

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY**

Village Hall Auditorium

9915 - 39th Avenue

Pleasant Prairie, WI

April 15, 2019

6:00 p.m.

A regular meeting of the Pleasant Prairie Village Board was held on April 15, 2019. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Mike Pollocoff, Dave Klimisch and Mike Serpe. Also present were Nathan Thiel, Village Administrator; Tom Shircel, Assistant Village Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Craig Roepke, Chief of Fire & Rescue; Matt Fineour, Village Engineer; John Steinbrink Jr., Public Works Director; Carol Willke, Human Resources Director; Dan Honore', IT Director; Sandro Perez, Inspection Superintendent; and Jane C. Snell, Village Clerk.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - MARCH 11, 2019, MARCH 18, 2019 AND APRIL 1, 2019**

Dave Klimisch:

Move approval.

Michael Serpe:

Second.

John Steinbrink:

We have a motion and a second. Is there any additions, corrections? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

KLIMISCH MOVED TO APPROVE THE MINUTES OF THE VILLAGE BOARD MEETINGS FOR MARCH 11, 2019, MARCH 18, 2019 AND APRIL 1, 2019 AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY SERPE; MOTION CARRIED 5-0.

5. CITIZEN COMMENTS

Jane Snell:

Mr. President, there were no signups this evening.

John Steinbrink:

Anyone wishing to speak under citizens' comments this evening?

6. ADMINISTRATOR'S REPORT

Nathan Thiel:

I do have one item. This last week I had the opportunity to visit with the Pleasant Prairie Women's Club. And during their meeting they were discussing about an opportunity that our administrative staff had presented to both them and the Historical Society. And they are excited and enthusiastic. And I would like to just share with the Board. Recently the County approached the Village asking us to begin preparations for this coming year will be the 100th anniversary of Women's Suffrage or the approval of the 19th Amendment of the Constitution. And the County is in process of establishing some plans and asked for all the surrounding communities to also consider ideas for their community.

Not jokingly, but as kind of a rudimentary thought process our staff had discussed maybe some nice ideas like perhaps planting a tree at all the polling locations or something of that nature to commemorate the event. And we decided to bring the Pleasant Prairie Women's Club to the table to just discuss thought processes. And when I had pitched that idea originally they're like, oh, we can do much better than that. And I think I was the only male in the room, and so I slowly backed away, and it was amazing to see the collaboration and the thought processes that came forward.

But as they were discussing they were talking about the history of that movement and the desire to highlight that history. And so that then engaged us with the Pleasant Prairie Historical Society. I had the opportunity to talk about some initiatives that they were doing. And the thought process came with the completion of the Dublin School and the potential for that lower level potentially serving as polling place for the Village in the future. And that got excitement. And the thought process then stemmed to being able to maybe do a ribbon cutting for the event and doing some type of celebration or some type of event to recognize Women's Suffrage at the date that the County was proposing. I think its August 26th.

And so in any event going to the Women's Club meeting this last Thursday there was a lot of excitement and enthusiasm, and they ultimately voted to proceed forward with planning and establishing an event. And I know the Historical Society is working hard to create a plan to finish out the lower level of the Dublin School. And I think that they're intent on doing that. And so, anyways, in any event I thought it was a great community initiative and engagement piece and

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was excited to see the level of engagement coming from both these organizations and just wanted to highlight and share and to encourage the Board to look forward to next August. I don't know, Jean, if you wanted to add anything or, John, if you wanted to add anything from the Historical Society. But in general I was very much enthusiastic from the event last Thursday night with the Women's Club. So with that that's all I have.

John Steinbrink:

Jean, anything to add?

Jean Werbie-Harris:

Just that the Historical Society is very excited and anxious to finish things off and to open up the building next August. And some of our first exhibits we are looking with our Dublin School manager as well as a number of other people to put together some really neat exhibits that highlight the Women's Suffrage movement, the Pleasant Prairie Women's Club that highlight other notable and influential women in Kenosha County over the last many, many years. And so we just think as a cooperative effort it will really turn out to be a great event that day, and we'll highlight just like Kenosha County will all the different things that have happened over the last 100 years and the impact that women have made in the community. So we just think that there's lots of opportunity to do some really neat things.

John Steinbrink:

Do we have any old voting machines left, Mike?

Jean Werbie-Harris:

We actually have one. It was donated to us by Snap-on Tools from the 1960s along with the story and the history. Actually it was Don Wruck's son and wife that donated through Snap-on along with some history. And we think that that would be a very neat piece to have on display along with a really neat story in that lower level.

Mike Pollocoff:

Do you have any instructions?

Jean Werbie-Harris:

Yes, we do have the instructions, and we do have some really neat photographs and things like that of people using the machine.

Mike Pollocoff:

They were almost like a sophisticated nail cutter. If you got your fingers in there working on the levers it would snap.

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Jean Werbie-Harris:

We also were able to locate a number of photos and stories from the 1960s and '70s and pictures of Pleasant Prairie with people standing by these voting machines. So we were able to start to pull a lot of these old pieces together. So it will be a pretty unique display at least in the lower level. I think it will be interesting how this all comes together over the next 18 months.

Nathan Thiel:

President Steinbrink, I said that I was complete but there is one other item if I can interject and share with you. Just to give you a quick update on the community collaborations initiative for the Village Green planning, I know that we've been very interested and curious to see how things are moving, and I just wanted to let you know that I believe that last Thursday the event had a bit of a breakthrough, and it was just really enjoyable to watch. The different committees, subcommittees that were at the event had an opportunity to really engage with one another and talk about the thought processes that their groups have been discussing. And it was just neat to see that there's actually a plan that's starting to formulate.

And I know that our staff, both Tom and Jean, have gotten inundated with several more emails this week and last week. I've received a few just asking some really good questions. And so I just want to highlight that initiative is moving forward I think in a very good a positive direction. This week they're hoping to do a similar task that they did at the first meeting where they took a map, and they kind of put their thoughts onto the map. It will be interesting to see, they're going to kind of do a very similar exercise and see how that's developed or where they're at now in the process. And so I just want to let you all be aware that things are moving very well, and I'm just excited for the momentum that's starting to pick up. We did tear the building down thanks to John and his crew.

John Steinbrink, Jr.:

My staff is very excited about special projects like this. So any time there's an opportunity they always jump right on it. Yeah, we were able to take a lot of the material and recycle it I guess is the one thing I'd like to add. There was a lot of metal in there that got brought to the scrap yard, a lot of concrete that will be turned into aggregate. And actually a very minor amount of stuff actually ended going to the landfill.

John Steinbrink:

That concludes Item 6, Administrator's Report.

7. NEW BUSINESS

- A. Receive Plan Commission recommendation and consider approval of lot line adjustment by owners of properties located at 8415 104th Avenue and 8436 103rd Avenue.**

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Jean Werbie-Harris:

Mr. President, this is a lot line adjustment at the request of Scott Kanalakis and Bradley Bohat owners of the properties located at 8415 104th Avenue and 8436 103rd Avenue. The petitioners are requesting to do a lot line adjustment. In working with their respective attorneys it was discovered that the land contract dated September 15, 1992 accepted a portion of the legal description of the properties, but the 1995 deed and satisfaction omitted this exception. Therefore, a fence was erected in 1992 along the lot lines described in the land contract. Since the date both adjoining property owners have used their respective properties as if the fence line were their common lot line, so both property owners have now agreed to adjust the common property line to reflect the legal description in the land contract and respective owners use thereafter.

The properties are zoned R-5, Urban Single Family Residential District. And both lots will continue to exceed the minimum lot area of 10,000 square feet as required by the R-5 District. The lot line adjustment conforms with both the Land Division and Development Control Ordinance as well as the Zoning Ordinance. And all properties agree and are requesting to have the lot line adjusted between the properties.

Dave Klimisch:

Move approval of the lot line adjustment.

Michael Serpe:

Second.

John Steinbrink:

Motion and a second for approval of lot line adjustment. Any further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

KLIMISCH MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE THE LOT LINE ADJUSTMENT BY OWNERS OF PROPERTIES LOCATED AT 8415 104TH AVENUE AND 8436 103RD AVENUE; SECONDED BY SERPE; MOTION CARRIED 5-0.

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B. Receive Plan Commission recommendation and consider approval of Master Conceptual Plan for construction of 5,800 square foot synagogue to be known as Chabad of Kenosha.

Jean Werbie-Harris:

Mr. President and members of the Board, this is a request for the Master Conceptual Plan for the Chabad of Kenosha. This is at the request of Mark Eberle. They're looking for a 5,800 square foot synagogue as a place of worship. The project initially was advanced to the Village Board in December of 2017. The Board at that time approved a conceptual -- excuse me, a Comprehensive Plan Amendment as well as a Prairie Lake Neighborhood Plan Amendment for the project. This evening they are requesting a Master Conceptual Plan. A few modifications were made since that last discussion. There is no additional connection to 88th Avenue, and their main connection is going to be going through the property owned by the Village of Pleasant Prairie north towards 68th Street.

As you know, the synagogue which is approximately 5,800 square feet will include a social hall, library, classrooms, offices, kosher kitchen, mikveh for ritual immersion and will include two guest stay rooms. The synagogue will typically be open to the public between 8 a.m. and 5 p.m. with main activities and worship being on Saturday mornings between 10 a.m. and 1:30 p.m., and evening classes that will be held on the property would end before 9 o'clock p.m. The existing home and detached garage are intended to remain on the property and can be used for the clergy, caretaker or a place for members to spend the weekend due to religious driving restrictions.

What we've indicated to them is that the home cannot be rented separately to another family that is not part of the property because it is intended to be an integral part of the planned development of this particular project. To the east of this development is a series of wetlands and conservancy areas, and those areas for the most part will remain untouched. There's a small area as you can see that will be filled in order to gain access to 68th Street, and a wet retention basin will be created to the south. There's a future two story residence that is anticipated to be constructed as a parsonage home. The future 2,400 to 3,500 square foot parsonage home would be for the clergy.

It is anticipated that they would have one full-time and four part-time employees. The prayer hall is proposed to have regular seating for up to 50 on a regular basis, although on special occasions they could seat up to 100 people. This is just a brief floor plan of the synagogue building, again, that we just discussed. And then as shown on the site plan the parsonage home is to the rear of the existing home and garage on the property. Outlot 1 of the CSM is owned by the Village. Again, this is an area that collects stormwater from portions of 88th Avenue and 68th Street and outlets into the wetlands to the southeast of the Village's property. There will be 25 parking spaces and two handicapped accessible parking spaces. And additional parking is being provided at each of the two homes for additional overflow parking.

One of the things we talked about at the Plan Commission meeting is that public infrastructure does need to be extended to service the property. Municipal water will be extended in 88th Avenue in the future as part of the Wisconsin DOT Highway 50 reconstruction project. The Village is intending to extend this municipal water in advance of the Highway 50 project.

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However, the water main is really dependent on when the DOT's project moves forward because they will be completing the necessary acquisition for right of way which will be needed for us to be able to install the municipal water. Properties fronting the water main extension including this property will have a special assessment for this associated frontage costs. So as you can see there is quite a bit of an extension of that municipal water north of 74th going all the way north to this property and along with getting that service to other properties in this particular area.

The land use plan amendment this is an Institutional Governmental land use for this particular property. The areas that are now designated as wetlands will be moved into that other open space category. Dimensions variations as they're requesting through the PUD include to reduce the setback for the wetlands for the parking area from the required 25 feet to 10 feet, and to reduce the side setback to the north so that the reduction can be going from 25 feet to 15 feet. Again, there's the Village lift station, sanitary sewer lift station that accesses off of 68th Street just at that east side of 88th Avenue, and that will remain intact for the property.

They've presented some initial concept drawings for their building. Again, we are continuing to work through their project. The community benefits that they've identified would be to reduce the monument sign not to exceed five feet in height, to enhance some of their building design with greater architectural aesthetics, to provide additional landscaping on the side, to equip the main building with a fire sprinkler system, and to install and maintain a DSIS system for the property.

With that the Village Plan Commission recommended conditional approval of the Conceptual Plan for Chabad subject to the comments and conditions. Again, one of the things to note is that one of the specific public infrastructure items that they must have in order for this to develop is the municipal water. They do intend to develop the site in four different phases so it should not impact them too significantly as long as the project begins in the next two years.

Michael Serpe:

Jean, what is the building makeup going to be with the materials used?

Jean Werbie-Harris:

Right now they're showing like CMU or concrete block for the building. And I'm not sure about the other vertical. I think that that is vertical siding, so we are working with them on a couple of different things with respect to their materials. The intent is to have it blend in a little bit with the residential character of the neighborhood.

Dave Klimisch:

If that second building develops at some point how does that impact the current house and garage that are on the property?

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Jean Werbie-Harris:

So they have multiple options, one of which is to split off and create a Certified Survey Map and detach it from the rest of the property. Another option is as part of the PUD to have multiple buildings related to the synagogue and its property such as having other members of the parish or a caretakers or somebody else that occupies that particular structure as well as the back building for the clergy.

Dave Klimisch:

So there could be two residences on the property?

Jean Werbie-Harris:

There could.

Dave Klimisch:

Beside the PUD?

Jean Werbie-Harris:

There could be as part of a PUD. And because this is an institutionally zoned in an institutional land use and there's no restriction on the number of buildings that you could have on that property.

Michael Serpe:

Jean, I would encourage you to work with them on a little bit more of a character of the building that they're proposing. It looks a little bit plain.

Jean Werbie-Harris:

And they understand. I mean it's not intended to begin for a couple of years yet so we will work with them.

Michael Serpe:

Okay. I'd move approval of the Master Conceptual Plan.

Dave Klimisch:

Second.

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John Steinbrink:

We have a motion and a second. Any further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? Motion carries.

SERPE MOVED TO CONCUR WITH PLAN COMMISSION RECOMMENDATION AND APPROVED THE MASTER CONCEPTUAL PLAN FOR CONSTRUCTION OF 5,800 SQUARE FOOT SYNAGOGUE TO BE KNOWN AS CHABAD OF KENOSHA; SECONDED BY KLIMISCH; MOTION CARRIED 5-0.

C. Receive Plan Commission recommendation and consider approval of Resolution #19-11 to initiate a zoning text amendment to re-evaluate specific conditional use permit requirements related to setbacks for utility substations.

Jean Werbie-Harris:

Mr. President and members of the Board, the Resolution 19-11 is a resolution to initiate a zoning text amendment. The Board can initiate a petition for an amendment to the Zoning Ordinance which could also include the rezoning of property or a change in the zoning district boundaries or changes in the text of the ordinance. The Village staff is proposing to re-evaluate the specific conditional use permit requirement related to setbacks for utility substations.

The Village Board by this resolution is only initiating and petitioning to re-evaluate the specific conditional use requirements, and they are requesting them to have the Village staff evaluate the text as it pertains to conditional uses and setbacks. And the Board is not by this resolution making any determination regarding the proposal that we are going to be bringing to the Plan Commission and to the Board for public hearing, but is allowing the process to begin so that the staff can make some recommendations to the conditional use permit requirements.

John Steinbrink:

Jean, what is the definition of a utility substation?

Jean Werbie-Harris:

So a utility substation could be anything from a sanitary sewer lift station to a utility substation for AT&T or any other type of utility.

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John Steinbrink:

So it's an outbuilding for any project?

Jean Werbie-Harris:

Right, an outbuilding, an accessory. It's a small, literally it's a building used for utility purposes.

Mike Pollocoff:

Would this modification support the previous item on the agenda in regards to lift station location next to the Chabad property?

Jean Werbie-Harris:

It could. However, at this point we were looking at street yard setbacks, but we certainly could evaluate it pertaining to side or rear setbacks as well.

Mike Pollocoff:

Are there any other users that are looking for this?

Jean Werbie-Harris:

There is one user, the Village. We have a couple of grandfathered situations of existing substations, and while we provided some reduced setbacks in the past, we would like to just put a provision in the conditional use permit that it can be evaluated on a case-by-case basis with respect to replacement or additional substations so that they could be in similar sight lines as opposed to having one set back much further than another.

Mike Pollocoff:

I move approval of Resolution 19-11.

Kris Keckler:

Second.

John Steinbrink:

We have a motion and a second. Further discussion? Those in favor?

Voices:

Aye.

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John Steinbrink:

Opposed? So carries.

POLLOCOFF MOVED TO CONCUR WITH PLAN COMMISSION RECOMMENDATION AND APPROVED RESOLUTION #19-11 TO INITIATE A ZONING TEXT AMENDMENT TO RE-EVALUATE SPECIFIC CONDITIONAL USE PERMIT REQUIREMENTS RELATED TO SETBACKS FOR UTILITY SUBSTATIONS; SECONDED BY KECKLER; MOTION CARRIED 5-0.

D. Consider award of contract to Southport Engineered Systems for the Heating, Ventilation & Air Conditioning (HVAC) Services for various Village of Pleasant Prairie Buildings and Facilities.

Tom Shircel:

Thank you, Mr. President, and Board members. Like you just mentioned tonight before the Board is to consider an award of contract for HVAC services for the Village of Pleasant Prairie buildings and facilities. As some brief background, for numerous years Martin Petersen Corporation has been providing these HVAC services for the Village. As an example it's been doing those services for the RecPlex since its inception and for the Village Hall and the Prange facility for the past 20 years. Back in 2012 and 2015 the Village Board did award this contract to Martin Petersen for two year base contracts. And both of those contracts were awarded for an additional year pursuant to a Village extension option. So at this time the contract has expired, and it's time for us to consider a new contract.

So with expiration of the current Martin Petersen contracts, on March 15, 2019 the Village released RFP Number 19-01 for HVAC services for the Village's various buildings and facilities. The RFP was distributed to ten HVAC contractors in the greater Kenosha area. And those were Accutemp Mechanical, GHC Mechanical, Grunau Company, Illingworth-Kilgust Mechanical, Kenosha Heating & Cooling, Lee Plumbing, Heating, Cooling & Electric, Martin Petersen Company, Pieper Electric, Southport Engineered Systems and United Mechanical, so ten companies in all.

In general pursuant to the RFP responses were to provide a proposal to the Village for HVAC services for these buildings and facilities including cost rates for each of the facilities. The HVAC services will include but are not limited to equipment installations, renovations, remodels, repairs, preventative maintenance and the general maintenance of all these HVAC facilities. So the facilities involved to be services are the Village Hall, Fire and Rescue Stations #1, Fire and Rescue #2, the RecPlex, Roger Prange Municipal Building, The Public Works Storage Building, Baby-U, Wruck Beach Pavilion and various sewer facilities which are lift stations located around the Village and water facilities including water towers, reservoirs and booster stations.

So in response to the RFP we sent out back in early March, on March 26, 2019 the Village received three proposals. Those are from Illingworth-Kilgust in West Allis, Martin Petersen here in Kenosha and Southport Engineered Systems in Caledonia. So up on the screen and in your

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memo I put together a summary and comparison of each of the three responses. I won't go through it in detail, but it refers to the PM charge. In one of the columns it talks about the work rates per hour, for regular, overtime, Sunday and holiday work and also emergency work rates per hour, again, for regular, OT, Sunday and holiday work. It talks about material markup costs, response times, subcontractor markups and rates and also warranties.

So based on the three responses that the Village received, the Village staff did do an internal staff review of the three RFP responses, and the staff believes based on those proposals that Southport Engineered Systems is the best qualified, most reasonable candidate at the most responsible cost. I'll go through the reasons for recommending Southport for the HVAC services.

Southport offers the lowest annual fee for preventative maintenance at \$27,250. Southport offers the lowest standard hourly work rates at \$89 per hour and the lowest emergency hour work rates at \$116 per hour. It's important to note that if the Village Board does approve Southport, upon the Village and Southport entering into an HVAC contract, Southport's hourly work rates will be \$89 across the board, so that means whether it's overtime or regular it would be \$89 across the board.

Moving on, Southport's office is located on I-94 in Caledonia which is about 30 minutes away. As you know, Martin Petersen Corporation company is in Kenosha, and Illingworth-Kilgust is located in West Allis about 50 minutes away. And it's important to notice that all three of these companies do have technicians throughout the immediate area. Southport and Martin Petersen have the lowest service response times for emergency service calls at one hour. Martin Petersen has the lowest service response time for standard calls at one hour. Southport along with Martin Petersen offers a one year warranty on materials and labor. Southport along with Martin Petersen offers a ten percent markup on equipment and materials for wholesale rates.

And so doing a comparison between the two of the lowest bids which were Martin Petersen and Southport I put together a potential savings if Southport were chosen by the Village Board. So you've gotten Martin Petersen's preventative maintenance fee at \$54,700 per year. So if you multiply that by the two year contract that would be just over \$109,000 for the contract term. Whereby Southport their bid came in at \$27,240 so multiply that by two years and their contract term is just over \$54,000. So that's a savings of just almost \$55,000 over two years for the two proposals.

Martin Petersen's work rates are \$112, \$154 and \$195 per hour, again, based on regular, overtime and holiday work. And they do offer as in the past contracts a ten percent preferred customer reduction in those costs. Whereby Southport's work rates as I mentioned earlier are a flat \$89 per hour. So, again, the savings on a per hour basis would be, if the Village Board were to choose Southport, would be \$23 per hour savings, \$65 per hour savings and \$106 per hour savings.

So based on the three RFPs submitted and for the reasons I just gave, the Village staff recommends that the Village Board award a base contract to Southport Engineered Systems as the lowest responsible bid in the amount of \$27,250 for the provision of HVAC services for the Village. The Village Administrator is further authorized to execute necessary and reasonable additions and subtractions to this contract for fees, expenses or additional work and/or service requested. Again, Southport Engineered Systems is recommended for \$27,250 base.

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I realize that the Village has been with Martin Petersen for quite a long time like I said, and there probably will be a learning curve should the Board approve Southport Engineered Systems. I know we did have the gentleman in from Southport in last week. He toured the RecPlex with Mr. Patrizzi and Sandro. So he was shown the RecPlex which is our most complicated system obviously. And he gave every indication that Southport was able to handle the job. If you have any questions I'm here to answer them.

Michael Serpe:

Have we ever dealt with Southport in the past?

Tom Shircel:

I believe we have, but to the details of that I don't know.

[Inaudible]

Michael Serpe:

And no problems, Craig?

[Inaudible]

Michael Serpe:

There's significant cost savings here, there's no question about it.

Mike Pollocoff:

Based on the information that Tom has presented I think Southport is the lowest and most responsible bidder. I think we're obligated to award that contract to Southport Engineered Systems for the base amount of \$27,250 plus the hourly amount as specified in the contract.

Dave Klimisch:

Does it work if they don't respond within an hour on an emergency only because they're in Caledonia instead of Kenosha?

Tom Shircel:

I think in the past there's been some wiggle room on that. I know Martin Petersen has been responsive in their one hour time frame. But I think it needs to be a little gray area there, and I think they'd be very responsive. Just to add to that if I could add one more thing, we had a call to a reference of Southport, and that was Froedtert South Hospital. They actually switched from Martin Petersen not long ago to Southport. And Peter Moulter at Froedtert had nothing but good

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thing to say about Southport. He mentioned they so far had a cost savings he's estimated at about 40 percent going from Martin Petersen to Southport. Now, I'm sure there's also the other side of the coin that someone could tell you a different story regarding Southport and Martin Petersen and a switch, but we did get a positive recommendation from Pete Moulter at Froedtert South Hospital.

John Steinbrink:

Was that a motion, Mike?

Mike Pollocoff:

Yes.

John Steinbrink:

Do we have a second?

Dave Klimisch:

Second.

John Steinbrink:

We have a motion and a second. Any further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

POLLOCOFF MOVED TO APPROVE THE AWARD OF CONTRACT TO SOUTHPORT ENGINEERED SYSTEMS FOR THE HEATING, VENTILATION & AIR CONDITIONING (HVAC) SERVICES FOR VARIOUS VILLAGE OF PLEASANT PRAIRIE BUILDINGS AND FACILITIES; SECONDED BY KLIMISH; MOTION CARRIED 5-0.

E. Consider and approve Letter of Credit Reduction No. 2 for The Cottages at Village Green, LLC - Phase 2.

John Steinbrink, Jr.:

Mr. President and members of the Board, this evening I bring before you the LOC reduction number 2 for The Cottages generally located just to the north of 165, a little bit west of 39th

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Avenue. The work that we are approving LOC reduction for is mainly water main, storm sewer with a little bit of public grading and right of way. The total amount of the request was just over \$318,000. Per the developer's agreement we do hold a ten percent retainage for any warranty work that needs to be done which would leave a total amount dispersed of \$286,335.05. So I am recommending that reduction to the letter of credit at this time, and I can answer any questions you may have.

Michael Serpe:

So moved.

Mike Pollocoff:

Second.

John Steinbrink:

Motion and a second. Any discussion or questions? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

SERPE MOVED TO APPROVE THE LETTER OF CREDIT REDUCTION NO. 2 FOR THE COTTAGES AT VILLAGE GREEN, LLC - PHASE 2; SECONDED BY POLLOCOFF; MOTION CARRIED 5-0.

F. Consider Resolution #19-10 designating April 14-20, 2019 as National Public Safety Telecommunications Week.

Chief Smetana:

Good evening, Mr. President and members of the Board. This week, April 14th to the 20th has been designated across the country to honor national public safety telecommunications week. We are fortunate in the Village of Pleasant Prairie to have eight dedicated thanks to you full-time dispatchers who work in this center around the clock and around the calendar. They serve as not only the needs of the police department but the fire department in the off hour alarm monitoring for public works. You know you're a good speaker when half your audience leaves right before you get up here. I knew that was going to happen. Luckily for them I asked them if they wanted to speak and they said no.

But I'd also recognize Fire Chief Roepke and Public Works Director Steinbrink as recipients of the service that this dynamic group of employees serves. I'd also like to recognize their

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representative here tonight Ashley Busser and her kids. Those are not new dispatchers, those are her kids, and just identify how lucky we are in the Village to have these group of employees who kind of go as the voice of the Village. They're not seen, they're not recognized. No one dresses up as a dispatcher for Halloween. But they probably should for as much work as they put through. So if you would I would ask for your consideration on this resolution tonight.

Michael Serpe:

Chief, people don't realize the amount of stress associated with a dispatcher's job. When that phone rings they have no idea when they pick it up what's on the other end. And you see the paper all the time on the things that are happening all across the country including our own Village, homicides, bad accidents, medical conditions, fires. Dispatchers are special, and they don't get the recognition that they really deserve because of the amount of work that they do and what they have to put up with.

Chief Smetana:

I would certainly agree with that. I think their communication skills need to be perfect. I don't think -- we demand professionalism, you're never going to get perfection, but this group of employees comes as close to that as I've seen.

Michael Serpe:

With that I would move approval of Resolution 19-10.

Kris Keckler:

Second.

John Steinbrink:

We have a motion and a second. And I think for as long as I can remember our dispatchers have made our Village and Town unique from other towns and villages throughout the county. And they're the reason we can be responsive to so many things, as you say whether its police, fire, rescue or public works emergencies. And having them there 24 hours a day is just unbelievable. I couldn't imagine functioning without our own public dispatchers.

Chief Smetana:

I couldn't either. They add a person touch to public safety.

John Steinbrink:

Motion and a second. Any further discussion?

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Nathan Thiel:

If I could just add real quick there's probably nothing more frustrating than not being at the scene and yet having to maintain a level of control and maintain the line of communication. I know just with my toddlers sometimes trying to maintain control and I'm there at the scene and it's frantic, I just want to commend our employees and our staff, and also recognize the Village Board and thank them for the modification that we made this year in moving from part time to full time. I think that that was a wise move and beneficial for the organization as a whole and these employees as a whole.

Mike Pollocoff:

I agree they represent the Village very well. In all my years I can count maybe on one hand the time there was a problem with how the public was treated. I agree we've always wanted to, maybe not always, but quite a long time we wanted to make that full time, and I'm really glad that happened. I fully support Resolution 19-10.

John Steinbrink:

And we think back to what dispatch required as and what we now require of these folks to do, and the advances we've made in all of our departments. And it's their responsibility to make sure these things happen and they do.

Michael Serpe:

Just for a point of reference, in my history with the police department I can honestly say one of the best dispatchers we've ever had was Kris Keckler's father, outstanding. Calm, cool, intelligent, articulate. Can you image what would have happened if the phone rings with an emergency and the dispatcher gets as excited as the person that's on the other end? Can't say enough about the job they do, and his dad was one of the best.

John Steinbrink:

Just the way he was at home, right?

Kris Keckler:

Yeah, enough practice, yeah.

John Steinbrink:

I went to school with Kris's dad, and he's a great guy.

Chief Smetana:

Thank you very much.

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John Steinbrink:

Thank you, Chief. Okay, we have a motion and a second I believe. Any further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

SERPE MOVED TO APPROVE RESOLUTION #19-10 DESIGNATING APRIL 14-20, 2019 AS NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK; SECONDED BY KECKLER; MOTION CARRIED 5-0.

G. Consider various boards/commission appointments.

Nathan Thiel:

So in your packet you have the list of commissions and appointments for this coming year. I won't belabor it. Well, I probably should read into the record those that we're recommending. So for the Plan Commission, Mike Pollocoff, Wayne Goessl, Judith Juliana, John Skalbeck and Brock Williamson. John Skalbeck and Brock Williamson will serve as alternates. Their term will begin May of this year, and then the alternates will extend to 2020. And those who were regulars or full time would be a two year term. Hopefully that was clear enough. The record is going to be a little confuddled I'm afraid.

In the Park Commission we're presenting Micky Day, William Mills and Brock Williamson for a two year term until 2021. And then Jim Bandura is alternate 1 and Chris Bilik is alternate 2 and their term will be until 2020. For the Board of Review Bill Morris serving until 2024. Police and Fire Commission will be Larry Nelson who will serve until 2024. And then Becky, I'm going to not do her last name correctly, but Matoska-Mentink, she'll be serving until 2022. She is replacing the vacancy of Christine Genthner who resigned earlier this year. And then for Board of Appeals, Dwayne Pinon, Samara or Sammy Lancia and Dragan Obradovich, they'll be serving until 2022. Those are the commission appointments that are being presented this evening.

Dave Klimisch:

Move approval of the appointments to the committees for the terms listed.

Michael Serpe:

Second.

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John Steinbrink:

We have a motion and a second. Any further discussion? Those in favor?
Voices:

Aye.

John Steinbrink:

Opposed? So carries.

KLIMISH MOVED TO APPROVE THE VARIOUS BOARDS/COMMISSION APPOINTMENTS; SECONDED BY SERPE; MOTION CARRIED 5-0.

8. VILLAGE BOARD COMMENTS

John Steinbrink:

One note, if you read the obituaries Ray Resch passed away, and Ray was one of our really dedicated poll workers who has been with us a long time. We miss his passing, and between him and Roberta Anderson they were a lively team at the polls and kept things moving. And him and Roberta did a lot of traveling in the last few years and Ray was a great guy, and he's going to be missed. Anything else?

9. ADJOURNMENT

Michael Serpe:

Move to adjourn.

Mike Pollocoff:

Second.

John Steinbrink:

Motion and a second for adjournment. Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

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**SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY POLLOCOFF;
MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 6:45 P.M.**