

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
BUILDING DEPARTMENT**

1000 CECIL G. COSTIN, SR. BLVD • ROOM 400 • PORT ST. JOE, FLORIDA 32456 • PHONE (850) 229-8944

Date: 3-24-2021

To Whom It May Concern:

The Gulf County Board of County Commissioners passed and adopted on July 1, 2020 a “**Gulf County Business License ordinance #2020-04**”. The purpose of this ordinance is to effectuate a county-wide system to grant the privilege of engaging in or managing a business, profession, or occupation within the jurisdiction of Gulf County by means of a local business tax. Gulf County Business Tax receipts are non-regulatory and do not regulate or guarantee the workmanship or scope of work performed. We have attached a copy of this ordinance for your record.

The Gulf County Tourist Development and Building Department has been tasked to regulate this ordinance. We will be doing so by the following:

- If you or your company operates a business in Gulf County and **does not** require a Florida Department of Business and Professional Regulation license you are required register with the building department. Once submitted the required information you will be given a Gulf County Occupational Business license valid for 1 year or renewal date on August 31
- If you or your company operates a business in Gulf County for the propose as defined in FS 509, “*framework for lodging including vacation rentals and transient public lodging establishments*” you must register by submitting your annual application to the Gulf County TDC and scheduling your yearly inspection performed by the Gulf County Building Department.
- Gulf County TDC, Building Department, & Code Enforcement will be enforcing this ordinance.

Any violation of any provision of this ordinance, or fails to comply therewith, shall be subject to penalties as prescribed in Gulf County and/or as provided by law.



Brad Bailey  
Gulf County Building  
850-229-8944



**COUNTY OF GULF  
STATE OF FLORIDA**

**ORDINANCE NO. 2020-04**

**AN ORDINANCE OF GULF COUNTY, FLORIDA REQUIRING ANY PERSON OR ENTITY THAT ENDEAVORS TO CARRY ON, CONDUCT OR ENGAGE IN ANY BUSINESS TRADE, OCCUPATION OR PROFESSION WITHIN GULF COUNTY IS REQUIRED TO OBTAIN AN ANNUALLY RENEWED BUSINESS LICENSE (INCLUSIVE OF VACATION RENTALS) AND TIMELY FILED AND RENEWED THEREAFTER; PROVIDING FOR ADMINISTRATIVE OVERSIGHT AND REGULATORY AUTHORITY; FOR SAID POLICIES AND PROCEDURE TO BE FURTHER AMENDED, BE CODIFIED AND BECOME PART OF GULF COUNTY MUNICODE; PROVIDING FOR REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARINGS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Florida Statute 125.01 the Gulf County Board of County commissioners (“Commission” and/or “County”) shall have the power to carry on county government inclusive of the power to adopt its own rules that which are not inconsistent with general or special law; and

**WHEREAS**, pursuant the Florida Statute 125.01 the County shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform acts which are in the common interest of the people of Gulf County and exercise all powers and privileges not specifically prohibited by law; and

**WHEREAS**, the Commission has received the recommendations of the County staff, consulted with staff regarding Florida Statutory guidelines and through public hearings on the issue of registry and basic regulation of occupational and business licenses for those entities or persons that endeavor to conduct, carry on or engage in any business activity within the Gulf County; and

**WHEREAS**, The Commission and their staff after several years of careful review and consideration in public meetings have deemed it timely and appropriate for Gulf County to implement a business registration and licensing program to preserve and protect the interests of health, quality of life and public safety within Gulf County and further define the inclusion of all businesses and penalties for violation of said ordinance; and

**WHEREAS**, the Gulf County Board of County Commissioners has been granted the authority to levy a local business tax pursuant to Chapter 205, Florida Statutes; and

**WHEREAS**, Gulf County Board of County Commissioners seeks to implement a standard business registration and in lieu of the adoption of an occupational license practice and procedure, the County Commission has introduced this ordinance to improve public compliance, establish a rate structure and preserve public health and safety; and

**WHEREAS**, the Board of County Commissioners of Gulf County Florida (hereinafter Commission and/or County) find and determine that Gulf County in its continued efforts to maintain, preserve and enhance the Gulf County quality of life to adopt through action of the Commissioners, the following “Gulf County Business License Ordinance”; and

**WHEREAS**, on June 20, 2020 Public Notices were advertised in The News Herald offering the public an opportunity to participate at a special public reading and hearings before the Board of County Commissioners on July 1, 2020 at 9:00 a.m. for the adoption of the Gulf County Business License Ordinance; and

**NOW THEREFORE, BE IT ORDAINED** by the Board of County Commissioners of Gulf County, in the State of Florida as follows:

**Section 1 – Short Title.**

This Ordinance shall be hereafter known and referred to as the “ Gulf County Business License Ordinance” and incorporates the provisions for mandatory business registration within Gulf County.

**Section 2 – Authority.**

This ordinance and amendments are adopted by the Gulf County Commission in accordance with and under the authoritative powers permitted by home rule, the County’s police powers to protect the public health, safety and welfare and under the powers pursuant to the authority granted under Florida Statute 125 for the implementation and enforcement of standards, rules and regulations set forth herein.

**Section 3 – Purpose.**

The purpose of this Ordinance is to effectuate a county – wide system to grant the privilege of engaging in or managing a business, profession, or occupation within the jurisdiction of Gulf County by means of a local business tax. Gulf County Business Tax receipts are non-regulatory and do not regulate or guarantee the workmanship or scope of work performed.

**Section 4 – Classification of Taxes.**

Gulf County hereby adopts for its local business tax for all professionals, occupations or businesses an annual flat tax rate of twenty five (\$25.00). Additional inspection and administrative oversight expenses shall require all vacation rentals (as defined by Florida Statute) have a flat tax rate of one hundred (\$100.00) per year (and further defined herein under Section 6).

Any and all businesses are required to register annually in Gulf County, however those business that register annually with the Florida Division of Business and Professional Regulation shall receive an exemption from the fee requirements of this ordinance.

**Section 5 – Temporary or Transitory Businesses**

Non- resident persons regulated by the Department of Business and Professional Regulation (“DBPR”) performing work or services on a temporary or transitory basis are exempt from the Local Business Tax pursuant to Section 205.065, Florida Statutes, as may be amended from time to time.

Temporary or transitory is defined as a period of less than one (1) calendar year, beginning from date of registration or from the date work began, whichever is less. Registration with the Gulf County Building Department (Contractor Licensing Department) or Gulf County Tax Collector is required.

**Section 6 – Vacation Rental Business**

Gulf County requires the registration of all vacation rental homes (“rentals”) as defined by Florida Statute on or before September 1<sup>st</sup> of each year. Chapter 509 of Florida Statute establishes framework for lodging including vacation rentals and transient public lodging establishments. Business owners shall comply and submit their annual application (\$100 annual business license fee for the vacation rental and receive the appropriate license number and registration. Each vacation rental unit shall be inspected annually by the Gulf County Building Department, for compliance with both local and state guidelines and laws in the interest of public health and safety.

**Section 7 - Professionals at Multiple Locations**

- A. Any professional, regulated and licensed as an individual by the Department of Business and Professional Regulation or Florida Department of Health, working in or maintaining multiple county locations shall be issued one (1) Gulf County Local Business Tax Receipt as an individual professional at a specified principle location.
- B. Professionals maintaining multiple county locations are required to comply with all zoning requirements at each office location, and are required to obtain a Gulf County Local Business Tax Receipt for an Administrative Business Office at each location.

**Section 8 – Multiple Occupations**

- A. Local Business Tax Receipts will be limited to one (1) occupation, business or profession per Local Business Tax Receipt.
- B. Existing Local Business Tax Receipts containing multiple occupations must obtain individual Local Business Tax Receipts for each occupation desired prior to December 31, 2020.
- C. Effective January 1, 2021, any Local Business Tax Receipt with multiple occupations remaining, will be modified to comply with one (1) occupation, business or profession per Business Tax Receipt.

**Section 9 – Evidence of Engaging in Business**

Any person identified as engaging in business at a given location by public notice, such as but not limited to, signs, printed matter, advertising in the classified section of any newspaper, city directory or any telephone directory shall be required to obtain a Gulf County Local Business Tax Receipt for the occupation or profession in which they are engaged, regardless of whether such person actually transacts any business or practices a profession.

All businesses defined herein shall be required to comply annually with these requirements, however those businesses registered with the Florida Division of Business and Professional regulation shall receive an exemption to the fee requirements of this ordinance per Section 4 above.

**Section 10 - Service Fees and Administrative Authority**

Gulf County shall work in cooperation with its departments or alternatively enter into an agreement in cooperation with its Constitutional officer(s) or an entity authorized to collect the Gulf County Local Business Tax. This agreement shall authorize the entity to receive a service fee based upon the amount of all Local Business Taxes collected, as specified in the agreement. Any service fee for obtaining a Local Business Tax Receipt is included in the

**Section 11 – Codification**

It is the intention of the Board of County Commissioners that the provisions of this Ordinance will become and be made a part of the Gulf County Code of Ordinance; and that sections of this Ordinance may be renumbered or re-lettered and that the word “Ordinance” may be changed to “section”, “article”, or such other appropriate word or phrase in order to accomplish such intention; sections of this Ordinance may be renumbered or re-lettered and typographical errors which do not affect the intent may be authorized by the County Administrator, or the County Administrator’s designee, without need of public hearing, by filing a corrected or re-codified copy of same with the County Clerk of Circuit Court.

**Section 12 – Penalties**

Any person or entity who violates any provision of this ordinance, or who fails to comply therewith, shall be subject to the following penalties as prescribed by the Gulf County Board of County Commissioners:

Violation of this Ordinance shall be enforced by the Gulf County Sheriff's Department, proper law enforcement and/or Gulf County code enforcement (F.S. 125.69) and shall result in a fine up to \$500.00 each day for each incident or by imprisonment in the county jail not to exceed 60 days or by both such fine and imprisonment. (F.S. 125.69).

Violation of this Ordinance shall also render the business license inactive and effective immediately require the closing of the business until compliance is met.

**Section 13 – Severability**

It is declared to be the intent of the Board of County Commissioners of Gulf County, Florida, that if any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of the Ordinance shall be construed as not having contained said section, subsection, sentence, clause, or provision, and shall not be affected by such holding.

**Section 14 – Effective Date**

This Ordinance, if adopted by the Board, shall take effect immediately and thereafter filed with the Office of the Secretary of the Florida Department of State; and enforcement of said Ordinance following public notice and education shall commence on September 1, 2020

The foregoing Ordinance was offered by Commissioner McCroan, Who moved its adoption. The motion was seconded by Commissioner McDaniel and , being put to vote, the cote follows:

Commissioner Chairman Quinn	<u>Yes</u>
Commissioner McDaniel	<u>Yes</u>
Commissioner McCroan	<u>Yes</u>
Commissioner Rogers	<u>Yes</u>
Commissioner Rich	<u>Yes</u>

**PASSED and ADOPTED** in regular session by the Board of County Commissioners of Gulf County, Florida, on this 1<sup>st</sup> day of July, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF GULF COUNTY, FLORIDA

ATTEST:

REBECCA L. NORRIS, CLERK

By: Rebecca L. Norris  
County Clerk / Deputy Clerk

By: Sandy Quinn  
Sandy Quinn, Chairman

APPROVED AS TO FORM:

By: Jeremy M. Novak  
Jeremy M. Novak, Gulf County Attorney

