



**Village of Pleasant Prairie**  
**Application – Secondhand Jewelry/Article Dealer License**  
**Chapter 246 Municipal Code**

**INSTRUCTIONS** – Application must be completed and returned to the Village Clerk’s office. The non-refundable Application fee. Applicant must attach a detailed description of the proposed licensing activity. A criminal background check will be conducted by the Village of Pleasant Prairie Police Department. Further information is set forth in Chapter 246 of the Village Municipal Code.

**TYPE OF LICENSE**

<input type="checkbox"/> Initial Application <input type="checkbox"/> Renewal Application	<input type="checkbox"/> <b>Regular License</b> - \$75.00 <input type="checkbox"/> Secondhand Article Dealer <input type="checkbox"/> Secondhand Jewelry Dealer	<input type="checkbox"/> <b>Temporary Event License</b> - \$35.00 Maximum of four (4) licenses/calendar year. Event not to exceed four (4) consecutive days.
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**APPLICANT**

NAME (FIRST, MIDDLE, LAST)					
FORMER/MAIDEN NAME					
ADDRESS		CITY		STATE	ZIP
TELEPHONE NUMER		DATE OF BIRTH		STATE OF BIRTH	
DRIVER’S LICENSE NUMBER			STATE OF ISSUANCE		
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	RACE	HEIGHT	WEIGHT	EYE COLOR	HAIR COLOR

**BUSINESS LOCATION (Indicate  Permanent or  Temporary)**

BUSINESS/TRADE NAME		BUSINESS MANAGER NAME		TELEPHONE NUMBER	
BUSINESS ADDRESS		CITY		STATE	ZIP
PROPERTY OWNER NAME					
OWNER ADDRESS		CITY		STATE	ZIP
TELEPHONE NUMBER					
OWNER’S CONSENT – The undersigned hereby acknowledges the Applicant’s request for said License.				SIGNATURE ►	
				DATED ►	

**PARTNERSHIP/CORPORATION/LIMITED LIABILITY COMPANY**

Each partner, officer, director or agent of any corporation and the manager or proprietor of the business at the proposed licensed location **MUST** fill out and attach a Village of Pleasant Prairie Police Questionnaire.

REGISTERED NAME OF PARTNERSHIP/CORPORATION/LIMITED LIABILITY COMPANY					
ADDRESS		CITY		STATE	ZIP

TELEPHONE NUMBER	STATE OF INCORPORATION
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List name, address, sex, race, and date of birth (DOB) of all partners, officers or members.							
Name (Last, First MI)	SEX	RACE	DOB	STREET ADDRESS	CITY	STATE	ZIP

**QUESTIONS**

Answer the following questions by indicating YES/NO as the questions pertain to any convictions relating to the applicant or any person listed on this application.	<b>YES</b>	<b>NO</b>
Have you or any person on this application been convicted of a felony within the last ten (10) years?	<input type="checkbox"/>	<input type="checkbox"/>
Have you or any person on this application been convicted of a misdemeanor within the last five (5) years?	<input type="checkbox"/>	<input type="checkbox"/>
Have you or any person on this application been convicted of a county ordinance violation within the last five (5) years?	<input type="checkbox"/>	<input type="checkbox"/>
Have you or any person on this application been convicted of a municipal ordinance violation within the last five (5) years?	<input type="checkbox"/>	<input type="checkbox"/>
Does the applicant comply with the licensing guidelines set forth in Chapter 246-8 of the Municipal Code attached?	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered "YES" to any of the above questions, list the **date**, **nature of offense** and the **location of the offense (City, County, State)**

List any other convictions or other pertinent information below:

**PENALTY NOTICE**

I understand that any purchase of secondhand jewelry or other secondhand property allowed under this license, if approved, must be reported electronically in the Northeast Wisconsin Property Reporting System. I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of §134.71, §943.34, §948.62 or §948.63 Wis. Stats., and any provisions of the Village Municipal Code. Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

SIGNATURE ►	DATED ►
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- **If license approved, the applicant is required to contact the Pleasant Prairie Police Department at (262)694-7353 prior to conducting any transactions to connect to the electronic reporting system.**
- **Attachments:**
  - Village of Pleasant Prairie Municipal Code Chapter 246
  - Licensing Guidelines
  - Police Questionnaire

**FEE IS NON-REFUNDABLE**

<b>OFFICE USE ONLY</b>	<b>Village Clerk's Office</b> <b>Village Hall</b> <b>9915 39<sup>th</sup> Avenue</b> <b>Pleasant Prairie, WI 53158</b> <b>(262) 694-1400</b>
<input type="checkbox"/> <b>REGULAR - \$75.00 includes background check</b>	
<input type="checkbox"/> <b>TEMPORARY EVENT - \$35.00</b>	
<b>TOTAL PAID _____ DATE _____</b>	
<input type="checkbox"/> <b>APPROVED</b>	
<input type="checkbox"/> <b>REJECTED</b>	
<b>ISSUED DATE _____ LICENSE NO. _____</b>	

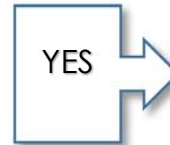
## VILLAGE OF PLEASANT PRAIRIE

### UNIFORM SECONDHAND ARTICLE/JEWELRY DEALER LICENSING GUIDELINE

The guideline assists in the determination of whether or not an applicant is qualified for a Secondhand Article/Jewelry License with respect to the results of a criminal background check conducted by the Village of Pleasant Prairie Police Department.

Has the applicant been convicted of a felony crime within the past ten (10) years; or, a misdemeanor crime, statutory violation punishable by forfeiture or County or Municipal Ordinance violation within the past five (5) years wherein any of the following apply:

1. Weapons of any kind were used, displayed or threatened.
2. Physical violence was use or threatened.
3. The incident giving rise to the conviction involved robbery, burglary, theft or other misappropriation of property or money.
4. The incident giving rise to the conviction involved the possession or receiving of stolen property or goods.
5. The incident giving rise to the conviction involved fraud or fraudulent dealing.



**LICENSE  
NOT TO BE  
ISSUED OR  
RENEWED**



**LICENSE CAN BE ISSUED OR  
RENEWED**