

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 13-07-23-03

IN THE MATTER OF AMENDING
CHAPTER 60 OF THE LANE MANUAL
TO ADOPT CREDIT CARD SERVICE
FEES EQUAL TO THE GREATER OF 25
CENTS OR 3% OF THE GROSS SALES
AMOUNT PER TRANSACTION (LM
60.825)

WHEREAS, the Lane County Board of Commissioners has the authority to approve amendments to the Lane Manual;

WHEREAS, certain changes to Lane Manual Chapter 60 are desired to add credit card service fees (60.825);

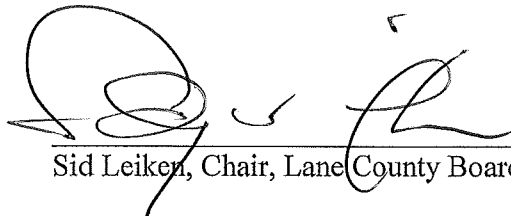
NOW, THEREFORE, IT IS HEREBY ORDERED, that Lane Manual Chapter 60 is amended by removing, substituting and adding the following sections:

ADD THESE SECTIONS

60.825

Section 60.825 is attached hereto and incorporated herein by reference.

ADOPTED this 23rd day of July, 2013.



Sid Leiken, Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 7-17-13 Lane County



OFFICE OF LEGAL COUNSEL

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Bold indicates material being added
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**LEGISLATIVE
FORMAT**

Lane Manual
CHAPTER 60 CONTENTS

PUBLIC USE OF COUNTY FACILITIES AND SERVICES

USE OF FACILITIES

- 60.010 Law Library.
- 60.015 Lane County Historical Museum.
- 60.025 County Disposal Sites--Summer Hours of Operation and Holiday Closures.
- 60.026 County Disposal Sites--Winter Hours of Operation.
- 60.030 Hardship Exceptions.
- 60.405 Disposal of Unclaimed Personal Property in the County's Possession and County-Owned Surplus Property.
- 60.410 Disposal of Museum Deaccessioned Property.

USE OF SERVICES

- 60.605 Public Safety Department Community Service Officers.
- 60.615 Consideration of State Economic Development Requests.
- 60.620 Role of County.
- 60.625 Process for Application Request for County Approval.

FEES

- 60.812 Fees to be Charged by the County Clerk.
- 60.814 Property Instrument Fee.
- 60.815 Park Fees.
- 60.817 Pollution Control and Other Revenue Bonds.
- 60.820 Returned Check or Stop Payment Fee.
- 60.822 Child Support Garnishment Fee.
- 60.823 Duplicate W-2 Fee.
- 60.825 Credit Card Service Fee.
- 60.830 Copy Service.
- 60.832 Letter Size Conversion Fee.
- 60.834 Draft Transcribing/Recording Fees.
- 60.839 Department of Public Safety Fees.
- 60.840 Department of Health and Human Services Fees.
- 60.842 Fees for Real Property Compensation Claim Application.
- 60.845 Assessment and Taxation Fees.
- 60.850 Land Management Division/Department of Public Works.
- 60.851 Land Management Division/Public Works Department - Planning.
- 60.852 Land Management Division/Public Works Department-Subsurface Sanitation.
- 60.853 Vacation And Special Benefit Fees.
- 60.854 Public Works Department/Land Management Division Surveyors.
- 60.855 Public Works Department/Land Management Division – Building.
- 60.856 Geographic Information System Fees, Transportation Planning & Traffic Division/ Department of Public Works.
- 60.865 Law Library Fees.
- 60.870 Records Search Fee.
- 60.875 Fees for Lane County Solid Waste Services.
- 60.877 Special Transportation Variance Permit Fees.
- 60.879 No Spray Area Permit Reinstatement Fee.

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- 60.880 Department of Youth Services.
- 60.882 Motion to Set Aside Convictions.
- 60.885 Public Works Lane Events Center Division

PUBLIC MEETINGS

- 60.905 Smoking

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**LEGISLATIVE
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60.823

Lane Manual

60.823

FEES

60.823 Duplicate W-2 Fee.

The Department of Management Services shall collect a fee of \$5.00 for providing duplicate W-2s. *(Revised by Order No. 98-4-1-11, Effective 4.1.98)*

60.825 Credit Card Service Fee.

County departments receiving payment via credit card may charge a service fee equal to the greater of 25 cents or 3% on the gross amount of the transaction. The fee will be used to offset credit card processing and related costs of the department. *(Revised by Order No., Effective)*

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