

## COVID-19 Exposure Control Plan

### Lenexa Parks and Recreation

#### 1. Purpose:

The Lenexa Parks and Recreation Department (“LPRD”) is committed to providing a safe and healthy work environment for our entire staff, as well as patrons. In pursuit of this goal, the following Exposure Control Plan (“ECP”) is provided to assist the LPRD in implementing and ensuring compliance with federal, state, and county health department guidelines and recommendations, thereby protecting LPRD employees and patrons.

#### 2. Program Administrator:

Logan Wagler, Deputy Parks and Recreation Director, or designee is responsible for implementation of the ECP and will maintain, review, and update the ECP whenever necessary to include new or modified tasks and procedures and to amend as needed as the phases play out.

#### 3. Engineering Controls, Work Practices, Personal Protective Equipment, and Housekeeping Protocols:

Engineering controls, work practices, personal protective equipment recommendations, and housekeeping protocols will be used by employees to prevent or minimize exposure to COVID-19 in accordance with guidelines issued by the City Human Resources Department, including but not limited to:

- a. following recommended hygiene and infection control practices such as frequent and thorough hand washing;
- b. implementing sanitizing protocols for facilities;
- c. Using of barrier masks/face coverings; and
- d. Social distancing.

#### 4. Communicating Exposure Control Measures to Patrons:

In addition to the controls provided in the City of Lenexa Safe Work Guide, LPRD staff should further communicate guidelines and expectations to patrons to help assure them that LPRD is doing everything it can to ensure safety.

- a. City of Lenexa will meet or exceed capacity restrictions provided by the state and county guidelines facilities, programs, events, and uses for each of the four phases.
  - i. All users will be asked to comply with capacity restrictions and social distancing measures whenever possible.
  - ii. All users are asked to respect physical distancing and physical barriers in all areas of the facility.
- b. City of Lenexa may alter facilities to facilitate one-way traffic patterns for accessing the facility and moving between floors. This includes visual cues, signage, and reminders.

- i. All users are asked to follow traffic patterns while practicing proper social distancing.
    - ii. There will be some seating and equipment that will not be available for use.
  - c. City of Lenexa will provide specific guidelines for each area, program, or facility.
    - i. Staff needs to familiarize themselves with the evolving guidelines and be prepared to enforce them.
    - ii. All users should observe rules and guidelines.
    - iii. Failure to do so could result in removal.
  - d. City of Lenexa has implemented several enhanced cleaning protocols which meet or exceed CDC guidelines.
    - i. All users should continue to minimize contact with surfaces whenever possible.
    - ii. All users should come prepared to participate and minimize use of restrooms and locker rooms whenever possible.
    - iii. All users should use proper hygiene measures including handwashing, covering mouth when sneezing or coughing, etc.
    - iv. All users should not participate in programs or visit a facility if they are feeling ill.
    - v. City of Lenexa is screening all employees before arriving to work to help users remain safe. In addition, we ask all users to self-screen prior to accessing any facility, program, or event. If users answer yes to any of the following questions, they should not enter the facility. They may call to discuss.
      - 1. Are you experiencing or have you experienced any of the following symptoms in the last 48 hours (fever, cough, shortness of breath, difficulty breathing, muscle pain, sore throat, new loss of taste or smell, chills)?
      - 2. Are you caring for someone or is someone in your household ill with COVID-19 or COVID-19 related symptoms?
      - 3. Have you been exposed to anyone who is ill with COVID-19 related symptoms?
  - e. City of Lenexa is reducing the shared equipment available for our facilities and programs.
    - i. All users should bring their own equipment to minimize the need to share with others (basketballs, pickleball paddles, etc.)
  - f. City of Lenexa will follow this COVID-19 Exposure Control Plan and work with the County Health Department for any exposure reports.
    - i. All users are expected to report any exposure as soon as possible.
    - ii. All employees are expected to report any COVID-19 symptoms or exposure to their supervisor as soon as possible

5. Post-Exposure Protocol:

If the LPRD becomes aware of a suspected or actual exposure to COVID-19, the following protocol shall be followed:

1. Maintain confidentiality as required by the ADA and HIPAA and do not disclose the identity of the sick individual.

2. Temporarily close off affected areas that were used by the person who is sick.
3. Follow Kansas Department of Health and Environment and/or Johnson County Department of Health and Environment guidance and instructions regarding public notice, cleaning, disinfecting, and reopening of the area.
4. Once area has been appropriately cleaned and disinfected, it can be reopened for use.
5. Following the exposure incident, continue routine cleaning and disinfection.
6. Following the exposure incident, the Program Administrator or designee will review the circumstances of the incident to determine:
  - a. What engineering controls were in use at the time
  - b. Were work practices being followed?
  - c. Was protective equipment in use by exposed individuals at the time of the exposure incident?
  - d. Were housekeeping protocols followed?