

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 21-06-08-03

ORDER ___/ IN THE MATTER OF
MAKING SOLE SOURCE
DETERMINATIONS FOR SELECTION
OF MULTIPLE HHS HUMAN SERVICES
DIVISION PROJECTS AND
DELEGATING AUTHORITY TO THE
COUNTY ADMINISTRATOR TO
EXECUTE THE DETERMINATIONS
AND CONTRACTS WITH THE SOLE
SOURCE PROVIDERS.

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding the competitive award of contracts and policy regarding signatory authority of the County Administrator; and

WHEREAS, Lane County posted notice of its intent to contract with the contractors listed below and no comments or protests to the proposed award of funds were received; and

WHEREAS, the sole source determination and contract signature authority are beyond the County Administrator's delegated authority;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. A Sole Source designation in the amount of \$169,404 for the period 7/1/21 through 6/30/24 is awarded to Looking Glass Community Services for Youth Access Center Services; and
2. A Sole Source designation in the amount of \$181,968 for the period 7/1/21 through 6/30/24 is awarded to Looking Glass Community Services for Youth Homeless Prevention Services; and
3. A Sole Source designation in the amount of \$313,665 for the period 7/1/21 through 6/30/24 is awarded to Looking Glass Community Services for Youth Emergency Shelter Services; and
4. A Sole Source designation in the amount of \$562,770 for the period 7/1/21 through 6/30/24 is awarded to ShelterCare, Inc. for Shankle Permanent Supportive Housing, Scattered Sites Services; and
5. Authority is delegated to the County Administrator to sign expense contracts with the providers listed in the attached Exhibit A

ADOPTED this 8th day of June, 2021.



Joe Berney, Vice Chair
Lane County Board of Commissioners

Exhibit A – Sole Source Contracts List

County Administrator’s authority to execute amendments will remain up to \$150,000 and Department Director’s authority to execute amendments will remain up to \$50,000 even if New Delegated Authority Total is less than \$150,000.

Contracts

Contractor Name	Contract Title	Type	Amount	Begin Date	End Date
Looking Glass Community Services	Access Center, Youth	Expense	\$169,404	7/1/21	06/30/24
Looking Glass Community Services	Homeless Prevention Services, Youth	Expense	\$181,968	7/1/21	6/30/24
Looking Glass Community Services	Emergency Shelter Services, Youth	Expense	\$313,665	7/1/21	6/30/24
ShelterCare, Inc.	Shankle Permanent Supportive Housing, Scattered Sites	Expense	\$562,770	7/1/21	6/30/24