



Children's Services Advisory Board

February 19, 2020

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, BCC Conference Room, Bradenton, FL 34205, on Wednesday February 19, 2020 at 3:00 p.m.

Roll Call

Present: Xtavia Bailey, Sandra Stone, Connie Shingledecker, Amy Diss, Karen Hansen, Gina Messenger, Kimberly Kutch, Kelly Hunt, Debbie Tapp, Gail Wynne, George Van Buren.

Absent/Excused: Rita Smith. **Absent/Unexcused:** None

Also Present

County Staff: Ava Ehde, Susan Ford, Lawanda Timmons, James Slusser, Chris Handy-Honeycutt, Kristi Hagen; Members of the Public: Sean Staffieri, Larry Rose, Char Young, Mary Ann Legler, Evelyn Almadovor, Jennifer Powers, Charlie Kennedy, Ann Colonna, Katrina Bellemare, Kristina Tincher, Alexdrena Green, Bridget Harry, Melinda Thompson.

Call to Order/Welcome

Xtavia Bailey, Chair called the meeting to order at 3:01 p.m.

Approval of Minutes

Motion: Minutes for December 11, 2019, **Action:** Approve, **Moved by** Kimberly Kutch, **Seconded by** Connie Shingledecker, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0).

Healthy Teens - Update

Mary Ann Legler and Evelyn Almadovor presented their progress to date along with a handout of the information listed below. The Healthy Teens Coalition has had a list of successes in their program since the signing the contract.

- 15 of the projected 25 Teen Health Educators have been recruited and trained, which represents 60% of their target (Result #1).
- 44 out of projected 145 units of service have been met.
- To date, Healthy Teens Coalition has served 122 youth in Manatee County between the ages of 12-17 by providing critical youth health education and mentoring.
- The two highest risk populations that are being served by the Teen Health Educators on a weekly basis are the TAPP (Teenage Parenting Program) at Harllee Full Service Center and the youth residing at Safe Place2B.
- Out of 250 youth ages 12-17 they anticipate serving through September 30, 2020, to date, 56 adolescents have received age appropriate awareness and skills in at least 1 of the 4 targeted topics: Conflict resolution/anger management, avoidance of risky behaviors, how to address bullying, and avoidance of the use of e-cigarettes, tobacco products, drugs, or alcohol.
- They have learned there may be a need to adapt the Target 2 statement to accommodate the transient nature of the population they are serving. As a result, they are in continued conversations on how they can adapt the practices to better reach the youth of Manatee County.

An open discussion ensued. James Slusser reported on the progress of the contract and results.

George VanBuren entered at 3:14 p.m.

Replay Outreach - Update

Larry Rose presented an overview of the Replay Outreach Program. Their program offers job-training skills and they are pursuing an outreach to DJJ (Department of Juvenile Justice) to work with youth who are currently locked up.

The program provides 24 sessions with the youth to focus on character building. In addition, Mr. Rose is seeking to work with the Teen Court Program.

An open discussion ensued. James Slusser reported on the status of the contract and results.

Staff Updates

Susan Ford provided the following updates.

Annual Plan and Report

- The Annual Plan and Report was approved by the BCC on January 14, 2020

New CSAB Schedule

- April 1st meeting was eliminated to allow enough time for processing the applications and getting them out to the CSAB for review
- Start times for the April and May meetings was moved to 2:30 pm
- April and May meetings will be held in the BCC Chambers because it is the largest room available at that time that will accommodate the size of the normal audience

Funding Application

- The application orientation was held on January 29th for non-profit agencies applying for county funding. It was well attended.
- The applications are underway by the agencies. The deadline for submission is March 6th.
- Staff review of the applications will be completed the week of March 9th and any that are sent back for resubmission must be turned in by March 20.

Xtavia Bailey initiated open discussion on the process we will follow in reviewing the Applications. She suggested having new Agencies attend the March 18, 2020 meeting.

Investment Application Review Process:

Susan Ford introduced the following items for discussion:

New Program/Agency Presentations/Questions

- How does CSAB want to address new applications?
- Do they want an in-person presentation?
- Does the CSAB want in-person presentations?
 - If yes, do they want to provide a criteria or guideline for what is presented?
- Does the CSAB prefer questions and answers to be filtered through CS staff? Or
- Does the CSAB want in-person questions and answer periods for all or just new programs?

An open discussion ensued.

Motion: New programs to do presentations before the funding process starts (March 18, 2020),
Action: Approve, **Moved by** Connie Shingledecker, **Seconded by** Debbie Tapp, **Vote:** Motion passed
(**Summary:** Yes = 10, No = 1, Abstain = 0). **Dissenting Votes** = Dr. George VanBuren

An open discussion continued on the details of the new program review process.

Motion: New programs will provide a five minute presentation followed by a 5 minutes question and answer period, **Action:** Approve, **Moved by** Debbie Tapp, **Seconded by** Gail Wynne, **Vote:** Motion passed (**Summary:** Yes = 10, No = 1, Abstain = 0). **Dissenting Votes** = Dr. George VanBuren

Scoring Matrix

The CSAB Members were provided with the following handouts to review: Results First and RAS Applications, CSAB- Results First Rating Tool Scoring Matrix- FY20/21 and the CSAB- RAS Application Rating Tool Scoring Matrix- FY20/21.

Susan Ford stated Hal Williams has worked with staff to provide new scoring matrixes for the RF and RAS versions of the application. The feedback from the CSAB after the prior funding process was used in creating them.

An open discussion ensued on using set scores provided on the scoring matrixes or using a range of scores instead.

Motion: The Board will use the range of scores on the Scoring Matrix to score each question on the application, **Action:** Approve, **Moved by** Kelly Hunt, **Seconded by** Gail Wynne, **Vote:** Motion passed unanimously (**Summary:** Yes = 11, No = 0, Abstain = 0).

Added Value

Susan Ford inquired how the CSAB wants to address the bonus points given for the 3 added value questions. They will not factor in the 100 possible points and agencies will not be penalized for not having added value answers.

A methodically open discussion ensued with input from Hal Williams and Susan Ford.

Dr. George VanBuren exited at 4:30 p.m.

Motion: Value added scores will be presented in additional columns separate from the total score and be used as a decider, influencer for requests for funding increases, **Action:** Approve, **Moved by** Gail Wynne, **Seconded by** Connie Shingledecker, **Vote:** Motion passed (**Summary:** Yes = 7, No = 3, Abstain = 0). **Dissenting Votes** = Amy Diss, Gina Messenger, Debbie Tapp

Hal Williams Guidance

Susan Ford asked if any guidance is needed from Hal Williams prior to April 8th meeting? None were requested. Susan stated new members will receive one-on-one time with Hal Williams and staff.

Old Business

None

New Business

Kimberly Kutch wanted a clarification about behavior changes for results. She used an example of Replay Outreach for the youth to be verified they are not being rearrested. If DJJ is funding this program as well, then the results and measurements need to be the same for these youth.

Kimberly Kutch also stated that on March 5, 2020 from 9:00 am – 4:00pm DCF is offering a Protective Factor training provided by Peace4Manasota at DCF. Sign up is required to attend the training. Susan Ford will send out the sign-up information to attend the training. DCF has an inter-agency meeting monthly and for their February 27, 2020 meeting, the Agency for Persons with Disabilities will be there to discuss their process in working with these clients. There will be an open invitation to anyone who wishes to attend the meeting. Topic discussed will be on children entering foster care who have disabilities that have never been tested or have never received appropriate treatment.

Xtavia Bailey stated she has a reading challenge with a 160 kids signed up already. Early Learning Coalition will be providing all the books, K-8 grades and the parents must select their books. Sugg Middle and Lee Middle School have collaborated with this program. Once the kids have read 3 books, they receive a pizza party.

Public Comment

Larry Rose provided a brief clarification the DJJ does not fund Replay Outreach Program nor does he work with this organization to received results information.

Next Meeting

March 18, 2020 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Ave, W, Bradenton, FL 34205, 9th Floor, BCC Conference Room.

Adjourn

There being no further business, the meeting adjourned at 4:52 p.m.

Approved

Xtavia Bailey, Chairwoman

Date