

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
July 20, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:05 p.m., Tuesday, July 20, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Knell, Lutz, Pacheco, Pollock and Mayor Freel. Absent: Councilmember Johnson.

Moved by Vice Mayor Pacheco seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmember Johnson. Motion passed.

2. PLEDGE OF ALLEGIANCE

Vice Mayor Pacheco led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the July 6, 2021, regular Council meeting, as published in the Casper-Star Tribune on July 14, 2021. Councilmembers Cathey and Pollock abstained. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the July 6, 2021, executive session. Motion passed. Councilmembers Cathey and Pollock abstained.

5. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Councilmember Lutz, to, by minute action, approve payment of the July 20, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 07/20/21		
307CllsnCntr	Services	1,482.00
71Const	Services	624.66
A&BConst	Services	33,250.00
ACook	Reimb	98.00
AMBI	Services	1,544.73
ABIAttchmnts	Goods	2,475.57
AbrsvMgmt	Services	6,000.00
AccntPkg	Goods	51,776.94
Adecco	Services	236.00
Airgas	Goods	405.21
ArcofNC	Services	4,666.70
AlSCO	Services	2,916.65
AmrTech	Services	1,541.96
Amrgs	Goods	463.58

APiSys	Services	2,805.00
ARSFlood	Services	22,687.50
AtlcElec	Services	19,106.49
Atlas	Goods	2,933.98
AceHrdwr	Goods	364.54
BArellano	Reimb	800.00
BHackney	Refund	140.10
BigHrnTire	Goods	1,050.00
BlkHillsEnrgy	Utilities	801.02
BlkmnPrpn	Goods	89.95
BrckMedia	Services	1,000.00
BrntagPac	Goods	191,452.92
Caselle	Services	150.00
CsprEcon	Services	86,605.25
CsprBldg	Services	98,393.34
CsprColl	Services	2,466.00
CsprMnmnts	Services	600.00
CsprSocr	Services	500.00
CsprStrTrb	Services	2,805.56
CsprTire	Services	334.00
CntrlWyoRWS	Services	1,335,984.25
CntrlWyoRsc	Services	7,290.25
CntryLnk	Utilities	1,627.96
CKing	Refund	89.34
CtyCspr	Services	157,006.73
CitySrvcElec	Services	10,088.45
CMITeco	Services	66,027.77
CstlChmcl	Goods	123.55
ClctnCntr	Services	1,069.31
CmpltSftySrvc	Services	1,852.50
CmprsnLsng	Services	1,572.59
CNFR	Sponsorship	19,500.00
Core&Main	Goods	13,145.65
DvdsnFxdInc	Investments	3,931.47
Dell	Goods	2,705.94
DSC	Goods/Services	6.42
DiaVglPaint	Goods	25.77
DPCInd	Goods	14,335.66
EBratvold	Reimb	205.82
E.LandDev	Rental	125,592.00
EcnmcDev	Services	109,336.50
EmergMdcl	Services	899.40
EnrgyLabs	Services	2,858.00
Enviro&Civil	Services	2,757.19
EnvsnElec	Services	1,477.50

FrgsnEnt	Services	8,113.00
FIB	Goods	244.12
FoxFldSrv	Services	3,025.07
GCBlgdSply	Services	1,937.88
Galls	Goods	245.58
GEMDS	Services	768.00
GnrtnX	Services	3,758.00
GeosyntcCnslt	Services	919.53
GblSpctrm	Services	76,242.50
GldrAssc	Services	7,183.77
Grngr	Goods	85.00
GrntPeakPmp	Goods	1,112.84
GrtrWyoBB/BS	Services	9,063.40
GreengEnt	Services	62,250.00
HaassConst	Services	62.50
HamptonLawOfc	Services	9,086.81
HiPlnsConst	Retainage	10,000.00
HitekComm	Services	1,391.00
Hollnd&Hrt	Services	1,505.00
Homax	Goods	30,649.92
HUBIntlMtn	Services	33,997.00
JMunday	Reimb	704.08
JhnsnRstrnt	Services	720.00
KwansClub	Dues	228.00
KnfRvr	Services	173,006.31
KncklDrgrTctics	Services	3,892.50
LFleur	Services	27.60
LwsnProd	Services	900.00
LongBldgTech	Services	4,027.96
MParker	Reimb	108.00
MrcerHouse	Services	6,401.10
MLAuto	Services	65.00
Mot&Flow	Goods	1,570.14
MtnStLitho	Services	1,071.25
MtnStPlstcs	Services	5,802.90
MtnWstTel	Services	49.95
Napa	Goods	97,924.68
NCSO	Services	171,595.52
NewcmTech	Goods	1,200.00
Norco	Goods	1,241.16
OneCall	Services	1,503.00
PMonroe	Refund	225.00
PSCC	Services	377.50
Pedens	Services	710.00
PstlPros	Services	23,283.57

Prntwrks	Goods	245.72
ProClnG	Services	1,395.00
Rexel	Services	1,816.59
Ricoh	Services	448.74
RobrtsnAnschtz	Services	42.50
RckyMtnPwr	Utilities	34,074.83
RogueMchncl	Services	660.00
RootrSwr	Services	504.00
SRaphial	Reimb	58.68
ShrwnWlms	Goods	203.88
SmthPsychl	Services	400.00
StofWyoOfcStLnds&Invest	Services	232,247.34
Stof WyoAdmin&Info	Services	5,789.25
StlrPrgrmng	Services	202.50
StrlngInfosys	Services	2,122.17
SJohnston	Services	215.00
SolidWstAssc	Dues	603.00
TDerby	Refund	230.00
Thtchr	Goods	9,584.71
33MileRd	Services	98.70
TopOffc	Goods	302.49
TretoConst	Services	169,642.12
TriStOilRclm	Services	400.00
TylerTech	Services	35,080.00
Unfrms2Gear	Goods	537.46
UntdWayofNC	Services	757.55
VMacy	Services	12.00
VeoliaEsTech	Services	10,988.23
VrznConn	Services	1,732.33
Vrzn	Services	451.10
VermrSls	Goods	1,095.00
VRC	Services	88.20
WrdwellWtr	Goods	131.88
WearPrts	Goods	418.37
WstrnCoop	Goods	20,720.00
WWCEng	Services	31,188.72
WyoAsscofRiskMgmt	Services	1,389,841.85
WyoMchnry	Services	15,561.98
WyoSafeGrp	Services	4,000.00
WyoSteel	Goods	1,750.00
Xerox	Goods	208.25
XtrmLndscpng	Services	264.06
Total		5,156,468.01

6. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing the Council were: Robert Cook, 99 Honeysuckle; Cathy Cook, 99 Honeysuckle, and Dale Cook, 43 Honeysuckle. Each shared their concerns about a drug house in the neighborhood. Also addressing Council were: Jeff Long, 2111 Kingsboro, requested the rules and policies for municipal court fine payments; Debbie Dallman, 1814 S. Cedar, explaining the business plan for the bar and grill liquor license for the Lounge; and Debbie Snell 3961 E. 20<sup>th</sup>, requesting quarantine space at the Metro Animal Shelter and thanking Liz Becher and Rotarians for the addition of a dog walking path at the facility. Vice Mayor Pacheco thanked Ms. Snell for volunteering.

7. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Gamroth, to, by minute action, establish August 3, 2021, as the public hearing date for the consideration of:

- a. zone change of the Back Nine Addition PUD (Planned Unit Development) to R-2 (One Unit Residential), R-3 (One to Four Until Residential) and C-2 (General Business);
- b. vacation, replat and zone change creating the Trails West Estate No. 5 Addition;
- c. new Bar and Grill Liquor License for Wyoming Downs OTB 12 LLC, d/b/a Wyoming Downs OTB 12 located at 1121 Wilkins Circle;
- d. new Bar and Grill Liquor License for Mouthful, LLC d/b/a Mouthful, located at 136 East 2<sup>nd</sup> Street; and,

Establish August 17, 2021, as the public hearing date for the consideration of Board of Equalization for the purpose of considering an assessment roll for Local Assessment District No. 157 – Arrowhead Road and Jade Avenue Roadway Improvements.

Councilmember Pollock abstained from items 7.c and 7.d. Mayor Freel and Councilmember Engebretsen abstained from items 7.a and 7.b. Motion passed.

8.A.1 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of seven ordinances adopting the various 2021 editions of the international building codes.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated July 7, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated June 22, 2021. City Manager Napier provided a brief report. There being no one to speak for or against the issues involving the code changes, the public hearing was closed.

Following ordinance read:

ORDINANCE. NO. 17-21

AN ORDINANCE AMENDING SECTIONS 15.04.040, 15.04.050 AND 15.04.110 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL BUILDING CODE.

ORDINANCE NO. 18-21

AN ORDINANCE AMENDING SECTIONS 15.02.020, 15.02.030 AND 15.02.050 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE.

ORDINANCE NO. 19-21

AN ORDINANCE AMENDING SECTIONS 15.20.020 AND 15.20.030 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL MECHANICAL CODE.

ORDINANCE NO. 20-21

AN ORDINANCE AMENDING SECTIONS 15.24.010 AND 15.24.020 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE.

ORDINANCE NO. 21-21

AN ORDINANCE AMENDING SECTIONS 15.18.010 AND 15.18.020 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL FUEL GAS CODE.

ORDINANCE NO. 22-21

AN ORDINANCE AMENDING SECTION 15.06.020 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE.

ORDINANCE NO. 23-21

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 15.40 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE.

The Clerk noted that Ordinance No. 20-21 had a scrivener's error referencing 2018 rather than 2021. Councilmember Gamroth left the room at 6:38 PM.

Vice Mayor Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Lutz.

Mayor Freel asked for Building Inspections Supervisor Elston to summarize the changes being requested. Mr. Elston said that various changes had occurred, but that all of them had been reviewed by the building inspector staff, and that none of them appeared to be burdensome on homeowners or homebuilders.

With the exception of Councilmember Gamroth, who was absent, all members voted aye. Motion passed.

8.A.2 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the changes to Chapter 5.08 – Alcoholic Beverages. Councilmember Pollock recused herself from the meeting at 6:44 PM.

City Attorney Henley entered one (1) exhibit: correspondence from John Henley to the Casper City Council and J. Carter Napier, dated July 13, 2021. City Manager Napier provided a brief report. Councilmember Gamroth returned to the meeting at 6:45 PM. Councilmember Engebretsen left the room at 6:46 PM.

No one spoke for or against the issues involving the changes to Chapter 5.08, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 24-21  
AN ORDINANCE UPDATING AND AMENDING CHAPTER  
5.08 OF THE CASPER MUNICIPAL CODE, INCLUDING:  
SECTIONS 5.08.010, 5.08.080, 5.08.085, 5.08.090, 5.08.100,  
5.08.105, 5.08.110, 5.08.130, 5.08.140, 5.08.150, 5.08.220,  
5.08.290, 5.08.330, 5.08.350, 5.08.390, 5.08.430, 5.08.480 AND  
5.08.510.

Councilmember Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Lutz. Councilmember Pollock recused herself. With the exception of Councilmember Engebretsen, who was absent, all members voted aye. Motion passed. Councilmembers Engebretsen and Pollock returned at 6:48 p.m.

8.A.3 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the changes to Chapter 10.64 - Scooters.

City Attorney Henley entered one (1) exhibit: correspondence from John Henley to the Casper City Council and J. Carter Napier, dated July 16, 2021. City Manager Napier provided a brief report and noted that the ordinance was scheduled for an accelerated passage, with a second reading on July 27<sup>th</sup> and a third reading on August 3<sup>rd</sup>.

There being no one to speak for or against the issues involving the changes to Chapter 10.64, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 25-21  
AN ORDINANCE AMENDING CERTAIN SECTIONS OF  
CHAPTER 10.64 - BICYCLES, TOY VEHICLES,  
ROLLERBLADES, IN-LINE SKATES, ROLLER SKATES,  
SNOWBOARDS, SKIS, ROLLERSKIS, SCOOTERS,  
COASTERS, SKATEBOARDS AND SIMILAR DEVICES, OF  
THE CASPER MUNICIPAL CODE.

Councilmember Pollock presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Knell.

Councilmember Gamroth advocated for removing dockless scooters from the proposed ordinance. Vice Mayor Pacheco and Councilmember Knell spoke in favor of the ordinance

Mayor Freel asked about the use of the public right of way for scooters in comparison to a past request from restaurants who wished to use sidewalks for seating. City Manager Napier said that the Council has addressed restaurant requests on this subject several times before, including rental agreements for portions of the right of way.

Councilmember Knell proposed an amendment that would establish an annual fee of \$50 per scooter. Amendment was seconded by Councilmember Pollock. Councilmembers Cathey, Knell, Lutz, and Pollock voted in favor of the amendment, all others voted nay. Motion to amend failed.

Councilmember Gamroth proposed an amendment that would remove the dockless scooters from the proposed ordinance. Motion failed for want of a second.

Councilmember Engebretsen proposed an amendment that would set the annual fee at \$3,000 per proprietor and \$50 per scooter. Motion failed for want of a second.

Councilmembers Engebretsen and Gamroth voted nay, all others voted aye. Motion passed.

#### 8.B PUBLIC HEARING - MINUTE ACTION

Moved by Councilmember Cathey, seconded by Councilmember Gamroth, to, by minute action, postpone the public hearing for the consideration of new Bar & Grill Liquor License for Grace Partners, LC dba Spotlight Lounge, located at 128 East 2nd Street. Councilmember Pollock abstained. Motion passed.

#### 9. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 16-21  
AN ORDINANCE APPROVING THE VACATION AND  
REPLAT, CREATING THE KENSINGTON HEIGHTS  
ADDITION NO. 4 SUBDIVISION.

Councilmember Pollock presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Gamroth.

No citizens spoke on the ordinance, and there was no discussion by Council. Councilmember Engebretsen and Mayor Freel abstained. Motion passed.

#### 10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-99  
A RESOLUTION AUTHORIZING A CONSENT TO SUBLEASE  
A WIRELESS COMMUNICATION FACILITY LOCATED AT  
1903 NORTH POPLAR STREET.



RESOLUTION NO. 21-100

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH NATRONA COUNTY TRAVEL AND TOURISM COUNCIL FOR THE PROMTION OF THE 40-YEAR ANNIVERSARY OF THE FORD WYOMING CENTER.

RESOLUTION NO. 21-101

A RESOLUTION AUTHORIZING THE FISCAL YEAR 2022 CONTRACT WITH THE STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF VICTIM SERVICES.

RESOLUTION NO. 21-102

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH CASPER AMATEUR HOCKEY CLUB FOR USE OF THE CASPER ICE ARENA.

RESOLUTION NO. 21-103

A RESOLUTION AUTHORIZING THE RELEASE OF CERTAIN LOCAL ASSESSMENT DISTRICT (LAD) LIENS IN LAD 156.

RESOLUTION NO. 21-104

A RESOLUTION AUTHORIZING THE PROVIDER AGREEMENT BETWEEN NATRONA COUNTY, WYOMING, THE NATRONA COUNTY SHERIFFS OFFICE AND THE CITY OF CASPER FOR JUVENILE DETENTION SERVICES.

RESOLUTION NO. 21-105

A RESOLUTION APPROVING THE VACATION AND REPLAT OF LOTS 18,19 AND 20, BLOCK 1, GLENDALE ADDITION, TO CREATE GLENDALE ADDITION NO. 2; AND THE ASSOCIATED SUBDIVISION AGREEMENT

RESOLUTION NO. 21-106

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR WYOMING SIGNS, LLC TO WRAP UP TO TWENTY-THREE TRANSIT BUSES IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-NINE THOUSAND ONE HUNDRED FIFTY DOLLARS (\$149,150).

Councilmember Gamroth presented the foregoing eight (8) resolutions for adoption. Seconded by Councilmember Lutz. Mayor Freel and Councilmember Engebretsen abstained on Resolution No. 21-105. Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Gamroth spoke on the recent beautification of the downtown planters, and his attendance at the conference hosted by the Wyoming Association of Municipalities. He thanked the Casper Police Department for their transparency regarding the recent officer involved shooting.

Councilmember Pacheco reported on the recently held LGBTQ meeting and he noted that the group would be presenting at an upcoming work session.

Mayor Freel addressed the current shortage of ferric chloride and its impact on the operation of the Water Treatment Plant. The City's supplier of ferric acid has struggled to produce normal amounts, but in the meantime, the public is being asked to conserve water.

12. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, July 27, 2021, in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, August 3, 2021, in the Council Chambers.

At 7:10 p.m., it was moved Councilmember Knell, seconded by Councilmember Cathey, to adjourn into executive session to discuss personnel. Motion passed. Council moved into the Council meeting room.

At 7:41 p.m., it was moved by Councilmember Knell, seconded by Councilmember Pollock, to adjourn the executive session. Motion passed. Council opened the meeting to the public.

13. ADJOURNMENT

Moved by Councilmember Pollock, seconded by Councilmember Gamroth, to adjourn the regular Council meeting at 7:42 p.m. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor