

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, MAY 11, 2021

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, May 11, 2021 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called and all committee members were present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Mr. Richard Penn, City Engineer with the City of Sherwood, Ms. Sarah Smith, Mayor's Chief of Staff, with the City of Maumelle, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn & Harper, Ltd. and Dawn Harmon.

The Committee reviewed the minutes of its March 9, 2021 meeting. After review, Mr. Nelson advised that two (2) corrections needed to be made to the Minutes, those being:

1. The sixth paragraph on page 1 - the word *meting* needs to be changed to *meeting*; and
2. The first full paragraph on page 4 needs to read as follows - *Four options were presented for discussion and to consider for the Service Line Incentive Program ("SLIP") with a maximum reimbursement of \$2,500 to the homeowner.*

A motion was then made by Mr. Stephens, seconded by Mr. Nelson, to approve the April 13, 2021 Minutes, as corrected. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of April 2021. A motion was made by Mr. Nelson, seconded by Mr. Stephens, to approve the cash disbursements for April 2021 reflecting total cash disbursements of \$1,707,752.73 and fund transfers between accounts of \$1,256,400.00. The motion carried unanimously.

Upon motion made by Mr. Smith, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for April 2021. Mr. Nelson noted that the Utility is well ahead of revenues over expenditures for the year.

Next, Mr. Clayton advised that the staff received bids for the "Rose City and Military Drive Basins Pipe Bursting 2021 Rehabilitation Project" on Thursday, April 29, 2021 at 1:00 p.m. This project includes the pipe bursting and external service connections of approximately 26,215 linear feet of 6" and 8" gravity sewer mains. The low bid was submitted by Burkhalter Technologies, Inc. in the amount of \$2,091,201.50. A copy of the Bid Tabulation was attached to the Agenda for review by the Committee. After review, a motion was made by Mr. Smith, seconded by Mr. Nelson, to authorize the staff to award the contract for the Rose City and Military Drive Basins Pipe Bursting 2021 Rehabilitation Project to Burkhalter Technologies, Inc. in the amount of \$2,091,201.50. The motion carried unanimously.

The staff also received bids for the "Upper Riverside Interceptor Assessment, Phase II" on Thursday, April 29, 2021 at 10:00 a.m. The project consists of condition assessment of 30" diameter interceptors using digital HDCCTV, Sonar and Laser Profiling of approximately 5,890 linear feet of 30" RCP. The low bid and only bid was submitted by Ace Pipe Cleaning, Inc. in the amount of \$40,017.50. The 2021 budget for this project is \$65,000.00. A copy of the Bid Tabulation was attached to the Agenda for review by the Committee. A motion was then made by Mr. Smith, seconded by Ms. Bryant, to authorize the staff to award the contract for the Upper Riverside Interceptor Assessment, Phase II to Ace Pipe Cleaning, Inc. in the amount of \$40,017.50. The motion carried unanimously.

Next, Chairman Matthews advised the Committee that Director Clayton has requested a car allowance which was made available to the past two (2) directors. Chairman Matthews stated he researched the issue and the amounts paid as car allowance for various utilities range from \$600.00 to \$900.00 per month. A motion was made by Mr. Nelson, seconded by Mr. Smith, to pay Director Clayton car/mileage allowance each month in the amount of \$650.00. The motion carried unanimously. The Committee will let Director Clayton decide how said funds are to be paid, either added to his salary or paid by separate check.

Chairman Matthews then informed the Committee that the next meeting with Mayor Hartwick and Union Pacific Railroad representatives would take place on May 27, 2021.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:37 p.m.

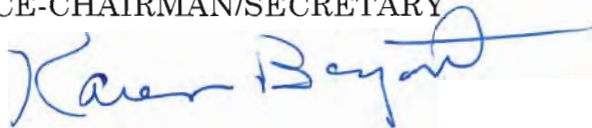
APPROVED AS TO FORM:

A handwritten signature in blue ink, appearing to read "K. W. Matthews", written over a light blue rectangular background.

K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,

SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

A handwritten signature in blue ink, appearing to read "Sylvester Smith", written over a light blue rectangular background.