



Schedule of User and Regulatory Fees
Effective July 1, 2021 through June 30, 2022

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Administrative Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
City-Wide Records					
1	Documents				
	a) 8.5 x 11 - Black and White				
	i) 0 - 9 Copies	No Charge			N
	ii) 10+ Copies	\$0.10	per page		N
	b) 8.5 x 14 and 11 x 17 - Black and White	\$0.20	per page		N
	c) Color Copies				
	i) 8.5 x 11	\$0.50	per page		N
	ii) 11 x 17	\$1	per page		N
	iii) 18 x 24	\$2	per page		N
	iv) 24 x 36	\$3	per page		N
2	Photos	\$0.50	per copy		N
3	Recordings	\$6	each		N
4	Digital Media (e.g. USB Flash Drive)	\$8	each		N
5	Agenda Subscription				
	a) 6 Months	\$20			N
	b) 12 Months	\$40			N
6	Budget Book				
	a) Available on City website	No charge			N
	b) Hardcopy	Actual cost or per page fee			N
7	Requests Requiring Special Programming or Formatting	Actual cost		[a]	N
Passport					
8	Passport Processing Fee	\$35		[b]	N
9	Passport Photo Fee	\$12			Y
10	Passport Express Postage	Actual postage cost			N
Notary					
11	Notary Charge	\$15	each		N
Subpoena					
12	Subpoena Fees	Fees Vary - See Note		[b]	N
Election					
13	Candidate Nomination Filing Fee	\$25	per filing	[b]	N
14	Fee for Late Filing of Reports of Campaign Contributions and Expenditures	See Note		[c]	N

Administrative Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
	Amplified Sound				
15	Sound Permit	\$25			Y
	Franchise Application				
16	Franchise Application Fee				
	a) Refuse Hauler	\$260	two-year term		N
	b) Community Antenna Television System	\$100			N
	c) All Others	\$150			N

[a] Fee for preparation of reports/formats that need to be generated by the City because they are not typically maintained. Amounts charged will include a pass-through of any vendor costs incurred.

[b] Maximum fees established by State/Federal agencies.

[c] See Roseville Municipal Code Fine Schedule and/or Roseville Municipal Bail Schedule.

City of Roseville
 Schedule of User and Regulatory Fees

Revenue and Finance Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1	Short Term Rental Application Fee	\$185	per application		N
2	Short Term Rental Renewal Fee	\$85	per application		N
3	Delinquent fee (percentage of renewal fee)	60% (or \$51)		[a]	N

[a] Delinquent fees are charged if the renewal fee is received more than 30 days past original expiration date.

Utility Customer Billing, Accounting, and Service Fees

Fee Description	FY 21-22 Fee	Y'rly In'fltr
1 Reestablishment Fee - Residential Electric		
a) During Normal Hours	\$40	N
b) After Hours	\$85	N
2 Reestablishment Fee - Commercial Electric		
a) During Normal Hours	\$150	N
b) After Hours	\$175	N
3 Reestablishment Fee - Water	\$150	N
4 Returned Check/ABD/ACH Fee (for first dishonored check or EFT)	\$25	N
5 Subsequent Returned Check/ABD/ACH Fee (after the first dishonored check or EFT)	\$35	N
6 Late Payment Fee	5% of late balance	N
7 Unauthorized Service Reconnect Fee	\$50	N
8 Utility Bill Reprint Fee	\$1	N
9 Access Fee	\$50	N
10 Same Day Service	Equal to Reestablishment Fee	N

Planning (Entitlement) Fees

Fee Description	FY 21-22 Fixed Fee	FY 21-22 Deposit	Note	Y'rly In'fltr
Appeals				
1 Planning Director's Decision	\$1,570			Y
2 PC/DC Decision to City Council	\$1,470			Y
Annexations				
1 Annex/PZ/Detach/SOI		\$20,000		Y
Development Agreements (DA)				
1 Adoption of DA		\$20,000		Y
2 Amendment of DA		\$20,000		Y
3 Associated with Affordable Housing	\$2,860			Y
4 Associated with Single Topic Item	\$6,472			Y
5 Development Agreement Review/Compliance Fee	\$1,834		[a]	Y
Environmental Review				
1 Exemption Without Initial Study	\$399			Y
2 Exemption With Initial Study	\$972			Y
3 Negative Declaration with No Mitigation	\$1,493			Y
4 Tiered Negative Declaration with Mitigation	\$2,974			Y
5 EIR Deposit		\$20,000		Y
General Plan Amendment (GPA)				
1 GPA 10 Acres or Less, Map/Text		\$10,000		Y
2 GPA 10+ Acres, Map/Text		\$17,000		Y
3 GPA - Text Policy Amend		\$15,000		Y
Public Utility Easement Abandonment				
1 Summary Vacation	\$3,306			Y
2 General Vacation	\$4,934			Y
Signs				
1 Standard Sign Permit	\$274			Y
2 Planned Sign Permit Program	\$1,115			Y
3 Sign Permit/Program - Public Hearing Required	\$2,399			Y
4 Administrative Permit for Sign Exception (Variance)	\$2,209			Y
5 PSP Minor Modification	\$313			Y
Specific Plan Amendment (SPA)				
1 SPA Adoption, Map/Text		\$30,000		Y
2 SPA 10 Acres or Less, Map/Text		\$10,000		Y
3 SPA 10+ Acres, Map/Text		\$20,000		Y
4 SPA Text/Policy Deposit		\$15,000		Y
Subdivisions/Condominiums				
1 Grading Plan - Minor	\$3,445			Y
2 Grading Plan - Major		\$8,000		Y
3 Lot Line Adjustment	\$3,445			Y

Planning (Entitlement) Fees

Fee Description	FY 21-22 Fixed Fee	FY 21-22 Deposit	Note	Y'rly In'fltr
4 Extension to a Tentative Map	\$3,445			Y
5 Voluntary Merger	\$3,445			Y
6 Reversion to Acreage	\$5,030			Y
7 Minor Modification to a Tentative Map		\$2,000		Y
8 Major Modification to a Tentative Map		\$10,000		Y
9 Tentative Parcel Map, 4 or Fewer Lots		\$6,000		Y
10 Tentative Parcel Map, 5 - 99 Lots		\$11,000		Y
11 Tentative Parcel Map, 100 - 499 Lots		\$16,000		Y
12 Tentative Parcel Map, 500+ Lots		\$24,000		Y
Zoning Ordinance Entitlements				
1 Administrative Permit	\$1,376			Y
2 Conditional Use Permit		\$9,000		Y
3 CUP Modification		\$5,000		Y
4 CUP Extension	\$6,114			Y
5 Design Review Permit (DRP)		\$8,000		Y
6 DRP - Modification		\$5,000		Y
7 DRP - Extension	\$5,528			Y
8 DRP - Minor	\$233			Y
9 DRP - Additions or New Construction (DTSP Only)	\$233			Y
10 DRP - Façade Improvements (DTSP Only)	\$233			Y
11 DRP - Predesign (DTSP Only)	\$233			Y
12 DRP - Residential Subdivision with Other Permit	\$6,114			Y
13 Flood Encroachment Permit		\$8,000		Y
14 MPP Stage 1 or Stages 1 & 2		\$20,000		Y
15 MPP Modification		\$7,000		Y
16 MPP Stage 2, Extend of Stage 1 and/or 2		\$7,000		Y
17 MPP Administrative Modification	\$1,789			Y
18 Planned Development Permit		\$11,000		Y
19 TP Admin - Approved at Public Counter	\$229			Y
20 TP - Req. Public Hearing for SFD or 10 Trees or Less	\$4,127			Y
21 TP - Req. Public Hearing for DRP/TM or 11+ Trees	\$6,354			Y
22 Administrative Variance	\$1,375			Y
23 Variance to Develop Standards - Req. Public Hearing	\$4,604			Y
24 Variance to Parking Standards	\$5,791			Y
25 Wireless Telecommunications Facilities Permit		\$1,200		Y
26 Zoning Clearance	\$157			Y
27 Zoning Interpretation - Hearing Required	\$3,650			Y
28 Zoning Interpretation - Non Hearing Item	\$143			Y
Zoning Ordinance Amendments				
1 Ordinance Text Amend (Zoning, Subdivision, Sign)		\$10,000		Y
2 Zoning Map Change (RZ) 10 Acres or Less		\$10,000		Y

Planning (Entitlement) Fees

Fee Description		FY 21-22 Fixed Fee	FY 21-22 Deposit	Note	Y'rly In'fltr
3	Zoning Map Change (RZ) 10+ Acres		\$17,000		Y
Other					
1	Pre-Application Meetings		\$4,000	[b]	Y
2	New Non-Residential Plan Check	15% of Bldg PC		[c]	N
3	Commercial Plan Check - TI	\$175		[c]	Y
4	Planning Department Plot Plan Review (Bundles of 10)	\$175			Y
5	Radius List Prep-Previously Developed Area	\$145			Y
6	Preparation Undeveloped Area/Mailing	\$373			Y
7	Farmer's Market Permit	\$547			Y
8	Home Occupation Permit	\$157			Y
9	Parking In-Lieu Fee (DTSP Only)	\$9,680		[d]	N
10	In-Lieu Tree Mitigation Fee (Per Inch)	\$124		[e]	N
11	CUP - Vernon St. and Historical District Only	\$1,566			Y
12	Technology Fee	3.0%			N

Full Cost Deposits and Deposit Replenishment

Applicants for Full Cost Entitlement Applications shall pay for all City staff time required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule (as determined by the Development Services Director) will be subject to a full cost reimbursement agreement to be approved by the City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.

Initial deposits as shown on the fee schedule will be collected and held by the City in a deposit account at the time the application is submitted. The cost of staff time will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original deposit.

When more than one Full Cost application is submitted, the sum total of the initial full cost deposit amount can be reduced by 20%.

Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. The deposit account will be held open for 90 days after project approval for City to complete any miscellaneous clean up items and to account for all project related costs. Any deposit amounts remaining after final project close out will be returned to applicant. In the event that the deposit account is exhausted prior to final close out, the balance owed to the City will be credited against the plan check and inspection fee deposit at time of improvement plan review.

As may be required by the Development Services Department for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant.

* Note regarding annual inflationary adjustment: The Initial deposit amounts will not be inflated annually, but the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

Planning (Entitlement) Fees

Refund Policy

Application fees are not refundable except as follows:

- A. Refund of 100% shall be made if a determination is made by the Development Services Director that the permit and associated fee are not required by the City of Roseville Municipal Code or adopted City Resolution.
- B. If an applicant requests to withdraw a fixed fee application prior to the PEM, refund of 50% of the applicable fee shall be refunded.
- C. No refund of application fees shall be made after a Project Evaluation Meeting has been held, unless a fee waiver is approved by the Roseville City Council.

[a] Development Agreement Review/Compliance Fee pertains to individual development agreements. Fee will be distributed to landowners on a pro-rata basis.

[b] Pre Application Meetings – The City will provide up to 2 meetings with staff to discuss the initial project review and City policies relative to the proposed project. Additional meetings and staff review prior to a formal application shall be billed on a time and material basis. The project proponent will be asked to submit the pre application deposit and a full cost reimbursement agreement. Staff will record all time against the deposit account. Balances remaining in the deposit account will be applied to the application deposit account or refunded within 60 days. Negative balances will be due in full along with the application deposit or fee at time of Entitlement Application submittal.

[c] Non-Residential - Per Building Code, this includes Commercial and Multi-family developments. Plan Check Fees to be assessed as part of Building Department Plan Check Fee. This fee shall be 15% of the building Plan Check Fee for New Non-Residential construction (Commercial and Multi-family). Fee to be collected with Building's Plan Check Fee.

[d] Parking In-Lieu Fee is an optional fee that non-residential uses in the Downtown Specific Plan Area can utilize instead of providing required parking on-site. Fees for the 1st stall will be 10% of the parking in-lieu fee, 2nd stall 25%, 3rd Stall 50%, 4th stall 75% and 5 or more stalls 100% of the in-lieu fee.

[e] In-Lieu Tree Mitigation Fee for the removal of protected trees is calculated per inch of the diameter at breast height of the tree.

Development Services Engineering and Encroachment Permit Fees

Fee Description	FY 21-22 Fee	Initial Deposit	Fee Paid	Bond Amount [a]	Note	Y'rly In'fltr
1 Final Subdivision Map	Billed hourly based on total labor hrs	\$2,500 plus \$10 per lot	At submittal			Y
2 Final Parcel Map						
a) base fee	\$1,455		At submittal		[b]	Y
b) per lot fee	\$58		At submittal		[b]	Y
3 Lot Line Adjustment (per adjusted line)	\$262		At submittal		[c]	Y
4 Improvement Plan Check/Inspection	Billed hourly based on total labor hrs \$1,000 minimum	5% of Eng. cost est. 2.5% at submittal 2.5% at plan approval	2.5% at submittal 2.5% at plan approval	100% of improvements		Y
5 Grading Plan						
a) Subdivision, Commercial, or Industrial Sites	Billed hourly based on total labor hrs \$1,000 minimum	5% of Eng. cost est. 2.5% at submittal 2.5% at plan approval	2.5% at submittal 2.5% at plan approval	10% of erosion control and grading		Y
b) All Other Sites						
i) Up to 500 Cubic Yards	\$349	\$100 at submittal	\$100 at submittal remainder due at permit issuance	10% of erosion control and grading		Y
ii) Greater than 500 Cubic Yards	Billed hourly based on total labor hrs	\$1,000 at submittal	\$1,000 at submittal balance due prior to final signoff	10% of erosion control and grading		Y
6 Encroachment Permit:						
a) Dumpster	\$70		At submittal	\$0		Y
b) Sidewalk	5% of Project Cost \$70 minimum		At submittal	\$1,000 / contractor		N
c) Driveway	5% of Project Cost \$70 minimum		At submittal	\$500/resident \$1,000/c'ntrctr		N
d) Lane Closure	\$175		At submittal	\$0		Y
e) Swim Pool Access	\$175		At submittal	TBD by Director		Y
f) Monitoring Wells	5% of Project Cost \$70 minimum		At submittal	\$2,000 per well		N
g) All Others	Billed hourly based on total labor hrs	5% of Eng. cost est. 2.5% at submittal 2.5% at plan appr'vl; \$1,000 minimum	2.5% at submittal 2.5% at plan appr'vl	100% of improvements		Y
7 Technology Fee	3% of permit fee		At permit issuance			N

* Note regarding annual inflationary adjustment: The Initial deposit amounts will not be inflated annually, but the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

[a] Bond amounts paid at permit issuance.

[b] Final parcel map fee collected as base fee plus per lot fee.

[c] Lot line adjustment fee is fee for each adjusted line.

Trench Cut Recovery Fees

Fee Description		FY 21-22 Permit Fee	FY 21-22 Trench Cut Fee	Cut Fee Unit	Note	Y'rly In'fltr
Trench Cuts Requiring Pmt. of Admin. Permit Fee Only						
1	Street scheduled for resurfacing within next fiscal year	\$349	\$0.00			Y
2	Proposed excavation includes an overlay	\$349	\$0.00			Y
3	Proposed excavation for a CIP	\$349	\$0.00			Y
4	Street pavement quality index (PQI) 0-4	\$349	\$0.00			Y
All Other Trench Cuts						
5	Longitudinal Cut					
	a) Cut within 3' of lane line					
	i) PQI: 4.1 - 6.5	\$349	\$15.08	per LF		Y
	ii) PQI: 6.6 - 8.4	\$349	\$20.11	per LF		Y
	iii) PQI: 8.5 or greater	\$349	\$25.14	per LF		Y
	b) Cut within one lane width					
	i) PQI: 4.1 - 6.5	\$349	\$11.31	per LF		Y
	ii) PQI: 6.6 - 8.4	\$349	\$15.08	per LF		Y
	iii) PQI: 8.5 or greater (<i>moratorium street</i>)	\$349	\$18.86	per LF	[a]	Y
6	Traverse Cut					
	i) PQI: 4.1 - 6.5	\$349	\$9.20	per LF		Y
	ii) PQI: 6.6 - 8.4	\$349	\$12.26	per LF		Y
	iii) PQI: 8.5 or greater (<i>moratorium street</i>)	\$349	\$15.31	per LF	[a]	Y
7	Cut is a Patch					
	i) PQI: 4.1 - 6.5	\$349	\$10.18	per LF		Y
	ii) PQI: 6.6 - 8.4	\$349	\$13.58	per LF		Y
	iii) PQI: 8.5 or greater (<i>moratorium street</i>)	\$349	\$16.97	per LF	[a]	Y

[a] Moratorium streets require director approval for trenching.

Building Fees

A. Construction Valuation Table - Table A is the construction valuation table adopted for the purpose of establishing permit fees as construction valuation is a factor in the cost of providing permitting services. These valuations correlate to the square footage costs of permitting, plan review, and inspection services based upon the hourly rate for building services identified in this fee schedule.

Table A - Construction Valuation

Group	Valuation		Unit	Y'rly In'fltr
	A	B		
1 A-1 Assembly, theaters, with stage	\$93.60	\$46.80	per SF	N
2 A-1 Assembly, theaters, without stage	\$93.60	\$46.80	per SF	N
3 A-2 Assembly, nightclubs	\$93.60	\$46.80	per SF	N
4 A-2 Assembly, restaurants, bars, banquet halls	\$111.80	\$55.90	per SF	N
5 A-3 Assembly, churches	\$93.60	\$46.80	per SF	N
6 A-3 Assembly, general, community halls, libraries, museums	\$88.40	\$44.20	per SF	N
7 A-4 Assembly, arenas	\$105.30	\$52.65	per SF	N
8 B Business	\$88.40	\$44.20	per SF	N
9 E Educational	\$94.90	\$47.45	per SF	N
10 F-1 Factory and Industrial, moderate hazard	\$49.40	\$24.70	per SF	N
11 F-2 Factory and Industrial, low hazard	\$49.40	\$24.70	per SF	N
12 H-1 High Hazard, explosives	\$49.40	\$24.70	per SF	N
13 H-2,3,4 - High Hazard	\$49.40	\$24.70	per SF	N
14 H-5 - HPM	\$79.30	\$39.65	per SF	N
15 I-1 Institutional, supervised environment	\$126.72	\$63.36	per SF	N
16 I-2 Institutional, hospitals	\$131.29	\$65.65	per SF	N
17 I-2 Institutional, nursing homes	\$249.09	\$124.55	per SF	N
18 I-3 Institutional, restrained	\$145.80	\$72.90	per SF	N
19 I-4 Institutional, day care facilities	\$126.72	\$63.36	per SF	N
20 M Mercantile	\$62.40	\$31.20	per SF	N
21 R-1 Residential, hotels	\$97.50	\$48.75	per SF	N
22 R-2 Residential, multiple-family	\$100.18	\$50.09	per SF	N
23 R-3 Residential, one- and two-family	\$110.00	\$55.00	per SF	N
24 R-4 Residential, care/assisted living facilities	\$106.60	\$53.30	per SF	N
25 S-1 Storage, moderate hazard	\$42.90	\$21.45	per SF	N
26 S-2 Storage, low hazard	\$41.60	\$20.80	per SF	N
27 U Utility, miscellaneous	\$32.50	\$16.25	per SF	N

Building Fees

B. Determination of Construction Valuations - The building official shall determine construction valuations as follows:

- 1 **New Construction.** New construction shall be based upon the square footage of the proposed project multiplied by the amount stated in **Column A of Table A** corresponding to the occupancy group, as determined by the building official, for a total construction value.
- 2 **Improvements.** Improvements to existing buildings shall be based upon the square footage of the proposed improvements multiplied by the amount stated in **Column B of Table A** corresponding to the occupancy group, as determined by the building official, for a total construction value.

C. Commercial Building Valuations - Minimum commercial building valuations are stated below for the purposes of establishing minimum permit fees to cover the cost of service for the project listed. The higher valuation shall be assessed unless otherwise stated.

- 1 **Tenant Improvements Processed Over the Counter (OTC Permits).** Tenant Improvement OTC permits shall have a minimum valuation of \$8,000.
- 2 **Tenant Improvements Requiring Plan Submittal.** Tenant Improvements (TIs) requiring plan submittal shall have a minimum valuation based upon Column B of Table A. For purposes of this section, a tenant improvement is defined as any improvement, maintenance or other updating on commercial property; improvement, maintenance or other updating on multi-family property; improvement, maintenance or other updating on residential care facilities and model home sales complexes, including sales trailers.
- 3 **Commercial Photovoltaic.** Commercial photovoltaic permits shall be based on a set valuation of \$40,000.
- 4 **Electrical Service Upgrade.** Electrical service upgrade permit fees shall have a minimum valuation of \$3,000.
- 5 **Commercial Reroofing.** Commercial reroofing permits shall have a minimum valuation of \$423.17 per 100 square feet of roof area or a total minimum valuation of \$20,000.
- 6 **OTC Permits for Commercial Projects.** OTC permits for commercial projects such as demolition, electrical, mechanical, plumbing and other work not otherwise defined shall have a minimum valuation of \$3,000.
- 7 **OTC Permits for Commercial Projects.** OTC permits for commercial projects such as demolition, electrical, mechanical, plumbing and other work not otherwise defined shall have a minimum valuation of \$3,000.
- 8 **Cell Towers - Change out of Antennas Only.** Cell towers requiring change-out of antennas only shall be considered a TI remodel with a minimum valuation of \$3,000.
- 9 **Cell Towers - Major Remodel.** Cell towers undergoing a major remodel shall have a minimum valuation of \$8,000.
- 10 **Shelves and Racking.** Permits for shelves and racking shall be considered a TI remodel. Construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the square footage by the amount stated in Column B of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 11 **Stucco or Siding on Multi-Family.** For permits for stucco or siding on multi-family units, construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the linear footage of exterior home and garage x 1 SF (= remodel SF) by the amount stated in Column B of Table A for the R-2, Residential Multi-Family Occupancy Group.
- 12 **Stair Repair on Multi-Family.** For permits for stair repair on multi-family units, construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the square footage of the stair area(s) x number of floors of the building(s) by the amount stated in Column B of Table A for the R-2, Residential Multi-Family Occupancy Group.

Building Fees

- 13 **Pool Replaster and Repairs.** For permits for commercial pool replaster and/or repairs, the construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the pool square footage by the amount stated in Column B of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 14 **Electronic Gates.** For permits for electronic gates, the construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the lineal footage of the gate and replacement fence x 1 SF (=SF) by the amount stated in Column A of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 15 **Facade Remodel.** For permits for facade remodel, the construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the lineal footage of the facade x 1 SF (=SF) by the amount stated in Column B of Table A for the Occupancy Group listed on the certificate of occupancy.
- 16 **Spray Booth.** For permits for spray booth installation, the construction valuation for fee setting purposes shall be the GREATER OF \$8,000 OR the construction valuation calculated by multiplying the square footage of the booth area by the amount stated in Column B of Table A for the F, Factory and Industrial Occupancy Group.
- 17 **Parking Lot Restriping: Site Work.** Permits for parking lot restriping shall have a minimum valuation of \$8,000.
- 18 **ADA Upgrades.** Permits for ADA upgrades shall have a minimum valuation of \$8,000.
- 19 **Barrier Removal.** Permits for barrier removal shall have a minimum valuation of \$8,000.
- 20 **Crane install runways.** Permits for crane install runways shall have a minimum valuation of \$8,000.
- 21 **Construction Trailer.** For permits for construction trailers hooking up to water/sewer and/or electric, the construction valuation for fee setting purposes shall be calculated by multiplying the trailer square footage by the amount stated in Column B of Table A for the B, Business Occupancy Group.
- 22 **Commercial Charging Station.** For permits for commercial charging stations, the construction valuation for fee setting purposes shall be based on the construction valuation provided by the applicant with a minimum valuation of \$8,000.
- 23 **Emergency Generator to Cell Site.** Permits for emergency generators to cell sites shall have a minimum valuation of \$8,000.
- 24 **Pumpkin Lot/Tree Lot.** Permits for pumpkin or tree lots shall have a minimum valuation of \$8,000.

D. Residential Building Valuations - Minimum residential building valuations are stated below for the purposes of establishing minimum permit fees to cover the cost of service for the project listed. The higher valuation shall be assessed unless otherwise stated.

- 1 **Custom, Non-listed Patio Covers.** Custom, non-listed patio covers shall have minimum valuation based upon new construction valuation of Column A of Table A.
- 2 **Pre-Engineered, Listed Patio Covers.** Pre-engineered, listed patio covers shall have a set valuation of \$3,000 for the purposes of establishing the building permit fee. The patio construction contract valuation shall be reported on the permit application if such amount exceeds \$3,000.
- 3 **Swimming Pools.** Swimming pools shall have a set valuation of \$25,000 for the purposes of establishing the building permit fee. The swimming pool construction contract valuation shall be reported on the permit application if such amount exceeds \$25,000.
- 4 **Residential Remodel.** Residential remodel permits shall have a minimum valuation based upon Column B of Table A.
- 5 **Residential Additions.** Residential additions shall have a minimum valuation based upon Column A of Table A (new construction).

Building Fees

- 6 **Combination of Residential Remodel and Residential Addition.** With respect to a permit application for a combination residential remodel and residential addition subsection (D)(3) shall apply with respect to the residential remodel portion and subsection (D)(4) shall apply with respect to the residential addition (new construction) portion for a total construction valuation for the permit.
- 7 **Photovoltaic.** Photovoltaic permits shall be based upon a set valuation of \$18,000 for the purposes of establishing the permit fee.
- 8 **Reroof.** Reroof permits for residential structures shall have a minimum valuation of \$239.49 per 100 square feet of roof area or a total minimum valuation of \$2,400.
- 9 **Plumbing OTC Permits.** OTC permits pertaining to plumbing shall have a minimum valuation of \$900.
- 10 **Mechanical, Electrical, Car Charging Stations, Demolition and Other OTC Permits Not Specified in this Section.** OTC permits for mechanical, electrical, car charging stations, demolition, and other permits not specified in this section shall have a minimum valuation of \$2,400.
- 11 **Stucco or Siding.** For permits for stucco or siding on residential units, construction valuation for fee setting purposes shall be the GREATER OF \$2,400 OR the construction valuation calculated by multiplying the linear footage of exterior home and garage x 1 SF (= remodel SF) by the amount stated in Column B of Table A for the R-3, Residential, One- and Two-Family Occupancy Group.
- 12 **Fence or Retaining Wall.** For permits for residential fences or retaining walls, the construction valuation for fee setting purposes shall be the GREATER OF \$2,400 OR the construction valuation calculated by multiplying the linear footage of fence or wall x 1 SF (= SF) by the amount stated in Column A of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 13 **Windows.** Permits for residential windows shall have a minimum valuation of \$2,400.
- 14 **Freestanding Fireplace.** Permits for a freestanding fireplace shall have a minimum valuation of \$2,400.
- 15 **BBQ.** Permits for a barbeque (BBQ) shall have a minimum valuation of \$2,400.
- 16 **Pool Replaster and Repairs.** For permits for residential pool replaster and/or repairs, the construction valuation for fee setting purposes shall be the GREATER OF \$2,400 OR the construction valuation calculated by multiplying the pool square footage by the amount stated in Column B of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 17 **Shed.** For permits for residential sheds, the construction valuation for fee setting purposes shall be the GREATER OF \$2,400 OR the construction valuation calculated by multiplying the square footage of the shed (= SF) by the amount stated in Column A of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 18 **Deck Repair.** For permits for deck repair, the construction valuation for fee setting purposes shall be the GREATER OF \$2,400 OR the construction valuation calculated by multiplying the square footage of the deck area being repaired (= SF) by the amount stated in Column B of Table A for the U, Utility, Miscellaneous Occupancy Group.
- 19 **Fire Repair.** For permits for residential fire repair, the construction valuation for fee setting purposes shall be calculated in the same manner as a residential remodel.

Building Fees

E. **Permit Fees** - Subject to any applicable minimum permit fees stated elsewhere in this schedule, Table B and B.1, shall apply for the purpose of establishing minimum permit fees.

Table B - Permit Fees

Total Valuation	FY 21-22 Permit Fee				Y'rly In'ftr
\$1 to \$500	\$58.20				Y
\$501 to \$1,000	\$58.20	for the first \$500	plus \$2.91	for each add'l \$100 or fraction thereof, to and including \$1,000	Y
\$1,001 to \$3,000	\$72.75	for the first \$1,000	plus \$3.20	for each add'l \$100 or fraction thereof, to and including \$3,000	Y
\$3,001 to \$25,000	\$136.85	for the first \$3,000	plus \$12.80	for each add'l \$1,000 or fraction thereof, to and including \$25,000	Y
\$25,001 to \$50,000	\$418.35	for the first \$25,000	plus \$10.47	for each add'l \$1,000 or fraction thereof, to and including \$50,000	Y
\$50,001 to \$100,000	\$680.10	for the first \$50,000	plus \$7.27	for each add'l \$1,000 or fraction thereof, to and including \$100,000	Y
\$100,001 to \$500,000	\$1,043.60	for the first \$100,000	plus \$5.81	for each add'l \$1,000 or fraction thereof, to and including \$500,000	Y
\$500,001 to \$1,000,000	\$3,367.60	for the first \$500,000	plus \$4.37	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000	Y
\$1,000,001 and up	\$5,552.60	for the first \$1,000,000	plus \$2.33	for each additional \$1,000 or fraction thereof	Y

Production Home Permit Fees - Building permits for production homes (those homes that are one and two family homes having an approved master plan, which is a complete set of building plans from which multiple homes may be constructed) shall have a minimum permit fee as calculated in Table B.1.

Table B.1 - Production Home Permit Fees

Total Valuation	FY 21-22 Permit Fee				Y'rly In'ftr
\$0 to \$120,000	\$1,376.93				Y
\$120,001 and up	\$1,376.93	for the first \$120,000	plus \$9.31	for each add'l \$11,000 or fraction thereof	Y

Building Fees

F. Administration Fee - In addition to the permit fee, an administration fee is established for the city to recover the cost of permit application processing, permit issuance, and plan review and shall be applied as follows:

Fee Description		FY 21-22 Fee	Y'rly In'ftr
1	Permits Requiring Plan Submittal for Review	95% of the Building Permit Fee	N
2	Over the Counter Permits Requiring Minimal or No Plan Review	25% of the Hourly Rate or Actual Cost (for time in excess of 1/2 hour)	N
3	Tenant Improvement Environmental Utilities Review		
	a) Same Use ¹	\$358	Y
	b) Change of Use ²	\$977	Y
4	Production Home Permits	37% of the Building Permit Fee	N
5	Plans Submitted for the Purposes of Being Mastered	95% of the Building Permit Fee (based on SF valuation of proposed design)	N
6	Emergency Water Heater Repair	Exempt From the Admin Fee (allocated one inspection visit. If add'l visits are required re-inspection fees apply for add'l visits)	N

Determination of Tenant Improvement (TI) Environmental Utilities Review Fee:

¹“Same Use” fee applies to any tenant improvement that requires review (by applicable statute) by the Placer County Department of Environmental Health (typical uses include restaurants, hair salons, and medical/dental offices), or tenant improvements that result in changes to equipment such as (but not limited to) triple compartment sinks, sewer lines within kitchen and maintenance areas, grease waste capturing equipment and tanks, water services including fire, domestic and irrigation, and exterior trash enclosures, etc. The fee does not apply to tenant improvements that do not involve new or modifications to existing plumbing. Examples of tenant improvements where the same use fee would not apply include: addition of new fixtures (sinks, toilets, etc) where no modification to plumbing is proposed, and addition or relocation of interior walls where no new or modification to existing plumbing is proposed. The fee shall also not apply to minor tenant improvements charged the minimum building permit fee based on project valuation.

² “Change of Use” fee applies to tenant improvements that result in a change from one use to another, such as (but not limited to) office/retail to restaurant, or office/retail to dental/medical office. The change in use fee also applies to plan review of modifications to commercial landscaping for compliance with water efficient landscape requirements.

Building Fees

G. Additional Time and Materials Fees and Refunds and Appeals - Building permits are subject to additional time and material fees where the cost of service provided by city exceeds the amount collected at application. Such fees shall be calculated as follows:

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Additional Services (1/2 hour minimum)	\$190	per hour	[a]	Y
2 Re-inspections (per scheduled stop)	\$111	per stop	[b]	Y
3 Inspections Outside of Normal Business Hours	\$190	per hour	[c]	Y
4 Work Commenced without a Permit	\$190	minimum	[d]	Y
5 Certificate of Occupancy (1 hour minimum)	\$190	per hour	[e]	Y
6 Permit Extension or Reinstatement of an Expired Permit	\$190	per hour	[f]	Y
7 Third Party Plan Review (fee is in addition to City Administration Fee in Section F)	pass through of consultant fee		[g]	N
8 Fees for Services Not Listed in this Schedule	Actual Cost		[h]	N
9 Refunds and Appeals				
a) Fees erroneously paid by applicant or collected or charged by the agency	100% refund		[i][l]	N
b) When no work has been commenced	up to 75% refund		[j][l]	N
c) Expired permit applications and permits	0% refund		[k][l]	N

[a] Additional Services (e.g. administrative and plan review) Fees shall be assessed at time of permit issuance and/or prior to final inspection at application. Additional service is defined as follows:

1. Plan Reviews in excess of three (3) submittals to city for review and approval.
2. Plan Review by city departments other than the development services department for projects affecting other City services and not covered by any fees set forth in this section.
3. Other staff time and resources for the purposes of facilitating and approving permit applications and permits.
4. Expedited plan review, when available, and additional resources required to facilitate the expedited plan review process, including consultants and/or other city departments and divisions whose assistance is required for plan approval.

[b] Re-inspections may be assessed based on any of the following:

1. Inspections which are not ready at the time of the scheduled inspection, as determined by a city inspector.
2. Failure by applicant to complete inspection items from previous correction notices.
3. Inspections additional to the inspection with respect to emergency water heater permits.

[c] Inspections outside of normal business hours will be subject to a 2-hour minimum for evening work and a 4-hour minimum for weekend work.

[d] Whenever any work for which a permit is required has been commenced without first applying for a building permit and receiving permission by the building official, a minimum fee for investigation and administration shall be assessed in addition to the full cost of any required permits.

Building Fees

[e] The fee for a certificate of occupancy shall be a minimum of one hour, and any additional costs beyond one hour of staff time to approve such certificates.

[f] Permit applications and permits shall expire per the provisions of the California Building Code. Reinstatement and extensions may be granted provided that all costs incurred by the city to date of the request are paid for by the permit applicant. For this purpose, cost is defined as the hours expended for review and administration multiplied by the hourly rate.

[g] Third party plan review, when available, shall be assessed and paid at time of permit application. The fee for this service is the hourly or flat rate charged by the consulting firm performing the review. This fee is in addition to the permit Administration Fees identified in "Section F" of this fee schedule for the additional resources required to facilitate the process.

[h] Fees for services not otherwise listed in this schedule shall be determined by the building official and based upon the actual cost of providing the service.

[i] The building official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid by applicant or collected by city.

[j] The building official may authorize refunding of not more than seventy-five percent (75%) of fees paid when no work has been done under a permit application or an issued permit in accordance with the adopted California Code of Regulations. In no case shall the refund exceed the cost of services provided to date of cancellation of permit issuance.

[k] Permit applications and building permits that have expired as defined in the California Building Code shall not be subject to any refund.

[l] A building permit applicant may, upon payment of the requested permit fees to city and otherwise complying with California Government Code Section 66022, protest the requested amount to the city council by lodging an appeal with the building official. City staff shall schedule the appeal to be heard by the city council as soon as reasonably practicable.

Building Fees

H. Technology Fee, General Plan Maintenance Fee, Strong Motion Impact Fee, SB 1473 Fee

Fee Description	FY 21-22 Fee	Note	Y'rly In'ftr
1 Technology Fee (applicable to building permits, fire permits, improvement plan, and entitlement fees)	3%	[a]	N
2 General Plan Update Fee	\$0.50 per \$1,000 valuation, not to exceed \$20,000		N
3 Strong Motion Impact (SMI) Fee Calculation			
a) Residential	\$0.50 or valuation x .00013	[b]	N
b) Commercial	\$0.50 or valuation x .00028	[b]	N
4 Building Standards Administration Special Revolving Fund (SB 1473) Fee Calculation			
Valuation:			
a) \$1 - \$25,000	\$1	[b]	N
b) \$25,001 - \$50,000	\$2	[b]	N
c) \$50,001 - \$75,000	\$3	[b]	N
d) \$75,001 - \$100,000	\$4	[b]	N
e) Every \$25,000 or fraction thereof above \$100,000	Add \$1	[b]	N
5 "SCIP" Administrative Fee			
a) Per Single Family Dwelling Permit	\$496	[c]	Y - See Note
b) Per Non-Residential Building Permit	\$1,388	[c]	Y - See Note

[a] "Building permit" means the permit issued or required by the city for the construction or modification of any structure pursuant to and as defined by the building code. "Fire permit" means the permit issued or required by the city for the construction or ongoing operations of a structure or business pursuant to and as defined by the fire code. "Improvement plan" means the permit issued or required by the city for the construction of any public or private site improvements as defined by the city's improvement and construction standards. "Entitlement" means those approvals provided under Title 19, Zoning.

[b] Fee set by State.

[c] In accordance with Resolution No. 19-92, the Statewide Community Infrastructure Program "SCIP" Administrative Fee shall increase annually by 2% or the change in the consumer price index from October to October.

Building Fees

I. Findings Regarding Permit Fees for Residential Rooftop Solar Energy Systems - Pursuant to Section 66015 of the California Government Code (Fees for Rooftop Solar Energy Systems), the city council finds that the reasonable cost to issue a permit for a residential rooftop solar energy system exceeds \$450 plus \$15 per kilowatt (kW) for each kW above 15 because issuance of the permit requires all of the following:

- 1 One-half (1/2) hour administration time for application and data input
- 2 1/2 hour administration time for permit issuance and one hour plan review time including up to two (2) submittals
- 3 Typically 2 inspections at a minimum of 1/2 hour of staff time
- 4 Other applicable fees assessed by the State of California and by the Roseville Electric Department pursuant to the Roseville Electric Solar Energy Program Meter Upgrade Charges, as amended from time to time

This higher fee results in a quick and streamlined approval process.

Development Impact Fee Deferral and SCIP Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1	Development Impact Fee Deferral				
	a) Residential	\$297	per deferral		Y
	b) Non-Residential				
	i) Administrative Fee	\$831	per deferral		Y
	ii) Interest Charge on Deferred Fees	equal to unearned interest based on City's 10-yr avg pooled interest rate	per deferral	[a]	N

[a] Fee deferral will result in a loss of interest income on monies deferred over the construction timeframe. The interest charge is intended to cover these costs.

City of Roseville
 Schedule of User and Regulatory Fees

Housing Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1	Reconveyance Fee	\$346	per occurrence		Y
2	Subordination Fee	\$402	per occurrence		Y

Electric Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Solar Energy Program - Meter Upgrade Charges				
1 Residential PV Net-Meter	\$782.02			N
2 Business PV Net-Meter (<10kW system size)	\$1,659.21			N
3 Business PV Net & PBI Meter (10-100kW system size, up to 200amp PBI panel)	\$2,715.88		[a]	N
4 Business PV Net & PBI Meter (10-100kW system size, >200amp PBI panel)	\$4,419.92		[a]	N
5 Variance Review Request	\$203.66	per hour		N
6 Plan Reviews or Field Meets Exceeding the Initial and Subsequent Submittal Limit	\$203.66	per hour	[b]	N
7 PBI Meter Installations Requiring a Phone Switcher	\$290.34	per switcher		N
Other Service Fees				
8 Pedestal Meter Fee	\$331.67			N
9 Temporary Power Meter Set				
a) Temp Power Meter Set Fee - Residential	\$269.90			N
b) Temp Power Meter Set Fee - Commercial	Actual Cost			N
10 Extension of Facilities	Actual Cost			N
11 Svc Connections and Facilities on Customer's Premises	Actual Cost			N
12 Meter Test				
a) Test - More than six-months since prior test	\$0.00			N
b) Test - Within six-months of meter install or prior test	Actual Cost			N
13 Overhead-to-Underground Conversion of Overhead Utilities	Actual Cost			N
14 Small Cell Plan Check Fee	\$767.89			N
15 Technology Fee	3%			N

* Note regarding annual inflationary adjustment: For items billed at actual cost or items billed at average labor and material rates, the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

* All meter upgrade costs must be paid prior to receiving interconnection approval to operate the PV system.

[a] Customer is required to supply a dedicated working phone line and monitoring for the duration of the PBI payment term. See the construction standards for phone line requirements.

[b] The initial and first resubmittal plan review and the initial and first resubmittal field inspections are included in the basic Meter Upgrade Charge.

Environmental Utilities Fees

Fee Description		FY 21-22 Fee	Note	Y'rly In'fltr
Water				
1	Construction Water			
	a) Fire Hydrant Application Fee	\$257		Y
	b) Usage Rate	Current rate per Ccf		N
	c) Meter and Backflow Rental			
	i) Monthly Rental Charge	\$100		N
	ii) Initial Deposit	\$1,500		N
2	Meter Installation for New Residential Construction			
	a) Labor Charge	\$143		Y
	b) Meter and Meter Appurtenance Charge	Actual Cost		Y
	c) Quantity Charge	\$86		Y
3	Meter Installation - All Other	Actual Cost		Y
4	Service Connections	Actual Cost		Y
5	Tap	Actual Cost		Y
6	Abandon Water Service Line	Actual Cost		Y
7	Installation of Facilities in Subdivisions/Other Dev'lpmts	Actual Cost		Y
Water Conservation				
8	Water - Water Efficient Landscape Review	Actual Cost		Y
Backflow Prevention Inspection and Cross-Connection Control				
9	Backflow Prevention Assembly - Installation, Repair, Replacement	Actual Cost	[a]	Y
10	Backflow Prevention Assembly - Reinspection Fee	\$69	[b]	Y
Well Water				
11	Well Permit			
	a) First Well	\$286	[c]	Y
	b) Each Additional Well	\$143	[c]	Y
	c) Soil Boring (no well)	\$286		Y
Sewer				
12	Private Sewage Disposal System - Plan Review and Inspection	Actual Cost		Y
13	Building Sewers and Connections			
	a) Residential and Commercial Service	Actual Cost		Y
	b) Service Establishments Producing Industrial Waste	Actual Cost		Y
14	Review of Grease, Oil, and Grit Interceptors	Actual Cost		Y
15	Rate-of-Flow Controller Facility			
	a) Installation	Actual Cost		Y
	b) Re-inspection	Actual Cost		Y
16	Industrial Waste Manhole - Plan Review and Inspection	Actual Cost		Y
17	Closed Circuit TV for Inspection and Warranty Service	Actual Cost		Y
18	Vactor Service for Cleaning of New Infrastructure for Final Acceptance	Actual Cost		Y
19	Fabrication of Special Fittings	Actual Cost		Y
20	Fats, Oils, and Grease Program (FOG) - Costs incurred by the City as a result of required on-site sampling and analysis	Actual Cost		Y

Environmental Utilities Fees

Fee Description	FY 21-22 Fee	Note	Y'rly In'fltr
21 FOG Program Violation Appeal Cost Reimbursement			
a) Public Utilities Commission	Actual Cost		Y
b) City Council	Actual Cost		Y
Recycled Water			
22 Recycled Water - Cost of Meter and Installation			
a) 3/4"	\$536		Y
b) 1"	\$606		Y
c) 1 1/2"	\$1,398		Y
d) 2"	\$1,582		Y
e) 3"	\$2,138		Y
f) 4"	\$3,579		Y
g) 6"	\$6,014		Y
h) 8"	\$9,581		Y
i) 10"	\$12,217		Y
23 Recycled Water - Plan Review and Inspection	Actual Cost		Y
Industrial Wastewater			
24 On-Site Sampling	Actual Cost		Y
Other Fees			
25 Plan Review	Actual Cost		Y
26 On-site Inspections	Actual Cost		Y
27 Water Warranty Inspections	Actual Cost		Y
28 Wastewater Warranty Inspections	Actual Cost		Y
29 Cross Connection Testing	Actual Cost		Y
30 Cross Connection Testing for Backflows	Actual Cost		Y
31 Water Continuity Testing	Actual Cost		Y
32 Spark Testing	Actual Cost		Y
33 Mapping	Actual Cost		Y
34 Standby	Actual Cost		Y
35 Disposal of Chlorinated or Contaminated Water	Actual Cost		Y
36 Tee Installation	Actual Cost		Y
37 401 Transition Pipe	Actual Cost		Y
38 Pipe Coating	Actual Cost		Y

* Note regarding annual inflationary adjustment: For items billed at actual cost, the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

[a] Installation, repair, or replacement of a backflow prevention assembly shall be performed by a licensed contractor, or with customer approval, by City personnel. The cost to the City for materials and labor at the prevailing wage shall be paid by the owner or customer.

[b] Reinspection fee is the fee required to be paid upon finding by an inspector that the backflow prevention assembly is defective or not in compliance backflow prevention assembly standards.

[c] Fee is 50% refundable if denied.

Fire & Life Safety Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Permits to Operate (Type of Permit Activity)					
1	Amusement Building	\$342			Y
2	Carnivals and Fairs	\$342			Y
3	Combustible Dust Operations	\$342			Y
4	Covered Mall Buildings	\$342			Y
5	Exhibits and Trade Shows	\$342			Y
6	Explosives or Blasting Agents	\$856			Y
7	Mobile Fueling	\$342			Y
8	Recreational or Bon Fire	\$172			Y
9	Theatrical Fire Performance	\$342			Y
10	High Pile Storage	\$342			Y
11	Hot Work Operations	\$342			Y
12	Industrial Ovens	\$342			Y
13	Lumber Yards	\$342			Y
14	Misc. Combustible Storage	\$342			Y
15	Places of Assembly				
	a) Less than 300 occupant load	\$342			Y
	b) 300 - 999 occupant load	\$514			Y
	c) 1,000 or more occupant load	\$684			Y
16	Commercial Day Care Facility				
	a) 7 - 49 persons	\$342			Y
	b) 50 - 149 persons	\$514			Y
	c) 150 or more persons	\$684			Y
17	Institutional				
	a) Less than 6 patients	\$342			Y
	b) 6 or more patients	\$514			Y
	c) Detention facilities	\$684			Y
18	Apartments/Hotels/Motels				
	a) 3 - 16 units	\$260			Y
	b) 17 - 32 units	\$342			Y
	c) 33 or more units	\$514			Y
19	Large Family Day Care				
	a) Pre-inspection (at hourly rate)	\$172	per hour		Y
20	850 Inspections				
	a) 850 Inspection (at hourly rate)	\$172	per hour		Y
21	Residential Care Facilities				
	a) 7 or more residents	\$514			Y
	b) Pre-inspection (at hourly rate)	\$172	per hour		Y

Fire & Life Safety Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
22 Temporary Membrane Structures (Tents/Canopies)				
a) 401 - 1,499 SF	\$260			Y
b) 1,500 - 2,999 SF	\$342			Y
c) 3,000 - 5,999 SF	\$514			Y
d) 6,000 or more SF	\$684			Y
Plan Review				
• Including Inspection Service				
• Plan Review Conducted by City Staff				
23 Fire Alarm System				
a) New Installation	\$1,536			Y
b) New Installation with Two Way Communication	\$1,536			Y
c) Tenant Improvement	\$684			Y
d) Tenant Improvement: One Device Only	\$172			Y
e) Large Project > 50 Notification Devices	\$4,090			Y
f) High Rise	\$6,132			Y
24 Fire Sprinkler System - New Installation				
a) 1 - 99 heads	\$2,048			Y
b) 100 - 199 heads	\$2,556			Y
c) 200 or more heads	\$3,410			Y
25 Fire Sprinkler System - Tenant Improvement				
a) < 5 Sprinkler Heads Only	\$172			Y
b) 6 - 50 heads	\$684			Y
c) 51 or more heads	\$1,366			Y
26 Fire Stand Pipe System	\$1,366			Y
27 Fire Pump System	\$2,556			Y
28 Hood and Duct System				
a) New System	\$1,194			Y
b) Tenant Improvement	\$344			Y
29 Special Suppression System (Clean agent, Co2, etc.)	\$1,706			Y
30 Compressed Gas System				
a) Hazardous Material	\$684			Y
b) Medical Gas	\$684			Y
31 Smoke Management Systems	\$4,090			Y
32 Spray Booths (Includes fire protection system)	\$1,366			Y
33 Radio Amplification System	\$4,090			Y

Fire & Life Safety Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Plan Review				
<ul style="list-style-type: none"> ● Including Inspection Service ● Plan Review Conducted by City Approved Consultant 				
34 Third Party Plan Review (fee is in addition to fees shown below in this section)	pass-through of consultant fee		[a]	N
35 Fire Alarm System				
a) New Installation	\$1,036			Y
b) New Installation with Two Way Communication	\$1,036			Y
b) Tenant Improvement	\$460			Y
c) Large Project > 50 Notification Devices	\$2,762			Y
d) High Rise	\$4,138			Y
36 Fire Sprinkler System - New Installation				
a) 1 - 99 heads	\$1,380			Y
b) 100 - 199 heads	\$1,726			Y
c) 200 or more heads	\$2,300			Y
37 Fire Sprinkler System - Tenant Improvement				
a) 6 - 50 heads	\$460			Y
b) 51 or more heads	\$922			Y
38 Fire Stand Pipe System	\$922			Y
39 Fire Pump System	\$1,726			Y
40 Hood and Duct System				
a) New System	\$806			Y
b) Tenant Improvement	\$232			Y
41 Special Suppression System (Clean agent, Co2, etc.)	\$1,152			Y
42 Compressed Gas System				
a) Hazardous Material	\$460			Y
b) Medical Gas	\$460			Y
43 Smoke Management Systems	\$2,762			Y
44 Spray Booths (Includes fire protection system)	\$922			Y
45 Radio Amplification System	\$2,762			Y

Fire & Life Safety Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Fireworks				
46 Fireworks - Public Display (High/Low Level & Ground Devices)				
a) 200 or less devices	\$1,026			Y
b) 201 or more devices	\$1,194			Y
47 Fireworks - Retail Stand	\$342			Y
48 Fireworks - Special Pyrotechnic Effects	\$684			Y
Hazardous Materials				
49 Flammable or Combustible Liquids/Solids				
a) Class I > 5 gal, II or IIIA > 25 gal (inside storage)	\$342			Y
b) ≥ 100 lbs	\$342			Y
50 Hazardous Materials Storage, Use, or Handling (55 Gallons Liquid, 200 Cu Ft Gas, 500 Lbs. Solid)			[b]	
a) Carbon Dioxide System	\$342			Y
b) 1 - 10 chemicals	\$342			Y
c) 11 - 20 chemicals	\$684			Y
d) 21 or more chemicals	\$1,026			Y
51 Hazardous Waste Generator				
a) Hazardous Waste Generator Fee < 55 gal	\$342			Y
b) Hazardous Waste Generator Fee 55 - 500 gal	\$514			Y
c) Hazardous Waste Generator Fee 501 - 2,500 gal	\$684			Y
d) Hazardous Waste Generator Fee > 2,500 gal	\$1,026			Y
52 Tiered Permitting				
a) Permit by Rule (PBR)	\$1,026			Y
b) Conditionally Authorized	\$514			Y
c) Conditionally Exempt	\$514			Y
53 Liquefied Petroleum Gas (LPG)				
a) Annual tank ≥ 499 gal	\$342			Y
b) Tank installation (plan review and inspection)				
i) Commercial	\$684			Y
ii) Residential	\$342			Y
54 State of California Surcharge CALARP	\$270			N
55 State of California Surcharge Hazardous Materials	\$49			N
56 Review of Hazardous Materials Risk Management Plans	\$172	per hour		Y
57 Review of Hazardous Materials Emergency Response Plans	\$172	per hour		Y
58 Hazardous Materials Emergency Spill Response	Actual Cost			Y
59 Hazardous Materials Oversight of Remediation	\$172	per hour		Y

Fire & Life Safety Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Underground Storage Tanks				
60 Annual Permit	\$1,706			Y
61 Tank Installation (plan review and inspection)				
a) First tank	\$3,410			Y
b) Each additional tank	\$514			Y
62 Transfer of Ownership	\$342			Y
63 Tank Removal or Abandonment	\$1,706			Y
64 System Modification	\$684			Y
65 UST System Cold Start	\$342			Y
66 UST Piping Upgrade	\$1,366			Y
67 State of California UST Surcharge (per tank)	\$20			N
Aboveground Storage Tanks				
68 Annual Permit				
a) Annual Permit: 1,320 to 10,000 gallons	\$342			Y
b) Annual Permit: 10,000 to 100,000 gallons	\$514			Y
c) Annual Permit: 100,000 to 1,000,000 gallons	\$684			Y
d) Annual Permit ≥ 1,000,000 gallons	\$1,026			Y
69 Tank Installation (plan review and inspection)				
a) First tank	\$684			Y
b) Each additional tank	\$172			Y
70 Transfer of Ownership	\$342			Y
71 Tank Removal or Abandonment	\$684			Y
72 System Modification	\$514			Y
73 State of California APSA Surcharge	\$26			N

Fire & Life Safety Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
Administrative Fees				
74 Copy of Incident Report (per incident)	\$16			Y
75 Media Reproduction (audio, video, photographic)	Actual Cost			Y
76 Emergency Response Caused by DUI	Actual Cost			Y
77 Weed Abatement Administrative Parcel Fee	\$342			Y
78 Code Appeal (per hour)	\$172			Y
79 Fire Flow / Hydrant Test	\$514			Y
80 Fire & Life Safety Division Hourly Rate	\$172	per hour		Y
81 Minimum Intake Fee	\$172			Y
82 Voluntary Inspection	\$342			Y
83 Technical Report (alternate material or method request)	\$684			Y
84 Inspection Requests (after normal business hours)	\$514			Y
85 Administrative Fee (excessive resubmittals and inspections)	\$430			Y
86 Expedited Plan Review Fee (per hour)	\$194	per hour		Y
87 Re-inspection Fee	\$342			Y
88 Administrative Fee (work without a permit)	\$514			Y
89 Code Review or Design Consultation (per hour)	\$172			Y
90 False Alarm Fee	\$430			Y
91 Fire Extinguisher Training	\$514			Y
92 Late Payment Penalty for Permits				
a) 30 days past due	\$50			N
b) 60 days past due	\$100			N
c) 90 days past due	\$200			N

[a] Third party plan review, when available, shall be assessed and paid at time of permit application. The fee for this service is the hourly or flat rate charged by the consulting firm performing the review. This fee is in addition to the permit Administration Fees identified in the "Plan Review (Including Inspection Service) Plan Review Conducted by City Approved Consultant" of this fee schedule for the additional resources required to facilitate the process.

[b] Fee includes Hazardous Waste Generator < 55 gal.

General Information

- * All fees or charges shall be calculated at one (1) hour minimum unless otherwise specified.
- * All fees for specified services shall be calculated by the Fire Department.
- * When required, no permit or approval shall be issued until facility or process is brought into compliance with applicable codes and the required service fee is paid in full.
- * When a requester fails to cancel a requested inspection prior to the scheduled time of inspection, the standard inspection fee shall be charged, with a one hour minimum fee.

Emergency Medical Services First Responder Fee

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Emergency Medical Services First Responder Fee	\$343			Y

Police Department Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Alarm Permit Application				
a) Initial permit application	\$35	for two-year permit		N
b) Renewal permit application	\$15	for two-year permit		N
c) Late Filing Fees				
i) Less than 30 days late	\$5			N
ii) 30 Days	\$20			N
iii) 60 Days	\$40			N
iv) 90 Days	\$80			N
v) 91+ Days				
a) Base Fee	\$80			N
b) Administrative Citation	TBD			N
c) Fine	\$100			N
2 Excessive False Alarms:				
a) First false alarm				
i) Burglary	\$0	flat fee	[a]	N
ii) Duress/robbery	\$0	flat fee	[a]	N
b) Second false alarm				
i) Burglary	\$60	flat fee	[a]	N
ii) Duress/robbery	\$60	flat fee	[a]	N
c) Third false alarm				
i) Burglary	\$85	flat fee	[a]	N
ii) Duress/robbery	\$85	flat fee	[a]	N
d) Fourth false alarm				
i) Burglary	\$100	flat fee	[a]	N
ii) Duress/robbery	\$150	flat fee	[a]	N
e) Fifth and subsequent false alarms				
i) Burglary	\$150	flat fee	[a]	N
ii) Duress/robbery	\$200	flat fee	[a]	N
3 Appeal of Decision to Deny, Suspend, or Revoke an Alarm Permit	\$75	flat fee		N
4 Traffic Collision Report	\$10	per request		Y
5 Traffic Camera Footage & Photos				
a) Footage and Photos	\$25	per request		Y
b) Digital Storage Device	\$8	per request		Y
6 Impounded Vehicle Release Fee	\$175	per vehicle	[b]	Y
7 Vehicle Tow Hearing	\$89	per request		Y
8 Criminal Background / Good Conduct Letter (aka Records Check and Clearance Letter)	\$20	per request		N
9 Commercial Indoor Firing Range Permit	\$113	flat fee		Y
10 Retail Firearms Dealer License				
a) Initial permit application	\$113	flat fee		Y
b) Renewal permit application	\$113	flat fee		Y

Police Department Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
11 Adult-oriented Business				
a) Initial permit application				
i) Permit fee	\$294	flat fee		Y
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$294	flat fee		Y
12 Entertainment Permit				
a) Initial permit application				
i) Permit fee	\$225	flat fee		Y
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$225	flat fee		Y
13 Ice Cream Vendor Permit Application				
a) Initial permit application				
i) Permit fee	\$44	flat fee		Y
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$44	flat fee		Y
14 Massage Business Permit Application			[d]	
a) Initial permit application				
i) Permit fee	\$138	flat fee		Y
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$33	flat fee		Y
15 Pawnbroker/Secondhand Dealer				
a) Initial permit application				
i) Permit fee	\$113	flat fee		Y
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$72	flat fee		Y

Police Department Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
16 Taxicab Driver Permit Application				
a) Initial permit application				
i) Permit fee	\$50	flat fee		N
ii) Dept of Justice fee	\$32	flat fee	[c]	N
iii) LiveScan fingerprint rolling fee	actual cost	flat fee		N
iv) Additional FBI fingerprinting fee, if applicable	\$17	flat fee	[c]	N
b) Renewal permit application				
i) Permit fee	\$50	flat fee		N
17 Range Rental				
a) 4 hour rental	\$202	per 4-hr rental		Y
b) 8 hour rental	\$404	per 8-hr rental		Y
18 Noise Violation	actual cost of enforcement	per separate offense following first citation		Y
19 Extraordinary Law Enforcement Services (multiple responses to disturbance w/in 12-hrs)	actual cost of enforcement	per separate offense following first warning		Y
20 Supplemental Law Enforcement Services				
a) Hourly Rates for Police Dept Personnel				
i) Community Service Officers	\$49	per hour		Y
ii) Police Officers	\$83	per hour		Y
iii) Sergeants	\$101	per hour		Y
iv) Dispatchers	\$65	per hour		Y
b) Hourly Rates for Marked Vehicles				
i) Base Rate	\$25	per hour		N
ii) Per mile rate, for each mile over 50	\$0.58	per mile	[e]	N
21 Concealed Weapon License	n/a - issued by Placer County Sheriff		[f]	N

* Note regarding annual inflationary adjustment: For items billed at actual cost, the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

[a] Fines are determined by the combined number of both burglary and duress/robbery false alarms. Reimbursement may be waived by the police chief where uncommon circumstances not considered an emergency resulted in false alarm and where the permittee has undertaken to correct alarm system deficiencies.

[b] This fee shall be collected only from the registered owner or agent of the registered owner. This fee shall not apply to vehicles impounded as the result of automobile accidents, abatement program, or lien sale, unless the sale is sufficient in amount to pay the lienholder's total charges and administrative costs.

[c] This fee is not established by the City of Roseville. It may be collected on behalf of, or directly by, a third party (e.g. vendor; other public agency). The fee schedule is intended to mirror amounts adopted by third parties. If the amount charged by a third party changes, the amounts collected by the City on behalf of the third party are presumed to change simultaneously. Amounts shown in the fee schedule will be updated as soon as practicable after the City receives notice of the fee change.

[d] Fee amounts shown are for non-state certified massage therapist applications. There is no fee for State-certified massage therapists/practitioners registering to provide massage services or activities within the City of Roseville.

[e] Set to match IRS standard mileage rates.

[f] Any Roseville resident wishing to apply for a license to carry a concealed weapon shall be directed to the Placer County Sheriff's Office for permit application and the permit process.

Animal Licensing and Permit Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Animal License (Dog or Cat)				
a) 1 Year				
i) Certified altered animal	\$23	each		Y
ii) Non-altered animal	\$47	each		Y
iii) Senior Discount	\$5 off standard fee	each		N
b) 2 Years				
i) Certified altered animal	\$46	each		Y
ii) Non-altered animal	\$91	each		Y
iii) Senior Discount	\$10 off standard fee	each		N
c) 3 Years				
i) Certified altered animal	\$68	each		Y
ii) Non-altered animal	\$136	each		Y
iii) Senior Discount	\$15 off standard fee	each		N
d) Transfer of active license from other jurisdiction	\$0	each		Y
2 Delinquent Penalty for Failure to Renew License within 15 days of Expiration				
a) Altered dog	\$5	flat fee		N
b) Unaltered dog	\$10	flat fee		N
3 Lost License or Tag	\$5	flat fee		N
4 Rabies Test	Pass-through of actual cost	flat fee		N
5 Kennel License				
a) Initial	\$121	each		Y
b) Renewal	\$60	each		Y
6 Special Animal Permit				
a) Initial	\$60	each		Y
b) Renewal	\$60	each		Y
7 Voluntary Disposal Fee				
a) Dogs and Other Animals Commonly Considered Pets	\$40	per animal/litter		Y
b) Wild Animals	\$40	per animal		Y
8 Appeal of Decision to Destroy Vicious Animal	\$100	flat fee		N

* Per RMC 7.16.070, license fees are waived for: service dog owned by a person with a need for assistance; dog used by any law enforcement personnel; dog owned by any government entity or political subdivision

Oversize Vehicle Permit Fees and Building Moving Permit Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Oversize Vehicle Permit				
a) Single trip permit	\$16	per vehicle	[a]	N
b) Annual permit	\$90	per vehicle	[a]	N
2 Building Moving Permit				
a) Base Fee	\$29	per request		Y
b) Costs of plan review, utility and street light moving, tree trimming, traffic directing, etc.	actual costs	per request		Y

** Note regarding annual inflationary adjustment: For items billed at actual cost, the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.*

[a] Oversize vehicle permit fees set to match fees adopted by California Department of Transportation (CalTrans).

Parking Permit Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1	Residential Parking Permit	\$0	per vehicle		N
2	Merchant Parking Permit				
	a) January 1st through December 31st	\$20	per vehicle		N
	b) July 1st through December 31st	\$10	per vehicle		N

* Permit is valid only for the calendar year issued. A merchant parking permit is issued to a specific vehicle and is not transferable. A valid merchant parking permit decal must be appropriately displayed on the left rear bumper or left rear window of the permittee's vehicle.

Special Event, Film, and Banner Permit Fees

Fee Description	FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1 Special Event Permit				
a) Application Fee				
i) Event that requires limited site/plan review, no closures, etc. (i.e. park rentals/activities, misc. events, etc.)	\$135	per event	[a]	Y
ii) Event that requires, but not limited to, street/parking lot closures, site/plan review, trail use, etc. (i.e. fun runs, festivals, parking garage, etc.)	\$275	per event	[a]	Y
b) Service Charges	actual costs			Y
c) Park/facility rental fee	varies by location	per event		N
2 Photography and Filming Permit				
a) Application Fee				
i) Cast and Crew Totaling One to Three Persons	\$135	per permit	[a],[b]	Y
ii) Cast and Crew Totaling Four or More Persons; or with Street Closure	\$275	per permit	[a],[b]	Y
b) Service Charges	actual costs			Y
3 Banner Permit	\$65			Y

[a] Application fees are non-refundable.

[b] Non-commercial photography and photography/film not requiring exclusivity does not need a permit. The Department Director may waive fees for bona fide student film/photography projects and non-profit projects. The permitting process for filming/photography is still applicable for these projects (i.e. permit is required). Service charges are still applicable.

* Note regarding annual inflationary adjustment: For items billed at actual cost, the underlying hourly billing rates should inflate annually by the change in hourly labor rates and/or indirect cost rate multipliers.

Parks, Recreation, & Libraries Department Fees

Fee Description		FY 21-22 Fee	Unit	Note	Y'rly In'fltr
1	Parks, Recreation, & Libraries Department Program, Class, Facility Use, and Service Fees	See Note		[a]	N
2	Capital Replacement Fee	Not to exceed 10% of program fee	per registration		N

[a] See Department for Recreation Guide and Programs, Events, and Classes information, Facility Use, and Service Fees. Information is updated seasonally. Fees are approved by the Department Director. Fees are established and updated using the Departmental Pricing Policy.