

INFORMATION PACKET

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Friday, February 7, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

February 11, 2020 **Councilmembers Absent:**

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Liquor License & Permit Processing Status Update	Direction Requested	30 min	4:35
Health Department Update	Information Only	20 min	5:05
Wayfinding	Direction Requested	30 min	5:25
Deannexation Request (MEMO DUE)	Direction Requested	30 min	5:55
Municipal Golf Course Clubhouse and Concession	Direction Requested	20 min	6:25
Agenda Review		20 min	6:45
Legislative Review		10 min	7:05
Council Around the Table		10 min	7:15
Approximate Ending Time:			7:25

February 18, 2020 **Councilmembers Absent:**

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Bright Spot - Random Acts of Kindness Proclamation					
Establishing Public Hearing Date for March 3, 2020 - Fiscal Year 2020 Budget Amendment #2	C				
Establishing March 3, 2020 as Public Hearing Date for Consideration of an Ordinance Approving a Plat Creating Garden Creek Square Addition No. 2, a Subdivision Agreement, and a Zone Change of said Addition to R-4 (High Density Residential).	C				
Establishing March 3, 2020 as Public Hearing Date for Consideration of an Ordinance Approving a Vacation, Replat, Zone Change and Subdivision Agreement for the Greenway Park III Addition.	C				
Establish March 3, 2020 as Public Hearing Date for Consideration of an Ordinance Approving a Replat, Zone Change, and Subdivision Agreement for the Kensington Heights No. 1 Addition.	C				
New Microbrewery Liquor License No. 6 for Mountain Hops Brewhouse, LLC d/b/a Mountain Hops Brewhouse, Located at 612 North Beverly Street.		N			
Public Hearing: Liquor License Renewals for Licensing Period April 1, 2020 through March 31, 2021.		N			
Authorizing the Mayor to Sign the Casper Historic Preservation Commission Annual Report.				C	
Authorizing a Contract between the Casper Area Metropolitan Planning Organization and Fugro USA Land, Inc. for the Geographic Information System 2020 Aerial Mapping Update in an Amount of \$69,627.31.				C	
Authorizing the Sole Source Purchase of GETAC Computers from HP Inc., in the Amount of \$47,675.21.				C	
Approving a Plat Creating the NOWCAP Addition, and the Associated Subdivision Agreement.				C	

Approving Amendments to the Centennial Hills Planned Unit Development (PUD) Guidelines.				C	
Authorizing an Agreement with WLC Engineering & Surveying in the Amount of \$63,400 for Design and Bidding Services related to the Industrial Avenue Storm Sewer and Street Improvements Project.				C	
Authorizing an Agreement with JTL Group, Inc., dba Knife River in the Amount of \$306,643, for the Hogadon Parking Lot Project.				C	
Authorizing a Procurement Agreement with Thatcher Company for Eight 46,000 Pound Deliveries of Ferrous Chloride for use at the Indian Paintbrush Chemical Feed Facility.				C	
Rejecting All Bids for the Casper Events Center Walk-In Cooler and Freezer Replacement Project.					C
Authorizing the Purchase of One (1) New 3/4 Ton 4x4 Cab and Chassis, From Fremont Motors of Sheridan, Wyoming, in the Total Amount of \$30,116 Before Trade-in Allowance, for Use by the Metro Animal Control Division of the Casper Police Department.					C
Authorizing the Purchase of One(1) New Three-Quarter-Ton Crew Cab Pickup Truck with Eight-Foot Bed, from Fremont Motors, Casper, Wyoming, in the Total Amount of \$30,735, Before Trade, for Use by the Parks Division of the Parks and Recreation Department.					C
Authorizing the Purchase of One (1) New Bulldozer, from Wyoming Machinery of Casper, Wyoming, in the Total Amount of \$474,128.38, Before Trade-in Allowance, for Use by the Solid Waste Division of the Public Services Department.					C

February 25, 2020

Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
IMS Pavement Management Report	Direction Requested	30 min	4:35
NCSD Petition to Vacate 8th St between David & Center St. & Transportation Cutouts	Direction Requested	30 min	5:05
FY'20 Budget Amendment #2 Review	Direction Requested	30 min	5:35
Goodstein Lease (tentative)	Direction Requested	30 min	6:05
Agenda Review		20 min	6:35
Legislative Review		10 min	6:55
Council Around the Table		10 min	7:05
Approximate Ending Time:			7:15

March 3, 2020

Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Public Hearing: Fiscal Year 2020 Budget Amendment #2		N			
Public Hearing: Plat to Creating Garden Creek Square Addition No. 2, a Subdivision Agreement, and a Zone Change of Said Addition to R-4 (High Density Residential).		N			
Public Hearing: Vacation, Replat, Zone Change and Subdivision Agreement for the Greenway Park III Addition.		N			
Public Hearing: Replat, Zone Change, and Subdivision Agreement for the Kensington Heights No. 1 Addition.		N			

March 10, 2020

Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
6th Cent Survey Results	Direction Requested	30 min	4:35
Capital Budget Review	Direction Requested	30 min	5:05
Community Promotions Funding (Part 1)	Direction Requested	30 min	5:35
Goodstein Lease (tentative)	Direction Requested	30 min	6:05
Property Maintenance Code Revisions	Direction Requested	30 min	6:35
Agenda Review		20 min	7:05
Legislative Review		10 min	7:25
Council Around the Table		10 min	7:35
Approximate Ending Time:			7:45

March 17, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					

Future Agenda Items

Item	Date	Estimated Time	Notes
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Animal Care Ordinance Review			
Meadowlark Park			Spring 2020
Citizen Presentation - Vehicle Licensing - Maddie Booth		20 min	Waiting on response from Booth family
Private Operation of Hogadon			
Event Center Update			After May 1
Liquor License Late Application Sanctions		30 min	
Downtown Parking Garage Capital & Operations	April 14, 2020	30 min	

Staff Items

Limo Amendment			
Health Plan - Residual Balance			After January 2020
Neighborhood/Infrastructure Redevelopment (Goal 1)			
Pre-Annexation Agreement			
Utility Business Plan			After New Year - February
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Community Promotions Funding (Part 2)	March 24, 2020		
Comp & Class Study Review	April 14, 2020		
Tentative Budget Review	May 12, 2020		
College National Finals Rodeo Discussion	April 14, 2020		
Finance Policies - Phase 4	March 24, 2020	30 min	

Special Work Sessions

Budget Work Sessions	May 18 & 20
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Future Council Meeting Items

Establish Public Hearing - FY 21 Budget Adoption Summary Proposed Budget published in minutes	June 2, 2020
Public Hearing Date - FY 21 Budget Adoption	June 16, 2020

Retreat Items

Economic Development and City Building Strategy

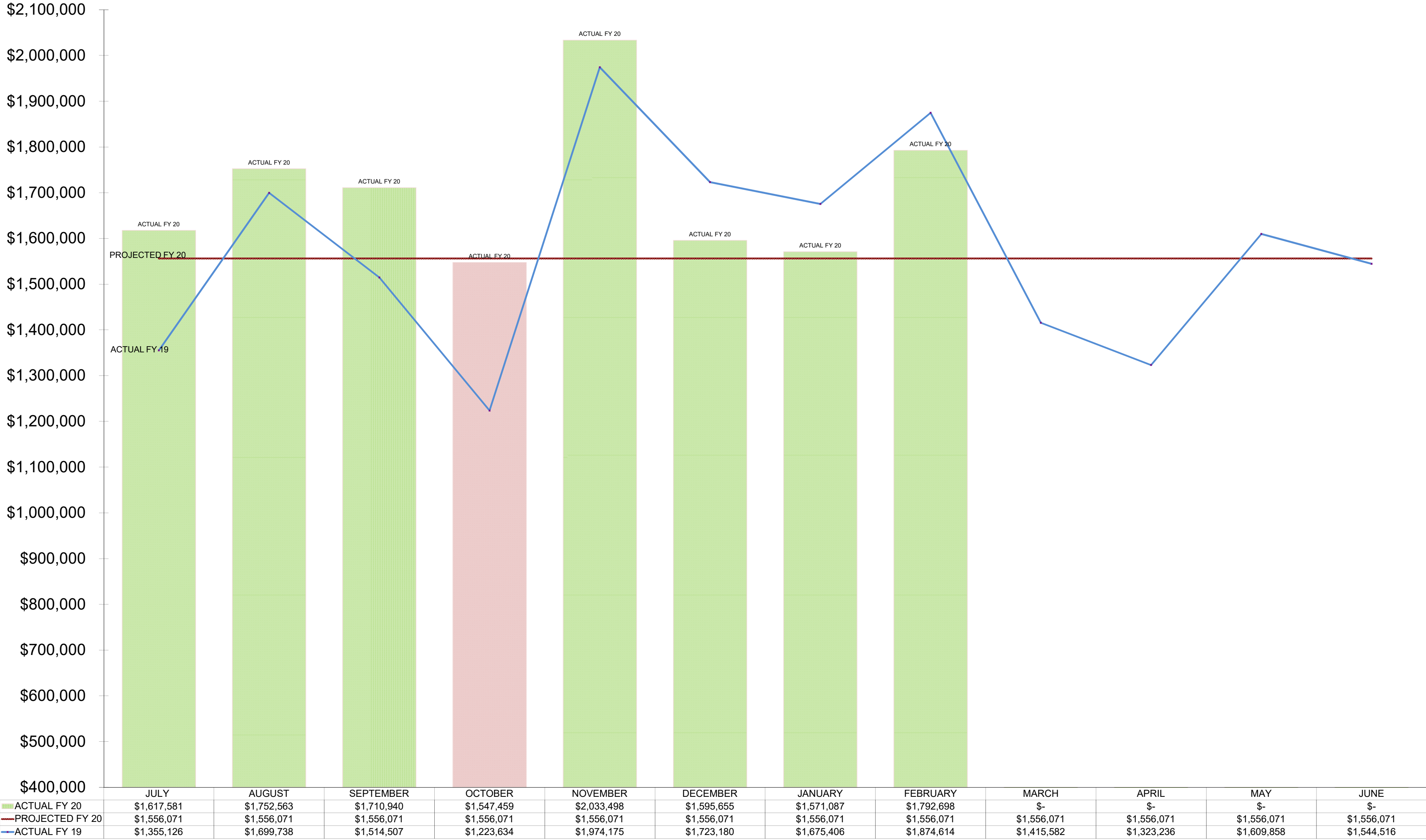
City of Casper
Optional 1% and State Shared Sales Tax Receipts
66.67% of Fiscal Year 2020 has Lapsed

Below is the optional Sales tax report for FY20 we are currently at 66.67% of the budget year.
 General Fund is up 9.42% from projected year to date which is at 72.95% of budget.
 1%16 is up 3.21% from projected year to date which is at 68.81% of budget.

State Shared Sales Tax

	Date	Amount	Amount	Actual-Budget	Percent of Annual
	Received	Received	Budgeted		Budget
FY 2020 General Fund	7/5/2019	\$ 1,617,581	\$ 1,556,071	\$ 61,510	8.66%
	8/7/2019	1,752,563	1,556,071	196,492	18.05%
	9/6/2019	1,710,940	1,556,071	154,869	27.21%
	10/8/2019	1,547,459	1,556,071	(8,612)	35.50%
	11/6/2019	2,033,498	1,556,071	477,427	46.39%
	12/5/2019	1,595,655	1,556,071	39,584	54.93%
	1/6/2020	1,571,087	1,556,071	15,016	63.35%
	2/6/2020	1,792,698	1,556,071	236,627	72.95%
	Mar	-	1,556,071		
	Apr	-	1,556,071		
	May	-	1,556,071		
	June	-	1,556,071		
	Total FY 2020	\$ 13,621,480	\$ 18,672,852	\$ 1,172,912	
	FY 2020 1%16			Optional 1% Tax	
7/5/2019		\$ 1,348,645	\$ 1,379,092	(30,447)	8.15%
8/7/2019		1,464,190	1,379,092	85,098	17.00%
9/6/2019		1,432,890	1,379,092	53,799	25.66%
10/8/2019		1,303,046	1,379,092	(76,046)	33.53%
11/6/2019		1,696,732	1,379,092	317,640	43.78%
12/5/2019		1,332,786	1,379,092	(46,306)	51.84%
1/6/2020		1,313,264	1,379,092	(65,827)	59.77%
2/6/2020		1,495,655	1,379,092	116,563	68.81%
Mar		-	1,379,092		
Apr		-	1,379,092		
May		-	1,379,092		
June		-	1,379,092		
Total FY 2020		\$ 11,387,208	\$ 16,549,101	\$ 354,474	
Total	\$ 25,008,688	\$ 35,221,953	\$ 1,527,386		

Sales Tax FY 2020 Versus Projection and Prior Year



	<u>ACTUAL FY 19</u>	<u>PROJECTED FY 20</u>	<u>ACTUAL FY 20</u>
YTD TOTAL	\$ 13,040,380	\$ 12,448,568	\$ 13,621,480
YTD VARIANCE			\$ 1,172,912
		% Difference	In Dollars
CHANGE FROM FY20 PROJECTED TO FY20 ACTUAL-SAME MONTH		15.21%	\$236,627
CHANGE FROM FY20 PROJECTED TO FY20 ACTUAL-YEAR TO DATE		9.42%	\$1,172,912
CHANGE FROM FY19 ACTUAL TO FY20 ACTUAL-SAME MONTH		-4.37%	-\$81,916
CHANGE FROM FY19 ACTUAL TO FY20 ACTUAL-YEAR TO DATE		4.46%	\$581,100



Save
the
Date!

KIDS' ART A LA CARTE

Storybook




EVENING

JOIN THE MAGIC ON
MAY 2ND, 2020

21ST
ANNUAL

FEATURED STORYBOOK ILLUSTRATED BY ZACHARY PULLEN

WHERE DIFFERENCE MAKERS COME **ALIVE!**

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☆The Pet Gazette☆

Metro Animal Shelter

February 2020

Mrs O’Leary’s cow did it...or did she?



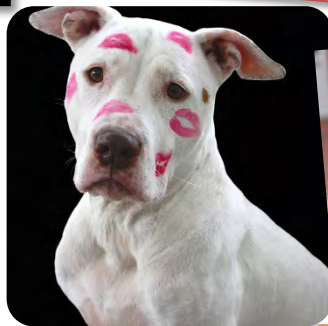
For years, people believed the source of the 1871 Great Chicago Fire was thought to be Mrs. O’Leary’s cow. The cow was believed to have kicked over a lantern, creating a fire that destroyed most of Chicago and killed 300 people – leveling over three square miles.

In 1997 – 126 years later – an extensive investigation of the fire’s source and its first witnesses found that it was much more likely to have been caused by a man called Peg Leg Sullivan, and the evidence was so convincing that the Chicago City Council posthumously exonerated Mrs. O’Leary and her cow of causing the tragedy.

But could it have been Pet Leg Sullivan? He perjured himself repeatedly when he testified nearly 150 years ago. One story was that he ran nearly 200 feet on his wooden leg over unevenly paved streets into a burning barn to free the livestock. Some suspect Peg Leg himself actually may have started the fire by dropping a match.

The stories and theories have transformed over time, and now they’ve mostly become folklore. So little factual evidence remains that we will likely never know the true events.

Do something special for your furry Valentine this year, watch a movie with her, buy her a plain hamburger, go for an extra walk – you can save money on a card, but she’d love if you picked her for your Valentine!



Homemade Dog Treats? Sure, they’re simple to make...why not spend half an hour making him special treats with ingredients you likely already have?

Here are the top reasons to make treats in the comfort of your own home:

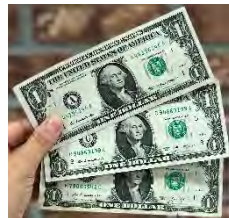
- You know exactly what is in them
- You control how large or small they are...how crunchy or soft
- You’ll save money

There are dozens of recipes that call for 5 ingredients or less and a quick internet search will yield several results. Some of the common ingredients are:

- Peanut Butter
- Eggs
- Flour
- Carrots
- Yogurt
- Oatmeal
- Pumpkin Puree
- Sweet Potatoes
- Apple Sauce



\$3



If you lost your pet tomorrow...would it be worth \$3 to you to know where he is or who has him? 1 in 3 pets will be lost in their lifetime and without identification – 90% will never make it back home. The Shelter sells personalized ID tags for only...that’s right - \$3. Lots of colors and sizes available – stop by and get yours 😊

One recipe is only pumpkin puree, peanut butter, eggs and flour...there aren’t any preservatives in these wholesome recipes – but you can freeze any extras...just don’t ask your dog what’s “extra”!

Marilyn Loraas
3439 South Robertson
82604 Rd

Feb. 4th, 2020

Dear Sir:

I am writing to ask the City Council to consider restating my zoning along with the other residents on Robertson Road, back to the same as it was before we connected to the sewer line.

We connected to the sewer line because of the failure of our septic system.

At this point I would like to clarify what stated was thousands of dollars to hookup. When I said that I should have also said that included our installation and supplies to do so.

Also will you please look into my deed survey? ~~Since~~ Since we were annexed, my frontage is set back + I cannot remove my husband's name from the deed. He has passed away. The reason I got was that there is 2 different acreage amounts. I was never told about losing any property + I have a windbreak and fence there. I think perhaps this was an error on the city's part. My son found this out and mentioned it at the meeting a week ago. The people at the Court House told me I would have to get a lawyer. I'm 77 yr old + need to get things in order. I would greatly appreciate your help.

Thank you very much

307-472-5099 is my phone #

Marilyn Loraas