



REGULATIONS FOR APPEAL OF A SEWER UTILITY BILL DUE TO A HIGH READING CAUSED BY A LEAK

Residents or businesses who have received a sewer utility bill which they believe is excessive due to a water leak at their premises, may appeal for a one-time reduction in their sewer bill by following these regulations. These procedures also apply in the event of a defective meter. If the appeal is granted, the bill will be reduced for the applicable quarter to the appeal rate for the applicable meter size. Current appeal rates are shown below. The following regulations apply:

To appeal a bill, customers must complete and file the attached affidavit certifying that they had a leak, together with a \$25 application fee. Any evidence supporting the claim of a leak should be submitted with the affidavit.

Appeals will only be granted if the following conditions are verified:

That prior year's readings for the same periods reflect substantially less consumption;
That there has been a substantial drop in consumption since the leak was discovered; and
That both a sewer utility official and the Township Manager have verified and approved the appeal claim as above.

Customers will be notified in writing if this appeal has been granted or denied. If the appeal is granted, the \$25 application fee will be refunded or credited also.

APPEAL RATES CURRENTLY IN EFFECT:

METER SIZE	TYPE	APPEAL RATE (\$)
5/8" X 3/4"	063	450.00
3/4"	075	1,420.00
1"	100	830.00
1.5"	150	1,670.00
2"	200	2,810.00
3" Compound	300	4,390.00
4" Compound	400	5,980.00



**AFFIDAVIT FOR APPEAL OF A SEWER UTILITY BILL
DUE TO A LEAK OR DEFECTIVE METER**

NAME:	
ADDRESS:	
TELEPHONE:	

I, _____ do hereby swear and affirm as follows:

1. I am the owner of the premises at _____
2. I have received a sewer utility bill in the amount of \$ _____, and dated _____ for said premises.
3. At the time that a meter reading was obtained for these premises, there was a water leak at the premises which caused an abnormal high reading which, in turn, caused the aforesaid bill to be abnormally high.
4. I have had the water leak repaired and current and future readings will reflect same.
5. I have read and understand the attached regulations pertaining to the appeal of a sewer bill and do hereby accept same.
6. I have attached hereto any evidence, such as copies of repair bills that would support my claim of appeal.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

SIGNATURE:	DATE:
WITNESS:	DATE:

This form must be notarized/attested to.