June 30, 2015

	Original Budget (Unaudited)	Amended Budget (Unaudited)	Actual	Variance with Amended Budget
<b>Revenue</b> - Other revenue	\$ 250	\$ 50	\$ 138	\$ 88
<b>Expenditures</b> - Other	-	158,100	157,934	166
<b>Other Financing Sources</b> - Operating transfers in	20,000	45,000	45,000	-
<b>Net Change in Fund Balance</b>	20,250	(113,050)	(112,796)	254
<b>Fund Balance</b> - Beginning of year	230,364	230,364	230,364	-
<b>Fund Balance</b> - End of year	<u>\$ 250,614</u>	<u>\$ 117,314</u>	<u>\$ 117,568</u>	<u>\$ 254</u>

# Northville Parks and Recreation Commission

## Other Supplemental Information Schedule of Program Activities Revenue Budget and Actual Parks and Recreation General Fund Year Ended June 30, 2015 (with comparative actual amounts for the year ended June 30, 2014)

	Year Ended June 30				
	2015			2014	
	Original Budget (Unaudited)	Amended Budget (Unaudited)	Actual	Variance Favorable (Unfavorable)	Actual
<b>Program Activities Revenue - Registration and fees</b>					
Adult basketball	\$ 8,000	\$ 13,313	\$ 13,561	\$ 248	\$ 7,313
Adult softball	20,500	29,000	26,952	(2,048)	16,634
Aquatics	102,000	103,750	107,145	3,395	101,668
Day camp	17,000	17,000	12,515	(4,485)	14,216
Ski club	38,500	49,706	50,258	552	39,897
Tennis	45,500	54,750	50,071	(4,679)	54,644
Health and wellness	48,000	64,000	68,341	4,341	53,222
Youth basketball	88,000	103,000	100,695	(2,305)	100,550
Youth volleyball	32,500	32,000	32,431	431	36,302
Sand volleyball	7,300	7,800	7,007	(793)	5,808
Adult volleyball	35,000	32,200	32,227	27	31,066
Lacrosse	84,000	66,250	71,113	4,863	75,827
Safety town	19,000	21,000	17,965	(3,035)	16,875
Cultural arts and community events	20,000	23,000	23,300	300	21,200
Other activities	180,000	201,500	187,425	(14,075)	160,853
Total program activities revenue	<u>\$ 745,300</u>	<u>\$ 818,269</u>	<u>\$ 801,006</u>	<u>\$ (17,263)</u>	<u>\$ 736,075</u>

# Northville Parks and Recreation Commission

## Other Supplemental Information Schedule of Program Activities Expenditures Budget and Actual Parks and Recreation General Fund Year Ended June 30, 2015 (with comparative actual amounts for the year ended June 30, 2014)

	Year Ended June 30				
	2015			2014	
	Original Budget (Unaudited)	Amended Budget (Unaudited)	Actual	Variance Favorable (Unfavorable)	Actual
<b>Program Activities Expenditures</b>					
Adult basketball	\$ 7,225	\$ 13,095	\$ 12,119	\$ 976	\$ 6,762
Adult softball	16,657	22,940	22,355	585	18,873
Aquatics	101,190	109,045	101,485	7,560	102,488
Day camp	12,585	12,565	11,049	1,516	10,536
Ski club	38,290	40,006	40,188	(182)	40,749
Tennis	43,320	49,505	41,807	7,698	52,615
Health and wellness	47,695	60,095	58,641	1,454	53,856
Youth basketball	76,575	117,485	115,681	1,804	80,991
Youth volleyball	31,865	32,067	31,655	412	39,014
Sand volleyball	7,200	7,500	7,437	63	5,910
Adult volleyball	31,075	30,353	32,316	(1,963)	31,797
Lacrosse	82,470	68,450	71,678	(3,228)	77,451
Safety town	11,155	11,230	8,459	2,771	9,311
Cultural arts	23,250	22,300	23,406	(1,106)	20,055
Other activities	168,678	196,330	181,741	14,589	185,103
Total program activities expenditures	<u>\$ 699,230</u>	<u>\$ 792,966</u>	<u>\$ 760,017</u>	<u>\$ 32,949</u>	<u>\$ 735,511</u>

# Northville Parks and Recreation Commission

## Other Supplemental Information Schedule of Program Activities Revenue and Expenditures Parks and Recreation General Fund

Year Ended June 30						
2015			2014			
		Revenue Over (Under)				Revenue Over (Under)
Revenue	Expenditures	Expenditures	Revenue	Expenditures	Expenditures	
<b>Registration and Fees</b>						
Adult basketball	\$ 13,561	\$ 12,119	\$ 1,442	\$ 7,313	\$ 6,762	\$ 551
Adult softball	26,952	22,355	4,597	16,634	18,873	(2,239)
Aquatics	107,145	101,485	5,660	101,668	102,488	(820)
Day camp	12,515	11,049	1,466	14,216	10,536	3,680
Ski club	50,258	40,188	10,070	39,897	40,749	(852)
Tennis	50,071	41,807	8,264	54,644	52,615	2,029
Health and wellness	68,341	58,641	9,700	53,222	53,856	(634)
Youth basketball	100,695	115,681	(14,986)	100,550	80,991	19,559
Youth volleyball	32,431	31,655	776	36,302	39,014	(2,712)
Sand volleyball	7,007	7,437	(430)	5,808	5,910	(102)
Adult volleyball	32,227	32,316	(89)	31,066	31,797	(731)
Lacrosse	71,113	71,678	(565)	75,827	77,451	(1,624)
Safety town	17,965	8,459	9,506	16,875	9,311	7,564
Cultural arts	23,300	23,406	(106)	21,200	20,055	1,145
Other activities	187,425	181,741	5,684	160,853	185,103	(24,250)
Total program activities	<u>\$ 801,006</u>	<u>\$ 760,017</u>	<u>\$ 40,989</u>	<u>\$ 736,075</u>	<u>\$ 735,511</u>	<u>\$ 564</u>